

## May 2023 Congregational Council Reports

Compiled by Pastor Steve Troisi on May 13, 2023

Below is a brief summary of the reports and supporting documents enclosed for the council:

### Strategic Visioning:

1. Grace's WHY and Guiding Principles (*see page 3*)
2. 2020-2021 Council Goals - Each year the council discerns a series of goals that focus our work for the year. At the September meeting, Council approved goals for 2022-2023 (*see page 4*).
3. Organizational Structure – The organizational structure was last updated in November 2022 (*see page 5*).
4. Council Liaison Assignments – Each Council member serves as a liaison to a ministry pillar. Liaison position description was affirmed by Council in 2017. (*see pages 6-9*).

**Policy:** In 2018-2019, the Council compiled a listing of all policies (*see pages 10-11*). The next policy for review is Personnel.

### Monitoring and Oversight:

1. Reports:
  - i. Senior Pastor Report (*see pages 12-13*)
    - i. Engagement Report – (*see page 14*)
  - ii. Campus Ministry Coordinator Report (*see page 15*)
  - iii. Vicar Report (*see page 16*)
  - iv. Director of Music Ministries Report (*see page 17*)
  - v. Office Manager & Communications Coordinator Report (*see page 18*)
  - vi. Facilities Manager Report (*see page 19*)
  - vii. Treasurer's Report:
    - i. Income/Expense Report (*see pages 20-24*)
    - ii. Restricted Funds Report (*see pages 25-27*)
    - iii. Balance Sheet (*see page 28*)
    - iv. Incoming Tracking and Projection (*see pages 29-31*)
2. Old Business:
  - i. **COVID-19** - The Council met on August 4, 2021 to establish a tiered system of COVID protocols connected to the CDC's Transmission Rate designation. Protocols were updated in September 2022 (*see pages 32-33*).
  - ii. **100th Anniversary of Grace Lutheran** – Grace will celebrate its 100th Anniversary on May 28th! Plans are underway for a congregational dinner on May 27th; special coffee hour sponsored by Lizzie-Estelle; special worship service with Commissioned Choir anthem and brass quintet; and congregational luncheon to follow.

- iii. **Circle of Welcome** – The High Country Coalition congregations are looking into the possibility of becoming a Circle of Welcome to support the resettling of a refugee family in the High country. Grace had 5 volunteers to serve on the leadership team. We are awaiting more information from Lutheran Services.
  - iv. **Columbarium Update** – The two new Columbarium Units have been ordered! Anticipated delivery is 4-5 weeks. A new plan for the garden has been put together (*see pages 34-35*).
  - v. **Security Protocol Group** – The new Blink camera system has been installed. We now have two doorbell cameras and two regular cameras. This was made possible because of a gift for the Fire Alarm system which the donors allowed to be used for this purpose.
  - vi. **Fire Alarm System** – This came back on the agenda, again in light of recent events. This is part of a large church safety plan. So far, \$5,000 has been donated toward this project.
  - vii. **Pastor Steve and Deacon Stacey Sabbatical** – NC Synod has awarded three grants to Grace: \$5,000 for Pastor Steve’s Sabbatical; \$5,000 for Deacon Stacey’s Sabbatical! An updated itinerary and budget has been created. The Sabbatical Coverage at Grace is nearly completed. It is likely that funds for the 2023-2024 budget year may need to be pre-encumbered in order to cover expenses (*see page 36-37*).
  - viii. **Strengthening Financial Position** – The Council brainstormed ideas in the October meeting. Pastor Steve compiled those notes and added updates (*see pages 38-40*).
3. New Business:
- i. **Facility Use Request(s)** – There are no new requests this month, however, the Council needs to approve the 2023 Football parking designations (*see page 42*).
  - ii. **Financial Concern Related to Negative Balance in Faith Formation Restricted Fund** – When Deacon Stacey’s role was expanded to include Youth and Family Ministry, this additional amount was funded through the accumulated balance in the Faith Formation Restricted Fund. Unfortunately, this fund has been drawn negative and needs to be balanced back to \$0. The recommendation is to draw this from the salary line item for Campus Minister and remember this for the 2023-2024 Budget year.
  - iii. **Pastor Steve’s Crazy Big Property Idea** – Pastor Steve presented his big idea to the council and will be looking for feedback during this meeting. Because of its size, his presentation will be sent out as a separate attachment.

**Special Designations:** A Google Doc is used to help track all the special designations that Council is asked to make throughout the year. NOTE: 2023 Football Schedule has been added (*see pages 41-42*).

*Grace's WHY:*

**To share God's love,  
so that all are  
served and supported**

*Grace's HOW (guiding principles):*

**Include and welcome all as they are**

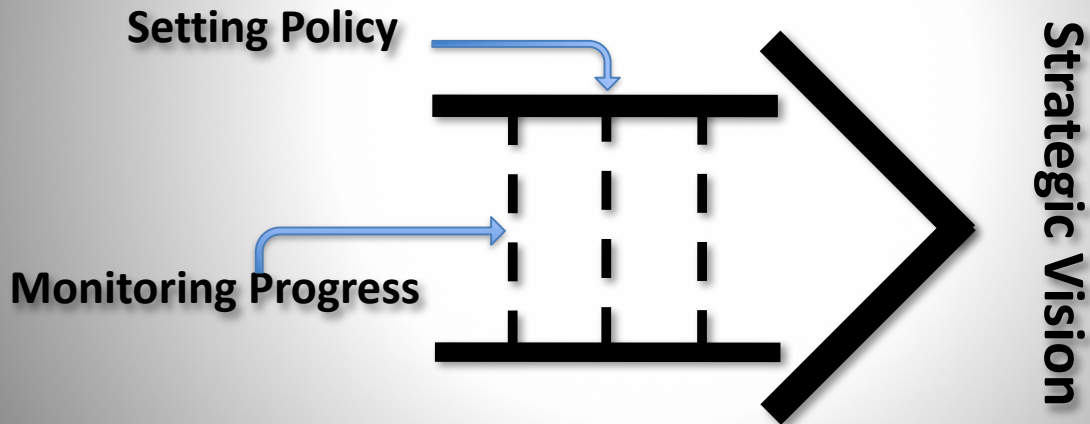
**Grow in relationship with God**

**Anticipate and respond to the needs of the  
congregation and the community**

**Care and comfort each other**

# Why does the Council exist?

The council has 3 Functions:



## Proposed Goals

- **Strategic** – Develop comprehensive long-term property and financial vision.
- **Policy** – Update Wedding, Financial and Personnel Policies.
- **Monitoring** – Study a book about the changing dynamics of congregational ministry — The Holy and the Hybrid: Navigating the Church's Digital Reformation by Ryan Panzer

*Reading and discussion plan:*

Jan. — Intro. & Chap. 1    Feb. — Chap. 2 & 3

Mar. — Chap. 4 & 5

## **Job Descriptions for Council Liaisons and Team Chairs**

*(created in 2011)*

### **Job Description for Council liaisons:**

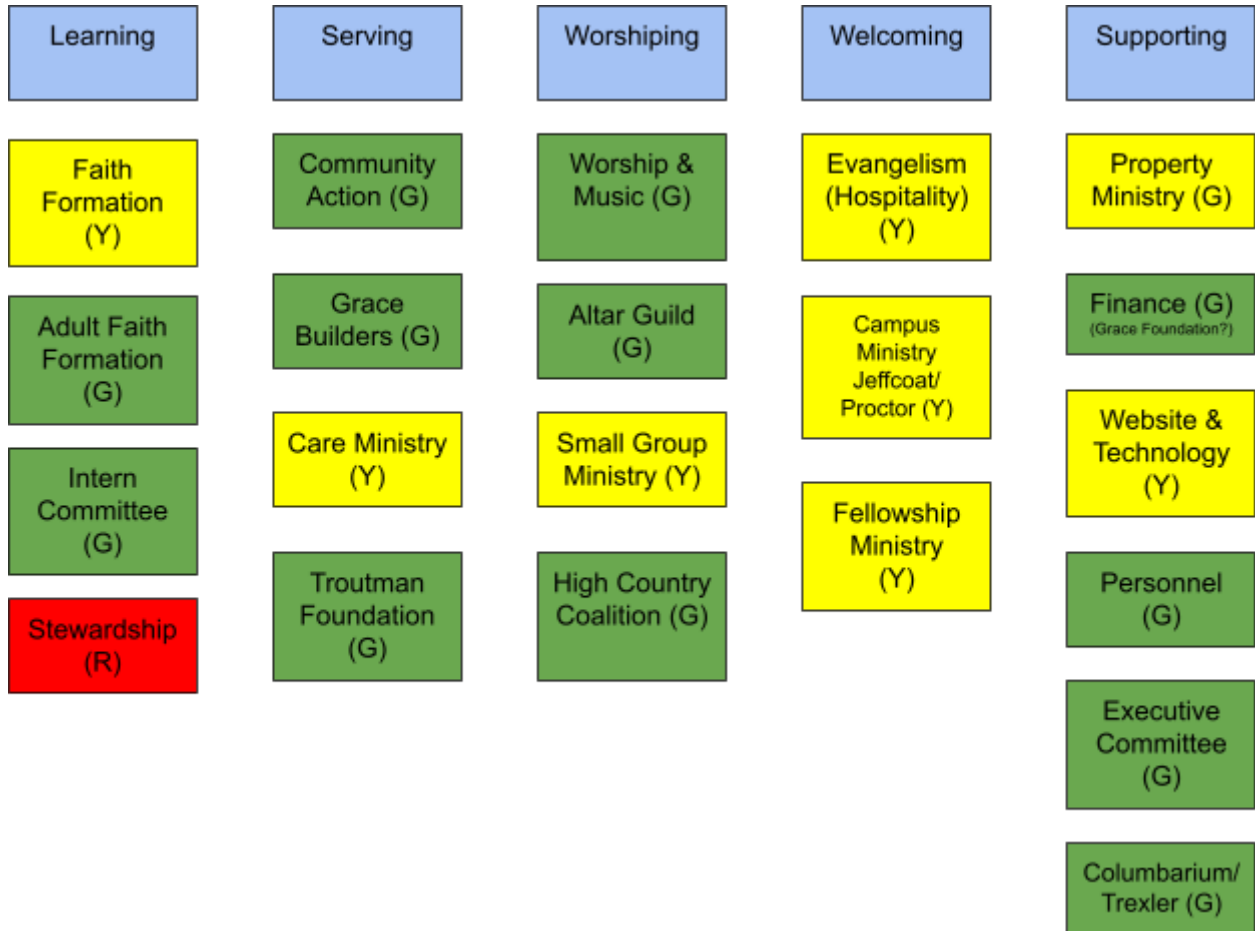
- Attend ministry team meetings
- Help recruit team members (possibly with emphasis on newer Grace members)
- Provide support and encouragement for leader (pray for her/him; be in regular contact; listen to the needs)
- Hold leader and team accountable by assisting team in identifying measurable goals (set goal; evaluate or measure by asking "Did we do it? What worked? What didn't?")
- Be a communication link between council and team - bring items for discussion/approval to council meeting
- Contribute to the annual budgeting process for the team

### **Duties of Ministry Team Chairs:**

- Develop / review / update the mission and/or purpose statements that guide the team's activities
- Plan for bi-monthly team meetings (at a minimum) by developing an agenda, reminding team members of the meeting, coordinating with the Council liaison about the meeting
- Direct and guide the ongoing activities of the team; assure that ongoing and new activities are planned and staffed appropriately
- Where appropriate, coordinate the activities of team with other teams or affected parties; assure that good information and communication occurs with other interested parties
- See that all team communications (newsletter and bulletin announcements, for example) are accomplished according to deadlines and timeframes
- Recruit new team members; plan for leadership succession (next year's team chairperson)
- Effectively manage the team's expenses and budget; Participate in the annual budgeting process
- Write an end-of-year (fiscal year) annual report that summarizes the team's activities and accomplishments during the previous year

## Structure & Relationship of Ministry Pillars & Groups

*Updated 9/19/22.*



\* Does not appear to function or meet.

