

**ONE-TIME FACILITY USE APPLICATION**  
**for GRACE LUTHERAN CHURCH**  
**115 East King Street, Boone, NC 28607**

Name of Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) of Use: \_\_\_\_\_

Time of Use: Beginning Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

Space Needed: Fellowship Hall (FH)\_\_\_\_ Lower Level Fellowship Hall (LLFH)\_\_\_\_  
Councill House (CH)\_\_\_\_ Chapel (C)\_\_\_\_  
Sanctuary (S)\_\_\_\_ Meditation Gardens (MG)\_\_\_\_  
Upstairs Classroom (UC)\_\_\_\_ Parlor (P)\_\_\_\_  
Other: \_\_\_\_\_

Number in Group: \_\_\_\_\_ Age Group: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

\_\_\_\_\_  
We, the undersigned, have read, understand and agree to follow the Property Use Guidelines for Grace Lutheran Church, Boone, NC. We agree to respect and protect the property of Grace and to leave the facility clean and in good order. We will be responsible for any damages caused by members of our group. We further understand that termination of use may occur in the event that we violate this agreement in any way.

Contact Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If your group requires a church door code or key, **ONLY group participants can utilize the code or key** for this event. We will not share the code or key with anyone outside our group. We will NOT prop exit or entry doors.

Contact Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTES:

Revised 1/14/26