

March Council Meeting Minutes
March 16th 2026 at 6 pm; Via Zoom

Present: Pastor Steve, Lynn Caldwell, Eric Breitenstein, Morgan Wright, Jonathan Stamey, Amy Atkins, Mike Seden, Kristie Evans, Jennifer Davis, Liz Peter & James Holden

Absent: Jesse Lutabingwa

1. Call to Order – Made by James @ 6:02 PM
2. Devotion – Eric
 - Topic - Changes (the season, weather, time, Lent, recent birthday, career). Usually approaches change with anxiety, frustration, “hates change”; he likes routines/plans. Don’t upset the status quo. But not all change is bad. On a 6AM walk with his dad, he looked at the stars and noticed the constellation Scorpius. His daughter is a Scorpio (and was born in the land of scorpions - Arizona) so he woke her up to show her. That would not have happened had there not been a time change. Jesus changed our lives and we should change to be more like Jesus. Embrace the change.
3. Ground Rules – Reviewed by James
 - Please raise your hand to indicate that you would like to speak.
 - Please give your name and state your views on the matter under discussion, including any questions or concerns you may have.
 - In order to allow others ample opportunity to join in the conversation, please keep any subsequent comments by you on the issue/motion succinct and to the point.
 - Please remain quiet when others have the floor so everyone can hear.
 - Please be respectful of those voicing differing opinions.
4. Congregational Input
 - Mike Seden: heard that a visiting person did not experience any interaction with a member
 - James: while in the nursery noticed 1 paid nursery person and one parent (who was there for their own child)
 - Eric: should we make ourselves more visible to the congregation for questions about the capital campaign project?
5. Approval of February Council Meeting Minutes
 - Motion made by Lynn to approve the February minutes. Liz seconded the motion. The motion was approved unanimously.
6. Strategic Visioning – James
 - A. Review Organizational Chart and Liaison Assignments
 - B. Council Goal-Setting Process
 - C. “Raising the Roof” book
7. Policy – James

8. Monitoring and Oversight -

A. Reports:

- 1) Senior Pastor Report
- 2) Campus Ministry Coordinator
- 3) Music Ministry Report
- 4) Office Manager Report
- 5) Facilities Report
- 6) Treasurer Report

9. Old Business

1) Capital Campaign Updates

- a. Date – February 22nd through April 19th (Lunch after worship?)
 - i. Liz - Meet and Eat group has said they could support this
 - ii. Kristie - nice way to end the campaign.
 - iii. Lynn - Spur people on to pledge by then.
 - iv. General agreement to have lunch this day
- b. Gifts and pledges received to date - \$40K
 - i. Roof Replacement – pending clean bid from chosen contractor
 - ii. Parking Lot Expansion – contract with Grier Brothers is signed
 - iii. Grace Place Update – Awaiting bids
 - iv. Playground Project – contractor chosen; on hold until funds are received
 - v. Councill House Update – Property still needs to develop a scope of work
 - vi. Operational Cash Reserve

2) Wilkes Property Sale Endowment Fund Creation and bylaws - set for April 19th

- a. A congregational meeting will be held on this date to establish the endowment and approve its bylaws.
- b. Based on Trexler Foundation documents
- c. Motion made by Steve to have a special called congregational meeting on April 19th to vote on establishing the Wilkes Property Sale Endowment and its bylaws. Amy seconded the motion. The motion passed unanimously.
- d. Discussion of the current endowment bylaws draft

3) Full-Time Director of Congregational Life Position

- a. Applicants' status: We have 7 qualified candidates!
- b. Interview committee: Jennifer Davis, Amy Atkins, Scott Evans, Beth Reavis, Collin Troisi (youth) and Reagan Johnson (youth).

4) Council Retreat date of Saturday, May 2nd, 9AM - 12PM. Date is confirmed.

C. New Business

- 1) Facility Requests – Mountain Dev; Sr. Capstone Movie Set Location

- a) Motion to approve Sr. Capstone Movie set request made by Morgan. Seconded by Lynn. The motion passed unanimously.
 - b) Mountain Dev - is a business, not a non-profit
 - i) Motion made by Liz to approve this facility request with the addition of a request for donation. Jonathan seconded the motion. The motion passed unanimously.
- 2) Application of facility use fees (similar to wedding facility use fees) for outside events not directly associated with a non-profit organization or church member.
- a) Lynn, James - ask for a donation. Is that enough?
 - b) Steve - would prefer some type of structured fee for use
 - c) Jonathan - established a similar structured fee for facility use program. Ministry events took priority. Ministry-adjacent were next in line. Others had to use a standard fee by room plan.
 - d) Lynn - Sabena says lots of time is taken up for some of these groups.
 - e) Amy - add check boxes to application for member, non-member, non-profit, etc.? Maybe add fee structure and/or facility use expectations.
 - f) Steve will ask Jennifer and Sabena to develop a fee program to address these types of events.
- 3) Vote on MBA Roofing roof replacement bid (high end approx \$130K). Motion made by Kristie, seconded by Morgan. The vote was unanimous.
- 4) Update on Councill House
- a) Asbestos found when addressing the heating system issue. Asbestos is expensive to remove.
 - b) Edmundson Heating quote - installation of minisplits (7 indoor, 3 outdoor), \$38K. There would be no need to address asbestos with this option.
 - c) Jonathan/Property Committee - how much more do we want to invest in the Councill House?
 - i) Steve - up to \$75K. He wants the house to last for at least 10 more years.

9. Meeting adjourned with prayer – Eric

Upcoming Devotion List:

Apr - Liz
 May - Jennifer
 June - Jonathan
 July - P. Steve
 Aug - Morgan