\* Functioning and meeting as needed

\* Possibly functioning or meeting, but requires more clarify and/or communication

# MINISTRY STRUCTURE—2022-2023

Updated 11/21/21

Ministry Pillars &  
Council Liaisons

Ministry Groups

Ministry Group Chairperson

## LEARNING

*Carol Norris*

Faith Formation

*Kristie Evans*

Internship Committee

Carla Ramsdell

*Wayne Powell*

Stewardship

Wayne Powell

## SERVING

*Jesse Lutabingwa*

Community Action

Janice Koppenhaver

*Martha Kresock*

Grace Builders

Harold Stophel

*Suzanne Wise*

Visitation Ministry

Judy Michael

Troutman Foundation

<b>WORSHIPING</b>	Worship & Music	Alan Hauser
<i>Alan Hauser</i>	Altar Guild	Beth Reavis
<i>Beth Reavis</i>	Small Group Ministry	
	High Country Coalition	Pastor Steve
<b>WELCOMING</b>	Evangelism (Hospitality)	Roger Bodo
	Campus Ministry/Jeffcoat	
	Fellowship Ministry	
<b>Supporting</b>	Property Team	
<i>Morgan Wright</i>	Finance Team	Morgan Wright
<i>Emory Maiden</i>	Website & Technology	Emory Maiden
<i>Mary Ballard</i>	Personnel	Alan Hauser
	Executive Committee	Mary Ballard
	Columbarium Committee	Gail Lund & Sandy Moretz



## CONTACT INFORMATION

<b>First Name</b>	<b>Last Name</b>	<b>Mobile</b>	<b>Email</b>
Mary	Ballard	(828) 406-1503	ballardme@appstate.edu
Roger	Bodo	(828) 260-2019	bodoira@gmail.com
Kristie	Evans	(828) 406-5187	kristieevans321@yahoo.com
Alan	Hauser		hauseraj@appstate.edu
Janice	Koppenhaver	(828) 773-2271	jakoppenhaver@gmail.com
Gail	Lund	(828) 268-4451	trollmtn@bellsouth.net
Jesse	Lutabingwa	(850) 544-5224	lutabingwajl@appstate.edu
Emory	Maiden	(828) 434-6843	evmaiden@gmail.com
Judy	Michael	(828) 832-6546	juwi2048@yahoo.com
Sandy	Moretz	(828) 964-5208	moretzse@yahoo.com
Carol	Norris	(828) 773-1822	carolcnorris@bellsouth.net
Carla	Ramsdell	(828) 773-1888	ramsdellcs@appstate.edu
Beth	Reavis	(828) 719-5742	bethsmt1@gmail.com
Laura	Seagle		lauracseagle@gmail.com
Steve	Seagle		seaglesw@appstate.edu
Harold	Stophel	(828) 789-9127	three123hearts@aol.com
Stephen	Troisi	(843) 408-7605	gracelutheranpastor@gmail.com
Charlie	Wallin	(828) 773-1382	wallincr@gmail.com
Morgan	Wright	(423) 768-2820	wright99.morgan@gmail.com

# Grace Lutheran Church Policies

## Major Policies -- Reviewed at November Council Meeting

1. Congregational Constitution - 25 pages (Y) -- Spring 2020
2. Troutman Foundation Bylaws -- 11 pages (Y) - Spring 2019
3. Jeffcoat/Proctor Foundation Bylaws -- 8 pages (R)
4. Trexler Foundation Bylaws -- ?? -- (Y)

## Financial -- Reviewed at January Council Meeting

5. Policy & Procedure for Church offerings and Receipts - 2 pages (R)
6. Policy for Charitable Contributions - 11 pages (Y)
7. Emergency Discretionary Funds - 1 page (R) -- New Policy Needed
8. Contributions and Disbursements - 13 pages (Y) -- Formatting issues, Missing procedure for Financial Secretary
9. Fundraising Procedures - 1 page -- (R)

## Personnel -- Reviewed at March Council Meeting

10. Policy on Sexual Harassment and Misconduct - 2 pages (Y)
11. Adverse Weather Policy - 1 page (Y)
12. Policy & Procedure for Nursery - 2 pages (Y)
13. Personnel Policy - 54 pages (Y)
14. Vacation/Sick Leave Policy - 2 pages (Y)

## **Ministry**

15. \*NEW\* - Safe Child Policy - Sent Back to Team to more Review (G)

16. Wedding Policy - 11 pages (Y)

17. Funeral Policy - 2 pages (Y)

## **Property -- Reviewed at the June Council Meeting**

18. Parking Lot Fundraisers - 3 pages (G)

19. Property Use Guidelines and Applications for use - 4 pages (Y)

20. Office Use and Accessibility Policy - 3 pages (Y)

## **Pastor Steve's Report to Congregational Council – May 2023**

### **General Insights:**

It is so easy to forget how busy the season of Easter is at Grace. Each year we quickly turn the page from Lent/Holy Week/Easter right into a series of celebrations. This Easter we got to celebrate 3 baptisms. LSA led a worship service as we honored 6 graduates. In addition, we have added back our annual stewardship appeal. While it is a little early to say, considering it has been a two year hiatus, I am pleased with the pledging response to this point. The biggest challenge has been to balance this already busy season with the preparations for the 100th and Sabbatical.

### **Worship:**

In April and May we have something special going on each week with each service starting with a Stewardship Talk. These have been well received and I am grateful for the Stewardship Team taking the ball and running with it. In May and June, we will be using a liturgy that Vicar Spence composed. Plans for worship on 100th are complete and will include lots of special music.

### **Internship:**

Final evaluations will soon be underway. The year with the Vicar always seems to fly by! Vicar Spence's last Sunday will be June 25th.

### **Staffing Update:**

This Spring we added two new staff members who have both gotten up and running quickly! I am thankful for Sam and Rielly along with all of the staff members who have been working hard on all the various things going on. Unfortunately, we got news recently that Jennifer will need knee surgery, so please add her and her family to your prayers; this has been a particularly difficult year for all of them. Sabena continues to grow into her roll and brings a great presence along with being intuitive and a quick learner.

### **Sabbatical:**

Sabbatical planning is almost complete for both me and the congregation. There are a couple more details to figure out, including recording the sermons for the online service and booking a few folks to lead Childrens' Messages. Mostly now I am working on trying to find time to work on a few things in advance (like the budget and annual meeting) to put the Council in a stronger position through the summer.

### **Personal:**

Simply put, I am running flat out right now trying to pull together everything and be ready for the 100th and Sabbatical. I am struggling to keep up on email and balance all of the current projects. The biggest disappointment is that all of this organization responsibility has limited my availability for Pastoral Care.

### **Preaching: 4/23**

**Visitation:** We currently have 8 members in care facilities (*goal is weekly visits*), 12 who are homebound (*goal is monthly visits*), and 9 with acute pastoral care needs (*goal is weekly contact and visits as needed*).

**PASTOR STEVE -- Full-Time Grace Staff**  
**Vacation, Sick and Continuing Education Leave**  
**2022-2023 Approval Form**

Full-time staff at Grace are granted 10-20 days of paid vacation leave as part of their compensation. For programmatic ministry staff, this may include 2-4 Sundays. Paid sick leave is granted as needed, up to 10 day. Full-time, programmatic ministry staff at Grace are also granted up to 10 days of paid continuing education leave.

**Vacation Leave:** Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

Oct 16 (Sun.)	Oct 17	Oct 18	Oct 19	Oct 20
Jan. 1 (Sun.)	Feb 14	April 12	April 13	

**Sick Leave:** Submit sick leave requests directly to supervisor prior to missing work. On the first day back in the office, record sick leave dates in the boxes below and initial. Supervisor will initial box to indicate approval has been previously granted.

Sep 18 (Sun.)				

**Continuing Education:** Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

Sep 30-Oct 2 (Sun) Faith Alive	Jan 30-Feb 1 Region 9 Retreat		Mar. 8-18 (Sun) LSA Germany	SABBATICAL JUNE 5 - SEP 10

# April 2023 Engagement Report

Last updated: 5/13/2023

## Regular Sunday Morning Engagement

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Total Engage (75% @ 1.5 viewers)	YouTube unique views	Total Viewers (x1.5)	Holden Prayer	Nursery	Children SS	Youth SS	Adult SS	Retreats
4/2/2023	126	29	774	53	46	69						
4/9/2023	165	38	1050	55	60	90						
4/16/2023	110	35	744	43	46	69						
4/23/2023	101	37	852	46	40	60						
4/30/2023	120	35	672	38	41	62						
<b>Total</b>	<b>622</b>	<b>174</b>	<b>4092</b>	<b>197</b>	<b>233</b>	<b>288</b>						
<b>Average</b>	<b>126</b>	<b>35</b>	<b>855</b>	<b>49</b>	<b>48</b>	<b>72</b>						
<b>YTD Averages</b>	<b>96</b>			<b>60</b>		<b>94</b>						

\* Notes: 4/30 -- LSA ushered and did not count attendance; this is an estimate

## Special Events

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Total Engage (Time @ 1.5 viewers)	YouTube unique views	Total Viewers (x1.5)
4/6/2023 -- Maunday Thurs.	55	55	330	12	6	9
4/7/2023 -- Good Friday	50	25	486	39	37	56
<b>Total</b>	<b>105</b>	<b>80</b>	<b>816</b>	<b>51</b>	<b>43</b>	<b>65</b>
<b>Average</b>	<b>#REF!</b>	<b>40</b>	<b>408</b>	<b>25</b>	<b>22</b>	<b>32</b>

\* Notes: In-Person Attendance is Estimated; Maundy online was Zoom.

## Faith Formation Events

Date	Children	Confirm.	Youth	Adult	Event
<b>Total</b>					
<b>Average</b>					
<b>YTD Avg.</b>					

\* Notes:

Deacon Stacey Troisi  
LSA Campus Minister & Director of Youth and Family  
May Council Report  
Monday, May 8, 2023

### LSA

- Wednesday, April 12th- Vicar Spence met with LSA and helped with our annual RIC night
- Tuesday, April 18th- Coffee with Deacon Stacey time
- Wednesday, April 19th- We met for a campfire and devotions
- Tuesday, April 25th- Coffee with Deacon Stacey time
- Wednesday, April 26th- LSA recorded for the online service and met for dinner and fun
- Sunday, April 30th- LSA/Sr Sunday: We had a great morning with LSA leading worship and honoring our graduates. We had 6 graduates this year: Allie Barker, Dallas Cobb, Erin Darnell, Reilly Kerr, Anna Morton, and Coinne Mullen.
- Tuesday, May 2nd Last Coffee with Deacon Stacey time
- Wednesday, May 3rd- Last LSA meeting of the year

### LEADERSHIP 2023-2024

- President: Jackson Payne, VP Fundraising: Preston Blalock, VP Communication: Adrian Johnson, VP Programming: Avery Britt, and VP Spiritual Life: Tyler Ruddy

### Youth and Family & Middle and High Youth

- UPCOMING
  - Sunday, May 28th- We will join in on the 100th celebration. There will be games and activities for the children.
  - CAMP. We are encouraging our youth and children to go to camp this summer. We understand that camp is expensive, and we have scholarships available for those who would like some additional help.

### Meetings and Conferences

- Weekly staff meetings
- **Wednesday, May 10th Pastor Steve and I sat down with Pastor Phil Tonnesen, Assistant to the Bishop. He informed us that Synod Campus Ministry funding is being reallocated, and LSA will be losing 25-30% of our funding. This is a huge concern for me, as our group has doubled in size, and we are already feeling the tightness of the budget. The change in funding will begin January 2024.**
- Monthly Region 9 Campus Ministers meeting
- May 11th- NC Synod Campus Ministers meeting @The Dwelling

### Sabbatical

- We are excited and making a lot of headway in our Sabbatical planning. Right now, we have all of our lodging, and travel booked.
- I will have postcards send out for upcoming Youth activities (LYO and NYG)

**Vicar Report****Apr. 23 – Apr. 27**

Sunday: presided for worship. Monday: kept office hours; Grace Care meeting. Tuesday kept office hours; Worship and Music Meeting. Wednesday: kept office hours; Staff, One-to-One meeting; Rehearsal with LSA. Thursday: kept office hours; recorded online worship; attended Listening Post; visited Webb.

**Apr. 30 – May 4**

Sunday: presided for worship. Monday: kept office hours; Grace Care meeting. Tuesday: kept office hours; attended Internship Committee meeting. Wednesday: kept office hours; visited organizations who received Troutman Funds. Thursday: kept office hours; led Bible Study; recorded online worship; One-to-One meeting.

**May 7 – May 11**

Sunday: preached for worship. Monday: out of office, in TN for funeral; Executive meeting. Tuesday: out of office, sick day. Wednesday: kept office hours; Staff meeting. Thursday: kept office hours; led Bible study; recorded online worship; One-to-One meeting.

**May 14 – May 15**

Sunday: preached for worship. Monday: kept office hours; Grace Care meeting; Council meeting.



Director of Music Report – Libby Brown  
May 10, 2023

He is risen! He is risen indeed! Alleluia! After 40 days...the Alleluias return! We celebrated the Resurrection of our Lord with great joy on Easter Sunday. Trumpeter Andrew Cook was a marvelous addition to the service.

The choir loft project is finished. Harold Stoephel and others installed the new railing. This brings the project up to code for height of rails. The new rails look very nice and the choir's visibility is also improved.

The 100<sup>th</sup> Anniversary Celebration of Grace is almost here. Preservice music, offered by the quest brass quintet and Ringers of Grace, will begin at 9:40. The choir, accompanied by organ and brass quintet, will offer O For a Thousand Tongues to Sing for the prelude. We have received the commissioned anthem, *By Grace God Calls Us into Life*, from composer David Sims. It is quite lovely and will be the anthem on Anniversary. We are looking forward to a glorious celebration.

## Church Office Report for 5/22/23 Church Council Meeting

(prepared by Sabena on 5/9/23)

Just some of what NEW has been happening in the Grace office...

- We're making some progress in getting switched over to Google Workspace for Nonprofits. This should help internal office functions work more seamlessly. Also, This will also allow a chance for staff who have not utilized a work gmail to officially have a Grace google account.
- We've still been doing much of the detailed To Do's to support the 100th Anniversary committee: food, setup, volunteer help, etc.
- Stewardship Drive continues. It's been helpful to see the time & talent cards and view how folks think they can best support Grace's mission.
- Mostly the day-to-day emails, calls, in-person contacts, worship bulletin prep, social media posts, digital slides, calendar coordination, etc. fill much of my Monday-Thursday time. 😊

## **Facilities Manager Report April and May 2023**

- The landscaping project for the front of the church is complete!! Ron Cutlip the landscape architect had his crew do the demolition and remove all the stumps the week after Easter. They hauled off 4 loads of debris. He has had mulch and plants delivered and finished the planting on Thursday 5-11-23. The money for this will come from Peeler.
- While the crew was digging up the roots from the old landscaping they were also removing the outside ground lighting that hasn't worked in 20 years. They accidentally cut the ground wire to the steeple. I had no idea it was there. I called Clayton Norris who is an electrician for B&G Electrical. He came over and reconnected the ground wire and disconnected the ground lighting from the breaker panel. He did this as a donation to the church.
- The water fountain in the hallway by the main bathrooms quit working. I did purchase a new one that was delivered at the end of March. On April 7th this was installed and is ready for all the water and bottle filling needs!
- Jonathan Stamey converted one of the Sunday school rooms and one in Sam's office lights that needed new ballasts to LED lights.
- Jonathan Stamey also replaced 5 old emergency lights with new LED ones that were required by the fire marshal.
- I am working with a locksmith to try to get more master keys cut for the main Narthex door.
- We borrowed Daniel Starns Tree services wood chipper to chip all the tree limbs left from a tree that was cut at the Council House. Harold, a couple helpers from the woodlot and two PIKA Fraternity guys helped make that happen and were able to get all the debris cleaned up.
- I had the dishwasher serviced and purchased new soap.
- Bob Richards with Air Craft Heating and Cooling came and did the spring service on our HVAC units at the Church and Grace Place. Everything was good at church. The Grace Place needed a new heating sequencer control board replaced in the heat pump.
- Pastor Steve and I met with Matt Vincent, manager of VPC Builders, to talk about new building plans.
- I had a workday for May 7th after church on Sunday. The forecast was supposed to be rain all day Saturday. We had about 10 church members and 25 fraternity guys come out. We trimmed bushes and bagged 30+ bags of leaves and spread 10 yards of mulch in the play area and around the church and Council house and parking lot. All the food and a good portion of the mulch provided was paid for with action team money from Thrivent.
- I continue to monitor parking. Sabena and I have set up registration for the summer and for the new school year. I have already sold 2 summer spaces and one to LSA for the next school year. We will open registration for the fall on July 1st.
- I have the signed lease agreements back from the two LSA boys who will be renting Grace Place in the fall. I will be in contact with them closer to time to get their deposit and show them around the house.
- Jonathan and I pressure washed the picnic tables and the sidewalk at the Council House. Just trying to get everything looking its best for the 100th and for the summer!
- Jonathan also installed the new Blink camera system. We have 2 doorbells with cameras that Sabena can answer from the office Alexa. There are also two regular cameras that are facing the main parking lot. These cameras have come in handy when fedex has delivered packers while the office was closed to the Narthex door. It has also proven to be a deterrent for people who are not supposed to be here. I have seen at least 3 people turn away when they saw there was a camera at the door. This will also be helpful in winter to see if the parking lot needs plowed. I will monitor these and let Pastor Steve know of any suspicious activity.

**Grace Evangelical Lutheran Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2022 to April 2023**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Revenues</b>						
<b>Offerings</b>						
<b>Tithes and Offerings</b>						
015201 - General Fund Offering	\$32,562.25	\$27,500.00	\$226,757.97	\$220,000.00	\$330,000.00	\$103,242.03
015205 - NC & ELCA Synod Income	\$0.00	\$1,750.00	\$16,659.75	\$14,000.00	\$21,000.00	\$4,340.25
<b>Total Tithes and Offerings</b>	<u>\$32,562.25</u>	<u>\$29,250.00</u>	<u>\$243,417.72</u>	<u>\$234,000.00</u>	<u>\$351,000.00</u>	<u>\$107,582.28</u>
<b>Rental Incomes</b>						
015308 - Parking Rental Income	\$10.00	\$4,583.33	\$15,275.00	\$36,666.64	\$55,000.00	\$39,725.00
<b>Total Rental Incomes</b>	<u>\$10.00</u>	<u>\$4,583.33</u>	<u>\$15,275.00</u>	<u>\$36,666.64</u>	<u>\$55,000.00</u>	<u>\$39,725.00</u>
<b>Miscellaneous Income</b>						
015301 - Interest/Dividends	\$0.00	\$0.00	\$683.13	\$0.00	\$0.00	(\$683.13)
015302 - Miscellaneous Donations	\$45.00	\$0.00	\$985.00	\$0.00	\$0.00	(\$985.00)
015305 - Jeffcoat-Proctor Offset	\$0.00	\$333.33	\$0.00	\$2,666.64	\$4,000.00	\$4,000.00
<b>Total Miscellaneous Income</b>	<u>\$45.00</u>	<u>\$333.33</u>	<u>\$1,668.13</u>	<u>\$2,666.64</u>	<u>\$4,000.00</u>	<u>\$2,331.87</u>
<b>Total Offerings</b>	<u>\$32,617.25</u>	<u>\$34,166.66</u>	<u>\$260,360.85</u>	<u>\$273,333.28</u>	<u>\$410,000.00</u>	<u>\$149,639.15</u>
<b>Total Revenues</b>	<u><u>\$32,617.25</u></u>	<u><u>\$34,166.66</u></u>	<u><u>\$260,360.85</u></u>	<u><u>\$273,333.28</u></u>	<u><u>\$410,000.00</u></u>	<u><u>\$149,639.15</u></u>

**Grace Evangelical Lutheran Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2022 to April 2023**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Expenses</b>						
<b>LEARNING</b>						
<b>Christian Education Ministries</b>						
016601 - Christian Education	\$0.00	\$125.00	\$901.69	\$1,000.00	\$1,500.00	\$598.31
016602 - Books/Supplies/Study Materials	\$0.00	\$41.67	\$901.85	\$333.36	\$500.00	(\$401.85)
016604 - Confirmation	\$70.00	\$0.00	\$70.00	\$0.00	\$0.00	(\$70.00)
<b>Total Christian Education Ministries</b>	<b>\$70.00</b>	<b>\$166.67</b>	<b>\$1,873.54</b>	<b>\$1,333.36</b>	<b>\$2,000.00</b>	<b>\$126.46</b>
<b>Youth &amp; Family Ministry</b>						
016501 - Senior Youth	\$0.00	\$25.00	\$84.85	\$200.00	\$300.00	\$215.15
016502 - Jr. Youth	\$0.00	\$25.00	\$286.00	\$200.00	\$300.00	\$14.00
016503 - Luther Kids	\$0.00	\$25.00	\$144.96	\$200.00	\$300.00	\$155.04
016507 - Family Programs	\$0.00	\$25.00	\$276.88	\$200.00	\$300.00	\$23.12
<b>Total Youth &amp; Family Ministry</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$792.69</b>	<b>\$800.00</b>	<b>\$1,200.00</b>	<b>\$407.31</b>
<b>Intern</b>						
016220 - Intern Stipend	\$1,963.64	\$1,800.00	\$15,709.12	\$14,400.00	\$21,600.00	\$5,890.88
016250 - Internship Fees	\$0.00	\$191.67	\$2,026.86	\$1,533.36	\$2,300.00	\$273.14
016321 - Intern - Professional Expenses	\$0.00	\$83.33	\$354.00	\$666.64	\$1,000.00	\$646.00
016322 - Intern Mileage	\$0.00	\$83.33	\$0.00	\$666.64	\$1,000.00	\$1,000.00
<b>Total Intern</b>	<b>\$1,963.64</b>	<b>\$2,158.33</b>	<b>\$18,089.98</b>	<b>\$17,266.64</b>	<b>\$25,900.00</b>	<b>\$7,810.02</b>
<b>Stewardship</b>						
016901 - Stewardship Supplies	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
<b>Total Stewardship</b>	<b>\$0.00</b>	<b>\$41.67</b>	<b>\$0.00</b>	<b>\$333.36</b>	<b>\$500.00</b>	<b>\$500.00</b>
<b>Total LEARNING</b>	<b>\$2,033.64</b>	<b>\$2,466.67</b>	<b>\$20,756.21</b>	<b>\$19,733.36</b>	<b>\$29,600.00</b>	<b>\$8,843.79</b>
<b>SERVING</b>						
<b>Care Ministry</b>						
016454 - Card/Devotionals Ministry	\$0.00	\$8.33	\$0.00	\$66.64	\$100.00	\$100.00
<b>Total Care Ministry</b>	<b>\$0.00</b>	<b>\$8.33</b>	<b>\$0.00</b>	<b>\$66.64</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>North Carolina Benevolences</b>						
016101 - NC Synod	\$0.00	\$500.00	\$2,500.00	\$4,000.00	\$6,000.00	\$3,500.00
<b>Total North Carolina Benevolences</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$2,500.00</b>	<b>\$4,000.00</b>	<b>\$6,000.00</b>	<b>\$3,500.00</b>
<b>Total SERVING</b>	<b>\$0.00</b>	<b>\$508.33</b>	<b>\$2,500.00</b>	<b>\$4,066.64</b>	<b>\$6,100.00</b>	<b>\$3,600.00</b>
<b>WELCOMING</b>						
<b>Campus Ministry</b>						
016817 - Program Materials	\$0.00	\$20.83	\$161.44	\$166.64	\$250.00	\$88.56
016818 - Food Ministry	\$131.12	\$125.00	\$1,487.18	\$1,000.00	\$1,500.00	\$12.82
<b>Total Campus Ministry</b>	<b>\$131.12</b>	<b>\$145.83</b>	<b>\$1,648.62</b>	<b>\$1,166.64</b>	<b>\$1,750.00</b>	<b>\$101.38</b>
<b>Evangelism</b>						
016701 - Welcoming Supplies	\$0.00	\$12.50	\$0.00	\$100.00	\$150.00	\$150.00
016704 - Communications	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
016706 - Chamber of Commerce Dues	\$0.00	\$16.67	\$235.00	\$133.36	\$200.00	(\$35.00)
<b>Total Evangelism</b>	<b>\$0.00</b>	<b>\$70.84</b>	<b>\$235.00</b>	<b>\$566.72</b>	<b>\$850.00</b>	<b>\$615.00</b>

**Grace Evangelical Lutheran Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2022 to April 2023**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Fellowship</b>						
016801 - Fellowship Supplies	\$0.00	\$20.83	\$356.49	\$166.64	\$250.00	(\$106.49)
<b>Total Fellowship</b>	<u>\$0.00</u>	<u>\$20.83</u>	<u>\$356.49</u>	<u>\$166.64</u>	<u>\$250.00</u>	<u>(\$106.49)</u>
<b>Total WELCOMING</b>	\$131.12	\$237.50	\$2,240.11	\$1,900.00	\$2,850.00	\$609.89
<b>WORSHIPING</b>						
<b>Worship &amp; Music</b>						
016401 - Communion/Altar Supplies	\$300.74	\$100.00	\$573.81	\$800.00	\$1,200.00	\$626.19
016419 - Piano/Organ Maintenance	\$0.00	\$125.00	\$879.25	\$1,000.00	\$1,500.00	\$620.75
016421 - Music All Services	\$301.09	\$166.67	\$2,147.96	\$1,333.36	\$2,000.00	(\$147.96)
<b>Total Worship &amp; Music</b>	<u>\$601.83</u>	<u>\$391.67</u>	<u>\$3,601.02</u>	<u>\$3,133.36</u>	<u>\$4,700.00</u>	<u>\$1,098.98</u>
<b>Total WORSHIPING</b>	\$601.83	\$391.67	\$3,601.02	\$3,133.36	\$4,700.00	\$1,098.98
<b>SUPPORTING</b>						
<b>Property</b>						
<b>Property General</b>						
016614 - Snow Removal	\$0.00	\$83.33	\$800.00	\$666.64	\$1,000.00	\$200.00
016615 - Lawn/Landscaping	\$0.00	\$208.33	\$1,005.00	\$1,666.64	\$2,500.00	\$1,495.00
016761 - Taxes on Property	\$0.00	\$66.67	\$798.68	\$533.36	\$800.00	\$1.32
<b>Total Property General</b>	<u>\$0.00</u>	<u>\$358.33</u>	<u>\$2,603.68</u>	<u>\$2,866.64</u>	<u>\$4,300.00</u>	<u>\$1,696.32</u>
<b>Church</b>						
016509 - Water/Sewer	\$59.40	\$58.33	\$389.80	\$466.64	\$700.00	\$310.20
016510 - Natural Gas	\$752.11	\$375.00	\$4,668.41	\$3,000.00	\$4,500.00	(\$168.41)
016511 - Electric	\$442.99	\$375.00	\$3,270.67	\$3,000.00	\$4,500.00	\$1,229.33
016613 - Cleaning/Maintenance Supplies	\$0.00	\$104.17	\$612.97	\$833.36	\$1,250.00	\$637.03
016616 - General Repairs/Maintenance	\$888.16	\$416.67	\$5,148.69	\$3,333.36	\$5,000.00	(\$148.69)
016618 - Property Insurance	\$0.00	\$566.67	\$8,187.00	\$4,533.36	\$6,800.00	(\$1,387.00)
<b>Total Church</b>	<u>\$2,142.66</u>	<u>\$1,895.84</u>	<u>\$22,277.54</u>	<u>\$15,166.72</u>	<u>\$22,750.00</u>	<u>\$472.46</u>
<b>Office Expense</b>						
016001 - Printing	\$877.53	\$708.33	\$6,968.53	\$5,666.64	\$8,500.00	\$1,531.47
016002 - Office Supplies	\$145.87	\$125.00	\$1,184.46	\$1,000.00	\$1,500.00	\$315.54
016003 - Office Equipment & Repair	\$0.00	\$50.00	\$0.00	\$400.00	\$600.00	\$600.00
016004 - Postage/E'mail Service	\$0.00	\$166.67	\$1,031.51	\$1,333.36	\$2,000.00	\$968.49
016005 - Bank Service Fees/Checks	\$0.00	\$33.33	\$312.28	\$266.64	\$400.00	\$87.72
016006 - Computer Software/Hardware	\$351.98	\$125.00	\$1,800.31	\$1,000.00	\$1,500.00	(\$300.31)
016007 - Campus Telephone/Internet	\$357.27	\$333.33	\$2,745.59	\$2,666.64	\$4,000.00	\$1,254.41
016010 - Payment Processing Fees	\$250.47	\$375.00	\$3,177.46	\$3,000.00	\$4,500.00	\$1,322.54
016012 - ACS Subscription Fees	\$268.00	\$291.67	\$2,360.00	\$2,333.36	\$3,500.00	\$1,140.00
016013 - CPA/Bookkeeper	\$0.00	\$333.33	\$0.00	\$2,666.64	\$4,000.00	\$4,000.00
016407 - Bulletins/Licensing/Software	\$54.95	\$125.00	\$715.95	\$1,000.00	\$1,500.00	\$784.05
<b>Total Office Expense</b>	<u>\$2,306.07</u>	<u>\$2,666.66</u>	<u>\$20,296.09</u>	<u>\$21,333.28</u>	<u>\$32,000.00</u>	<u>\$11,703.91</u>
<b>Grace Place</b>						
016651 - Property Insurance (GP)	\$0.00	\$41.67	\$385.00	\$333.36	\$500.00	\$115.00

**Grace Evangelical Lutheran Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2022 to April 2023**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
016652 - Water/Sewer (GP)	\$36.50	\$41.67	\$375.50	\$333.36	\$500.00	\$124.50
016653 - Electric Service (GP)	\$175.89	\$166.67	\$1,296.59	\$1,333.36	\$2,000.00	\$703.41
016654 - Cleaning/Maintenance Supplies (GP)	\$0.00	\$12.50	\$0.00	\$100.00	\$150.00	\$150.00
016656 - General Repairs/Maintenance (GP)	\$0.00	\$62.50	\$0.00	\$500.00	\$750.00	\$750.00
016661 - Television Service (GP)	\$0.00	\$73.33	\$0.00	\$586.64	\$880.00	\$880.00
<b>Total Grace Place</b>	<b>\$212.39</b>	<b>\$398.34</b>	<b>\$2,057.09</b>	<b>\$3,186.72</b>	<b>\$4,780.00</b>	<b>\$2,722.91</b>
<b>Councill House</b>						
016671 - Water/Sewer (CH)	\$33.40	\$50.00	\$259.80	\$400.00	\$600.00	\$340.20
016673 - Electric Service (CH)	\$105.33	\$125.00	\$902.13	\$1,000.00	\$1,500.00	\$597.87
016674 - Fuel Gas (CH)	\$229.71	\$104.17	\$1,326.01	\$833.36	\$1,250.00	(\$76.01)
016676 - Property Insurance (CH)	\$0.00	\$108.33	\$1,489.00	\$866.64	\$1,300.00	(\$189.00)
016679 - General Repairs/Maint (CH)	\$0.00	\$100.00	\$352.97	\$800.00	\$1,200.00	\$847.03
<b>Total Councill House</b>	<b>\$368.44</b>	<b>\$487.50</b>	<b>\$4,329.91</b>	<b>\$3,900.00</b>	<b>\$5,850.00</b>	<b>\$1,520.09</b>
<b>Wilkes County Property</b>						
016763 - Property Tax/Insurance (WC)	\$0.00	\$416.67	\$497.00	\$3,333.36	\$5,000.00	\$4,503.00
<b>Total Wilkes County Property</b>	<b>\$0.00</b>	<b>\$416.67</b>	<b>\$497.00</b>	<b>\$3,333.36</b>	<b>\$5,000.00</b>	<b>\$4,503.00</b>
<b>Total Property</b>	<b>\$5,029.56</b>	<b>\$6,223.34</b>	<b>\$52,061.31</b>	<b>\$49,786.72</b>	<b>\$74,680.00</b>	<b>\$22,618.69</b>
<b>Personnel</b>						
<b>Senior Pastor</b>						
<b>Senior Pastor</b>						
016201 - Senior Pastors Salary	\$3,598.26	\$3,598.25	\$28,786.08	\$28,786.00	\$43,179.00	\$14,392.92
016202 - Senior Pastors Social Security	\$468.58	\$468.58	\$3,748.64	\$3,748.64	\$5,623.00	\$1,874.36
016205 - Senior Pastors Housing Allowance	\$2,500.00	\$2,500.00	\$20,000.00	\$20,000.00	\$30,000.00	\$10,000.00
<b>Total Senior Pastor</b>	<b>\$6,566.84</b>	<b>\$6,566.83</b>	<b>\$52,534.72</b>	<b>\$52,534.64</b>	<b>\$78,802.00</b>	<b>\$26,267.28</b>
<b>Sr Pastor Pension/Insurance</b>						
016251 - Senior Pastor Health Insurance	\$1,239.00	\$1,166.67	\$9,646.00	\$9,333.36	\$14,000.00	\$4,354.00
016252 - Senior Pastor Other Insurance	\$111.63	\$166.67	\$1,024.40	\$1,333.36	\$2,000.00	\$975.60
016253 - Senior Pastor Retirement Cont.	\$788.02	\$788.02	\$6,304.16	\$6,304.16	\$9,456.24	\$3,152.08
<b>Total Sr Pastor Pension/Insurance</b>	<b>\$2,138.65</b>	<b>\$2,121.36</b>	<b>\$16,974.56</b>	<b>\$16,970.88</b>	<b>\$25,456.24</b>	<b>\$8,481.68</b>
<b>Total Senior Pastor</b>	<b>\$8,705.49</b>	<b>\$8,688.19</b>	<b>\$69,509.28</b>	<b>\$69,505.52</b>	<b>\$104,258.24</b>	<b>\$34,748.96</b>
<b>Campus Minister</b>						
016221 - Campus Minister Salary	\$1,562.50	\$1,562.50	\$12,500.00	\$12,500.00	\$18,750.00	\$6,250.00
016267 - Campus Retirement Cont	\$208.33	\$156.25	\$1,666.64	\$1,250.00	\$1,875.00	\$208.36
016268 - Campus Minister Health Ins.	\$890.00	\$833.33	\$6,940.00	\$6,666.64	\$10,000.00	\$3,060.00
016269 - Campus Minister Other Ins.	\$35.42	\$0.00	\$325.00	\$0.00	\$0.00	(\$325.00)
<b>Total Campus Minister</b>	<b>\$2,696.25</b>	<b>\$2,552.08</b>	<b>\$21,431.64</b>	<b>\$20,416.64</b>	<b>\$30,625.00</b>	<b>\$9,193.36</b>
<b>Music</b>						
016208 - Choral & Ensemble Director	\$1,520.84	\$1,520.83	\$12,166.72	\$12,166.64	\$18,250.00	\$6,083.28
016210 - Organist	\$916.68	\$854.17	\$7,333.44	\$6,833.36	\$10,250.00	\$2,916.56
016211 - Substitutes & Special Services	\$0.00	\$83.33	\$725.00	\$666.64	\$1,000.00	\$275.00
016216 - Audio/Visual Ministry Facilitator	\$0.00	\$854.17	\$0.00	\$6,833.36	\$10,250.00	\$10,250.00

**Grace Evangelical Lutheran Church**  
**Analysis of Revenues & Expenses - Detail**  
**September 2022 to April 2023**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Total Music</b>	\$2,437.52	\$3,312.50	\$20,225.16	\$26,500.00	\$39,750.00	\$19,524.84
<b>Office Staff</b>						
<b>Office Staff</b>						
016212 - Administrative Secretary	\$2,500.00	\$2,500.00	\$20,000.00	\$20,000.00	\$30,000.00	\$10,000.00
016219 - Financial Secretary Salary	\$720.00	\$1,000.00	\$7,231.50	\$8,000.00	\$12,000.00	\$4,768.50
016235 - Facilities Manager	\$2,666.66	\$2,666.67	\$21,333.28	\$21,333.36	\$32,000.00	\$10,666.72
016239 - Custodial Assistant	\$41.69	\$83.33	\$308.14	\$666.64	\$1,000.00	\$691.86
<b>Total Office Staff</b>	<u>\$5,928.35</u>	<u>\$6,250.00</u>	<u>\$48,872.92</u>	<u>\$50,000.00</u>	<u>\$75,000.00</u>	<u>\$26,127.08</u>
<b>Admin Sec Pension/Insurance</b>						
016281 - Adm Secretary Health Insurance	\$761.00	\$583.33	\$6,622.23	\$4,666.64	\$7,000.00	\$377.77
016282 - Adm Secretary Other Insurance	\$42.50	\$83.33	\$390.00	\$666.64	\$1,000.00	\$610.00
016283 - Adm Secretary Retirement Cont.	\$150.00	\$166.67	\$1,200.00	\$1,333.36	\$2,000.00	\$800.00
<b>Total Admin Sec Pension/Insurance</b>	<u>\$953.50</u>	<u>\$833.33</u>	<u>\$8,212.23</u>	<u>\$6,666.64</u>	<u>\$10,000.00</u>	<u>\$1,787.77</u>
<b>Facilities Manager Pension/Ins</b>						
016291 - Facilities Manager Health Insurance	\$678.00	\$666.67	\$5,292.00	\$5,333.36	\$8,000.00	\$2,708.00
016292 - Facilities Manager Other Insurance	\$45.33	\$62.50	\$416.00	\$500.00	\$750.00	\$334.00
016293 - Facilities Manager Retire Contrib	\$266.67	\$266.67	\$2,133.36	\$2,133.36	\$3,200.00	\$1,066.64
<b>Total Facilities Manager Pension/Ins</b>	<u>\$990.00</u>	<u>\$995.84</u>	<u>\$7,841.36</u>	<u>\$7,966.72</u>	<u>\$11,950.00</u>	<u>\$4,108.64</u>
<b>Total Office Staff</b>	<u>\$7,871.85</u>	<u>\$8,079.17</u>	<u>\$64,926.51</u>	<u>\$64,633.36</u>	<u>\$96,950.00</u>	<u>\$32,023.49</u>
<b>Other Personnel</b>						
016214 - Supply Pastors	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
016217 - Nursery Workers	\$162.00	\$0.00	\$162.00	\$0.00	\$0.00	(\$162.00)
<b>Total Other Personnel</b>	<u>\$162.00</u>	<u>\$41.67</u>	<u>\$162.00</u>	<u>\$333.36</u>	<u>\$500.00</u>	<u>\$338.00</u>
<b>Other Personnel Expenses</b>						
016301 - FICA/Medicare - Employer	\$938.10	\$833.33	\$7,652.68	\$6,666.64	\$10,000.00	\$2,347.32
016302 - Workers Comp. Insurance	\$0.00	\$150.00	\$1,623.00	\$1,200.00	\$1,800.00	\$177.00
016303 - Senior Pastor Travel Reimbursement	\$0.00	\$166.67	\$589.28	\$1,333.36	\$2,000.00	\$1,410.72
016308 - Campus Minister Prof Exp & Cont Ed	\$99.00	\$83.33	\$149.36	\$666.64	\$1,000.00	\$850.64
016309 - Music Director Prof Exp & Cont Ed	\$0.00	\$83.33	\$0.00	\$666.64	\$1,000.00	\$1,000.00
016310 - Senior Pastor Professional Exp.	\$156.10	\$166.67	\$990.14	\$1,333.36	\$2,000.00	\$1,009.86
016317 - Staff Travel Reimbursement	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
016318 - Staff Training	\$0.00	\$83.33	\$134.61	\$666.64	\$1,000.00	\$865.39
016323 - Empl/Vol Background Chks	\$0.00	\$20.83	\$37.00	\$166.64	\$250.00	\$213.00
016715 - Conference Attendance	\$0.00	\$125.00	\$0.00	\$1,000.00	\$1,500.00	\$1,500.00
<b>Total Other Personnel Expenses</b>	<u>\$1,193.20</u>	<u>\$1,754.16</u>	<u>\$11,176.07</u>	<u>\$14,033.28</u>	<u>\$21,050.00</u>	<u>\$9,873.93</u>
<b>Total Personnel</b>	<u>\$23,066.31</u>	<u>\$24,427.77</u>	<u>\$187,430.66</u>	<u>\$195,422.16</u>	<u>\$293,133.24</u>	<u>\$105,702.58</u>
<b>Total SUPPORTING</b>	<u>\$28,095.87</u>	<u>\$30,651.11</u>	<u>\$239,491.97</u>	<u>\$245,208.88</u>	<u>\$367,813.24</u>	<u>\$128,321.27</u>
<b>Total Expenses</b>	<u>\$30,862.46</u>	<u>\$34,255.28</u>	<u>\$268,589.31</u>	<u>\$274,042.24</u>	<u>\$411,063.24</u>	<u>\$142,473.93</u>
<b>Net Total</b>	\$1,754.79	(\$88.62)	(\$8,228.46)	(\$708.96)	(\$1,063.24)	\$7,165.22



**Grace Evangelical Lutheran Church**  
**Summary of Restricted Accounts - Portrait**  
**September 2022 to April 2023**

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b>Temporary Restricted</b>				
<b>Church Projects</b>				
017548 - High Country Coalition HF	\$175.00	\$0.00	\$0.00	\$175.00
017579 - Fellowship Class Holding Fund	\$664.16	\$0.00	\$431.91	\$232.25
017597 - Upper Room Class Holding Fund	\$147.44	\$0.00	\$21.99	\$125.45
017607 - 100th Anniversary HF	\$0.00	\$0.00	\$0.00	\$0.00
<b>Pastoral Projects</b>				
017402 - Pastor's Discretionary Holding Fund	\$2,162.43	\$5,540.00	\$5,808.31	\$1,894.12
017541 - Pastor's Sabbatical	\$5,000.00	\$0.00	\$4,186.79	\$813.21
017569 - Confirmation	\$521.65	\$0.00	\$64.00	\$457.65
017598 - Seminarian Holding Fund	\$2,600.00	\$0.00	\$0.00	\$2,600.00
017667 - Journey of Discernment	\$250.00	\$0.00	\$0.00	\$250.00
017669 - Jane Fund	\$2,738.82	\$0.00	\$1,750.00	\$988.82
<b>Total Pastoral Projects</b>	<b>\$13,272.90</b>	<b>\$5,540.00</b>	<b>\$11,809.10</b>	<b>\$7,003.80</b>
<b>Youth &amp; Family Projects</b>				
017502 - Youth Missions HF	\$7,523.17	\$0.00	\$2,162.16	\$5,361.01
017503 - Vacation Bible School/Supplies	\$810.00	\$0.00	\$0.00	\$810.00
017507 - Youth & Family HF	\$2,987.70	\$420.00	\$225.81	\$3,181.89
017511 - Faith Formation	(\$405.08)	\$0.00	\$4,166.72	(\$4,571.80)
017529 - Camp/Conference Grant Holding	(\$221.99)	\$1,250.00	\$0.00	\$1,028.01
017563 - ELCA National Youth Gathering HF	\$3,865.12	\$0.00	\$0.00	\$3,865.12
017701 - OPUS	\$193.48	\$194.00	\$150.00	\$237.48
<b>Total Youth &amp; Family Projects</b>	<b>\$14,752.40</b>	<b>\$1,864.00</b>	<b>\$6,704.69</b>	<b>\$9,911.71</b>
<b>Campus Projects</b>				
017013 - Campus Minister Sabbatical	\$5,000.00	\$0.00	\$5,000.00	\$0.00
017403 - LSA_Mission Trips	\$13,711.52	\$39,586.19	\$59,452.56	(\$6,154.85)
017517 - Jeffcoat/Proctor Holding Fund	(\$5,906.00)	\$15,780.00	\$0.00	\$9,874.00
017577 - Stavros Scholarship Holding Fund	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Campus Projects</b>	<b>\$12,805.52</b>	<b>\$55,366.19</b>	<b>\$64,452.56</b>	<b>\$3,719.15</b>
<b>Property Projects</b>				
017501 - Councill House Mortgage Principal	\$0.00	\$0.00	\$0.00	\$0.00
017530 - Rent Income Holding Fund	\$0.00	\$0.00	\$0.00	\$0.00
017533 - Councill House Mortgage HF	\$0.00	\$0.00	\$0.00	\$0.00
017564 - Columbarium	\$5,291.30	\$1,445.00	\$46.00	\$6,690.30
017567 - Facilities Fund	\$7,976.09	\$1,200.00	\$0.00	\$9,176.09
017591 - Grace Builders	\$46,396.34	\$37,205.00	\$56,787.31	\$26,814.03
017900 - Parking Lot/Paving HF	\$7,971.86	\$0.00	\$0.00	\$7,971.86
<b>Total Property Projects</b>	<b>\$67,635.59</b>	<b>\$39,850.00</b>	<b>\$56,833.31</b>	<b>\$50,652.28</b>
<b>Financial Projects</b>				
017410 - Temporary Account	\$50.00	\$1,537.17	\$0.00	\$1,587.17
017413 - Giving Tree	\$0.00	\$0.00	\$0.00	\$0.00
017414 - Staff Christmas Gifts	\$145.10	\$1,520.00	\$1,545.10	\$120.00
017417 - Wedding Fees Holding Acct.	\$225.00	\$0.00	\$0.00	\$225.00
017506 - Special Staff Gift	\$160.31	\$2,526.92	\$2,526.92	\$160.31
017513 - Troutman Foundation Holding	\$383.43	\$16,300.00	\$16,100.00	\$583.43
017519 - Estate Gift Holding Fund	\$0.00	\$0.00	\$0.00	\$0.00
017534 - Peeler Bequest Holding Fund	\$21,748.50	\$13,008.28	\$15,149.99	\$19,606.79
017584 - Hank Beuttel Music Scholarship	\$4,810.00	\$0.00	\$0.00	\$4,810.00
017596 - Seasonal Decorations/Landscaping	\$2,955.25	\$1,781.70	\$1,630.68	\$3,106.27
017603 - Grateful For Grace Appeal	\$0.00	\$0.00	\$0.00	\$0.00
017605 - Special Offering Holding Fund	\$2,372.32	\$2,240.41	\$1,892.75	\$2,719.98
017606 - Growing Grace	\$25,014.05	\$250.00	\$0.00	\$25,264.05
<b>Total Financial Projects</b>	<b>\$57,863.96</b>	<b>\$39,164.48</b>	<b>\$38,845.44</b>	<b>\$58,183.00</b>
<b>Music Projects</b>				
017521 - Audio Visual Tech	\$0.04	\$0.00	\$5,175.01	(\$5,174.97)
017522 - Associate Music Director	\$780.00	\$0.00	\$0.00	\$780.00
017562 - Special Musicians Holding Fund	\$143.56	\$3,631.44	\$3,575.00	\$200.00
017594 - Music/Choir Holding Fund	\$3,787.99	\$3,925.00	\$3,746.44	\$3,966.55
<b>Total Music Projects</b>	<b>\$4,711.59</b>	<b>\$7,556.44</b>	<b>\$12,496.45</b>	<b>(\$228.42)</b>
<b>Women's Ministries</b>				
017560 - Lizzie Estelle Holding Fund	\$424.82	\$890.00	\$673.96	\$640.86
017599 - Quilter's Group Fund	\$4,748.83	\$1,580.00	\$2,923.44	\$3,405.39
017602 - Card Ministry	\$508.52	\$0.00	\$0.00	\$508.52

**Grace Evangelical Lutheran Church**  
**Summary of Restricted Accounts - Portrait**  
**September 2022 to April 2023**

Accounts	<u>Beginning Balance</u>	<u>Restricted Revenue</u>	<u>Restricted Expenses</u>	<u>Ending Balance</u>
<b>Total Women's Ministries</b>	\$5,682.17	\$2,470.00	\$3,597.40	\$4,554.77
<b>Total Church Projects</b>	\$177,710.73	\$151,811.11	\$195,192.85	\$134,328.99
<b>Local Ministries</b>				
017117 - Oasis Holding Fund	\$70.00	\$100.00	\$170.00	\$0.00
017118 - Community Care Clinic Holding Fund	\$0.00	\$50.00	\$50.00	\$0.00
017404 - Hunger & Health Coalition Holding F	\$185.00	\$950.00	\$1,160.00	(\$25.00)
017524 - Habitat for Humanity Holding Fund	\$0.00	\$100.00	\$50.00	\$50.00
017549 - Hospitality House Holding Fund	\$375.00	\$6,850.00	\$5,592.30	\$1,632.70
017586 - WeCAN Holding Fund	\$0.00	\$50.00	\$50.00	\$0.00
<b>Total Local Ministries</b>	\$630.00	\$8,100.00	\$7,072.30	\$1,657.70
<b>Synod Ministries</b>				
017416 - ELCA	\$194.90	\$0.00	\$0.00	\$194.90
017419 - Lutheran World Relief	\$0.00	\$0.00	\$0.00	\$0.00
017561 - Afghan Refugee Holding Fund	\$200.00	\$0.00	\$200.00	\$0.00
<b>Total Synod Ministries</b>	\$394.90	\$0.00	\$200.00	\$194.90
<b>Total Temporary Restricted</b>	\$178,735.63	\$159,911.11	\$202,465.15	\$136,181.59

**Grace Evangelical Lutheran Church**  
**Summary of Restricted Accounts - Portrait**  
**September 2022 to April 2023**

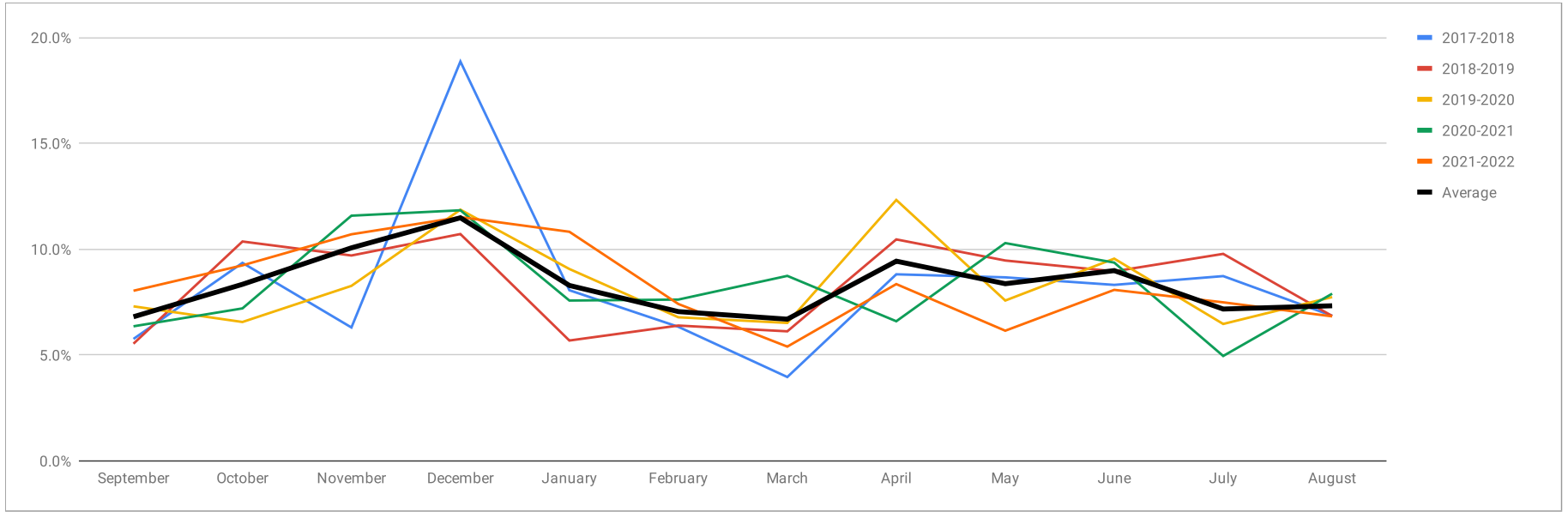
Accounts	<u>Beginning Balance</u>	<u>Restricted Revenue</u>	<u>Restricted Expenses</u>	<u>Ending Balance</u>
<b><u>Permanent Restricted</u></b>				
<b>Restricted for Long-Term Use</b>				
<b>Funds for Future Use</b>				
017505 - Vehicle Replacement Fund	\$2,279.12	\$0.00	\$0.00	\$2,279.12
018002 - Capital Repl. Reserve LTHF	\$80,684.23	\$0.00	\$0.00	\$80,684.23
<b>Total Funds for Future Use</b>	<u>\$82,963.35</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$82,963.35</u>
<b>Total Restricted for Long-Term Use</b>	<u>\$82,963.35</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$82,963.35</u>
<b>Total Permanent Restricted</b>	<u>\$82,963.35</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$82,963.35</u>

**Accounts**

<b>Assets</b>		
<b>Funds for Current Use</b>		
011015 - High Country Bank Checking	\$52,421.82	
<b>Total Funds for Current Use</b>		<b>\$52,421.82</b>
<b>Funds for Long-Term Use</b>		
<b>    HCB Money Market</b>		
011020 - HCB Money Market	\$196,553.78	
<b>Total HCB Money Market</b>	<b>\$196,553.78</b>	
<b>Total Funds for Long-Term Use</b>		<b>\$196,553.78</b>
<b>Accounts Receivable</b>		
<b>    NC State Sales Tax Refund</b>		
011718 - Watauga Sales Tax 2%	\$7,538.46	
011720 - Food Sales Tax 2%	\$7.27	
<b>Total NC State Sales Tax Refund</b>	<b>\$7,545.73</b>	
<b>Total Accounts Receivable</b>		<b>\$7,545.73</b>
<b>Fixed Assets</b>		
011904 - Councill Property	\$1,897,168.73	
<b>Total Fixed Assets</b>		<b>\$1,897,168.73</b>
<b>Total Assets</b>		<b>\$2,153,690.06</b>
<b>Liabilities, Fund Principal, &amp; Restricted Funds</b>		
<b>Liabilities</b>		
<b>    Current Liabilities</b>		
<b>        Payroll Items</b>		
<b>            Payroll Taxes</b>		
012101 - Federal Payroll Taxes	\$3,457.25	
012102 - FICA Taxes-Employee	\$1,518.86	
012103 - Medicare Taxes-Employee	\$355.35	
012104 - NC State Payroll Taxes	\$700.00	
012112 - FICA Taxes Employer	\$1,518.86	
012113 - Medicare Taxes Employer	\$355.35	
<b>Total Payroll Taxes</b>	<b>\$7,905.67</b>	
<b>        Other Payroll Items</b>		
012105 - Employee Retirement Contributions	(\$20.31)	
012106 - Add'l Insurance Premium	\$27.19	
012107 - Health Care FSA	\$0.10	
<b>Total Other Payroll Items</b>	<b>\$6.98</b>	
<b>Total Payroll Items</b>	<b>\$7,912.65</b>	
<b>Total Current Liabilities</b>		<b>\$7,912.65</b>
<b>Total Liabilities</b>		
<b>Fund Principal</b>		
002002 - Fund Principal	\$37,692.20	
002004 - Equity in Councill Property	\$1,897,168.73	
Excess Cash Received	(\$8,228.46)	
<b>Total Fund Principal and Excess Cash Received</b>		<b>\$1,926,632.47</b>
<b>Restricted Funds</b>		
Total Temporary Restricted	\$136,181.59	
Total Permanent Restricted	\$82,963.35	
<b>Total Restricted Funds</b>		<b>\$219,144.94</b>
<b>Total Liabilities, Fund Principal, &amp; Restricted Funds</b>		<b>\$2,153,690.06</b>

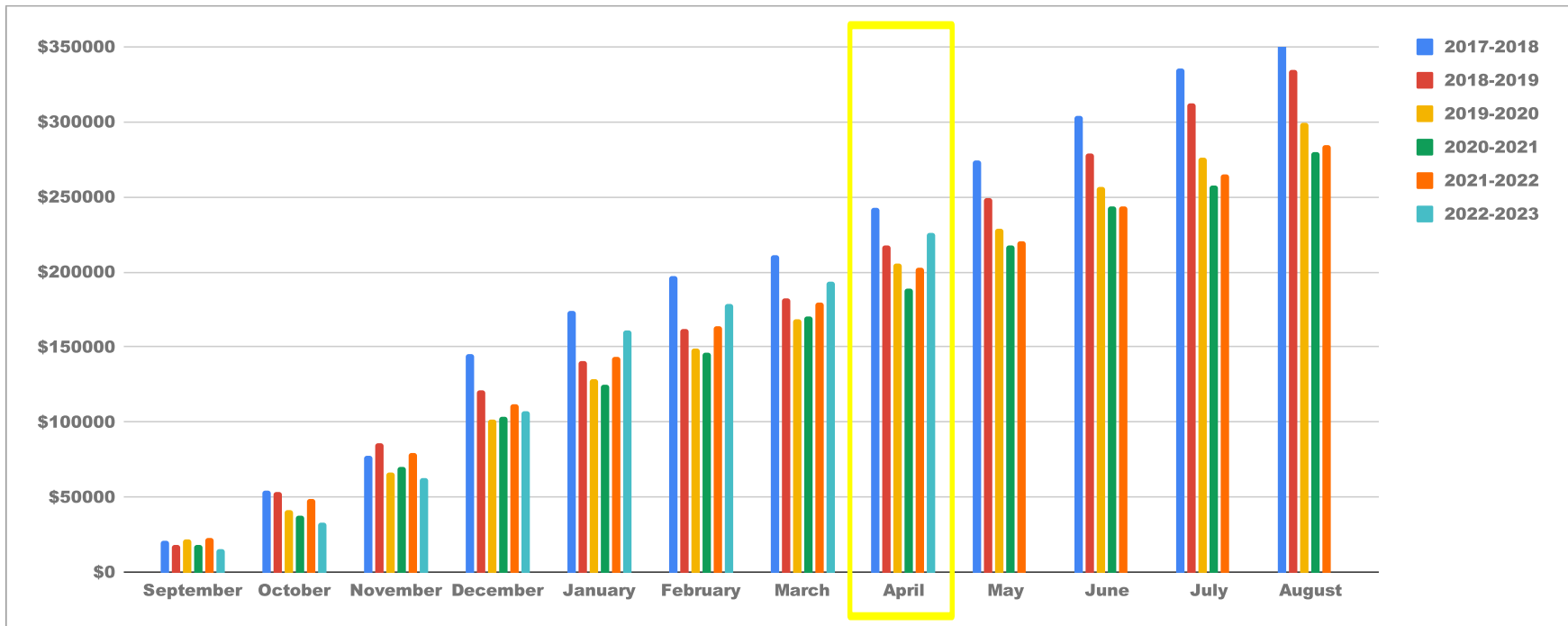
### Year-Over-Year Monthly Giving

	2017-2018		2018-2019		2019-2020		2020-2021		2021-2022		Average	Needed	Actual	Surplus/(Deficit)
	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022		2022-2023	2022-2023	2021-2022
<b>September</b>	\$20,735.45	5.8%	\$18,533.00	5.5%	\$21,868.30	7.3%	\$17,775.00	6.4%	\$22,847.00	8.0%	6.8%	\$22,459.58	\$15,038.82	-\$7,420.76
<b>October</b>	\$33,673.28	9.4%	\$34,697.38	10.4%	\$19,654.00	6.6%	\$20,139.52	7.2%	\$26,258.22	9.2%	8.3%	\$27,519.51	\$17,814.00	-\$9,705.51
<b>November</b>	\$22,684.86	6.3%	\$32,483.00	9.7%	\$24,766.39	8.3%	\$32,384.95	11.6%	\$30,430.84	10.7%	10.1%	\$33,204.78	\$30,120.00	-\$3,084.78
<b>December</b>	\$67,919.22	18.9%	\$35,878.00	10.7%	\$35,550.31	11.9%	\$33,100.00	11.8%	\$32,738.96	11.5%	11.5%	\$37,890.99	\$44,534.86	\$6,643.87
<b>January</b>	\$29,019.40	8.1%	\$19,034.00	5.7%	\$27,156.00	9.1%	\$21,176.00	7.6%	\$30,770.00	10.8%	8.3%	\$27,340.99	\$53,711.76	\$26,370.77
<b>February</b>	\$22,799.39	6.3%	\$21,401.38	6.4%	\$20,321.00	6.8%	\$21,305.00	7.6%	\$21,070.00	7.4%	7.1%	\$23,266.04	\$17,138.68	-\$6,127.36
<b>March</b>	\$14,257.50	4.0%	\$20,490.00	6.1%	\$19,524.00	6.5%	\$24,435.08	8.7%	\$15,344.00	5.4%	6.7%	\$22,084.16	\$14,818.00	-\$7,266.16
<b>April</b>	\$31,727.00	8.8%	\$35,029.00	10.5%	\$36,930.00	12.3%	\$18,441.00	6.6%	\$23,742.22	8.3%	9.4%	\$31,126.81	\$32,562.25	\$1,435.44
<b>May</b>	\$31,209.97	8.7%	\$31,690.75	9.5%	\$22,690.00	7.6%	\$28,767.79	10.3%	\$17,479.87	6.1%	8.4%	\$27,613.22		
<b>June</b>	\$29,927.55	8.3%	\$29,979.23	9.0%	\$28,620.00	9.6%	\$26,189.00	9.4%	\$22,967.00	8.1%	9.0%	\$29,655.55		
<b>July</b>	\$31,422.00	8.7%	\$32,742.00	9.8%	\$19,375.00	6.5%	\$13,853.37	5.0%	\$21,292.00	7.5%	7.2%	\$23,665.57		
<b>August</b>	\$24,675.00	6.9%	\$22,913.13	6.8%	\$23,180.62	7.7%	\$22,081.85	7.9%	\$19,408.00	6.8%	7.3%	\$24,172.81		
<b>Total</b>	\$360,050.62		\$334,870.87		\$299,635.62		\$279,648.56		\$284,348.11			\$330,000.00	\$225,738.37	\$845.52



## Year-Over-Year Cumulative Giving Comparison

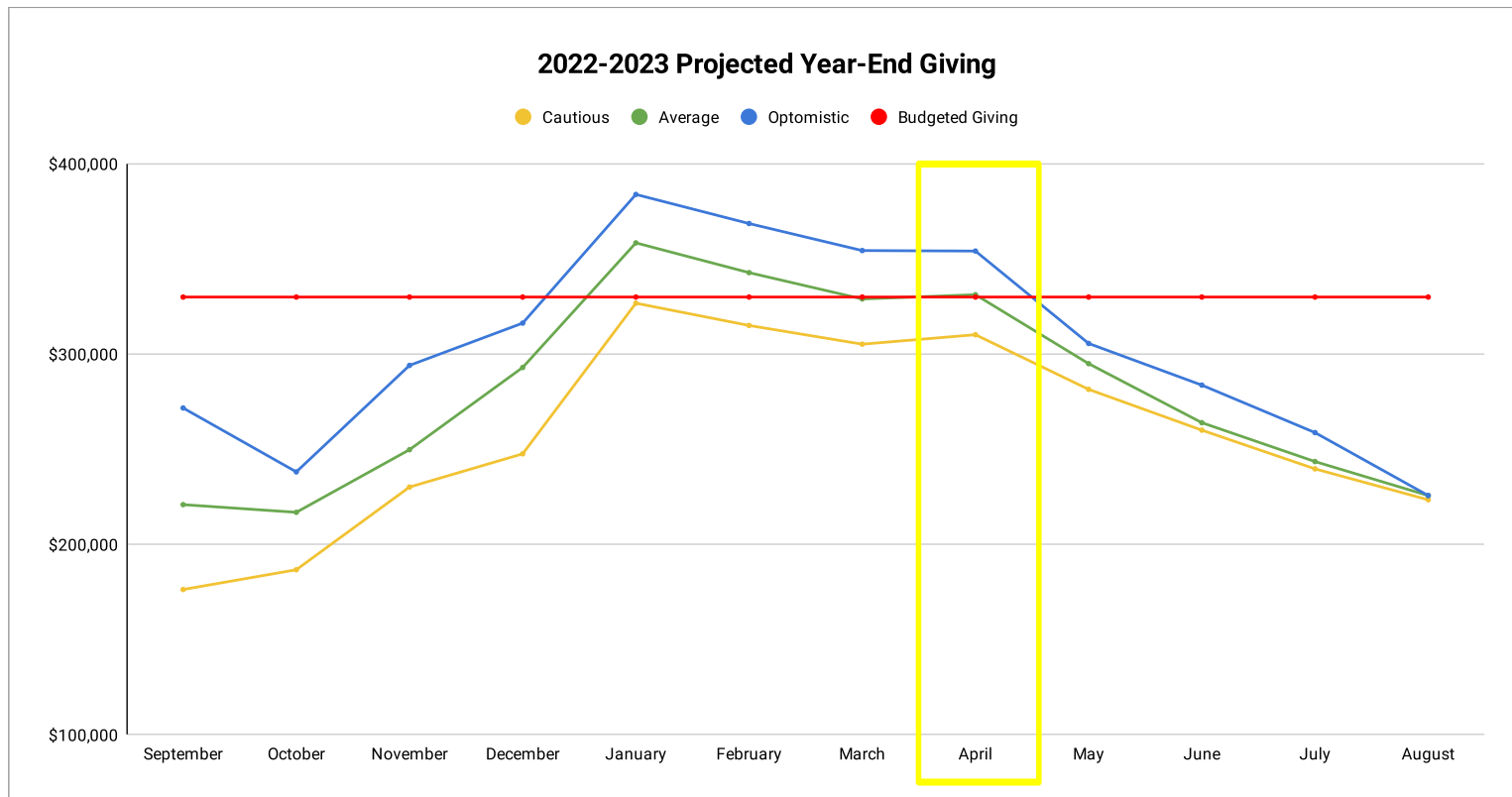
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	<i>Acutal</i> 2022-2023	<i>Needed</i> 2021-2022
September	\$20,735.45	\$18,533.00	\$21,868.30	\$17,775.00	\$22,847.00	\$15,038.82	\$22,459.58
October	\$54,408.73	\$53,230.38	\$41,522.30	\$37,914.52	\$49,105.22	\$32,852.82	\$49,979.09
November	\$77,093.59	\$85,713.38	\$66,288.69	\$70,299.47	\$79,536.06	\$62,972.82	\$83,183.86
December	\$145,012.81	\$121,591.38	\$101,839.00	\$103,399.47	\$112,275.02	\$107,507.68	\$121,074.85
January	\$174,032.21	\$140,625.38	\$128,995.00	\$124,575.47	\$143,045.02	\$161,219.44	\$148,415.84
February	\$196,831.60	\$162,026.76	\$149,316.00	\$145,880.47	\$164,115.02	\$178,358.12	\$171,681.88
March	\$211,089.10	\$182,516.76	\$168,840.00	\$170,315.55	\$179,459.02	\$193,176.12	\$193,766.04
April	\$242,816.10	\$217,545.76	\$205,770.00	\$188,756.55	\$203,201.24	\$225,738.37	\$224,892.85
May	\$274,026.07	\$249,236.51	\$228,460.00	\$217,524.34	\$220,681.11		\$252,506.08
June	\$303,953.62	\$279,215.74	\$257,080.00	\$243,713.34	\$243,648.11		\$282,161.62
July	\$335,375.62	\$311,957.74	\$276,455.00	\$257,566.71	\$264,940.11		\$305,827.19
August	\$360,050.62	\$334,870.87	\$299,635.62	\$279,648.56	\$284,348.11		\$330,000.00



### Projected Year-End Total Giving Based on Historical Giving Patterns

	2022-2023 Cumulative Giving	Cautious	Average	Optomistic	Budgeted Giving
September	\$15,039	\$176,371	\$220,966	\$271,735	\$330,000
October	\$32,853	\$186,754	\$216,919	\$238,166	\$330,000
November	\$62,973	\$230,197	\$249,820	\$294,102	\$330,000
December	\$107,508	\$247,646	\$293,021	\$316,314	\$330,000
January	\$161,219	\$326,782	\$358,469	\$383,911	\$330,000
February	\$178,358	\$315,071	\$342,833	\$368,624	\$330,000
March	\$193,176	\$305,251	\$328,995	\$354,428	\$330,000
April	\$225,738	\$310,223	\$331,241	\$354,166	\$330,000
May	\$225,738	\$281,507	\$295,017	\$305,631	\$330,000
June	\$225,738	\$260,075	\$264,011	\$283,738	\$330,000
July	\$225,738	\$239,745	\$243,581	\$258,803	\$330,000
August	\$225,738	\$223,503	\$225,738	\$225,738	\$330,000

NOTE: Approved 2022-2023 Budget for General Fund Giving is \$330,000



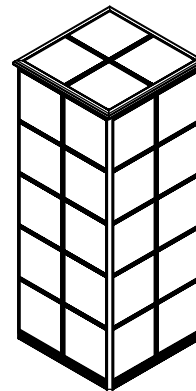
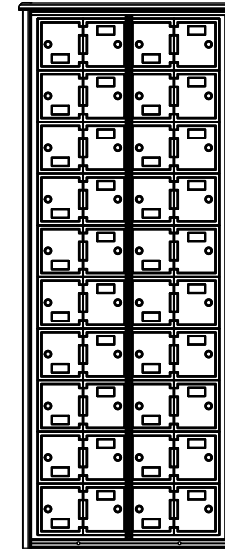
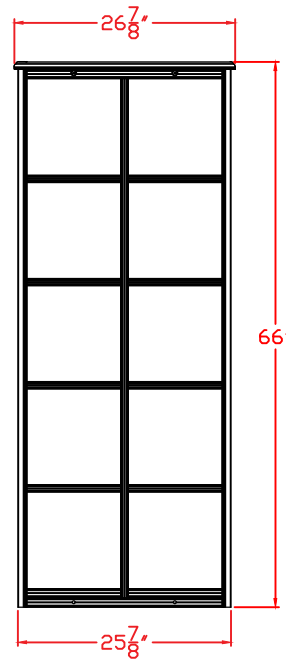
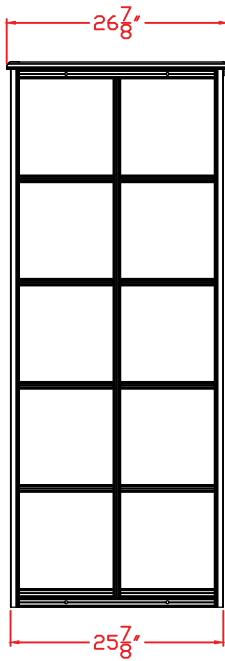
## TIERED COVID SAFETY PROTOCOLS AT GRACE

(Effective 8/5/2021, Updated 9/16/2022)

CDC Transmission Level for Watauga County	Low (Green) and Moderate (Yellow)	High (Red)
<b>Overall Policies</b>	<ul style="list-style-type: none"> <li>• Masks are highly encouraged for all indoor activities (including worship) for those who are vaccinated; and, masks are required for those who are not vaccinated.</li> <li>• Everyone is encouraged to wear masks for outdoor activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Masks are required for everyone for all indoor activities (including worship) regardless of vaccination status.</li> <li>• Everyone is encouraged to wear masks for outdoor activities.</li> </ul>
<b>Sunday Morning Gatherings</b>	<ul style="list-style-type: none"> <li>• Everyone will enter through the Narthex door and sign-in when they arrive at church.</li> <li>• The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process.</li> <li>• Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary.</li> <li>• We will adjust seating availability based on worship attendance. Worshippers are encouraged to sit in every other pew.</li> <li>• Adult Sunday School may be offered in a hy-flex format (in-person and online).</li> <li>• Children’s Sunday School may be led outside when possible with masks highly encouraged.</li> <li>• Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2.</li> <li>• <b>Singing:</b> Everyone (including the Choir) are highly encouraged to place masks over their mouth and nose when singing.</li> <li>• <b>Communion:</b> Communion may be served at the head of the aisle.</li> </ul>	<ul style="list-style-type: none"> <li>• Everyone will enter through the Narthex door and sign-in when they arrive at church.</li> <li>• The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process.</li> <li>• Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary.</li> <li>• Seating will only be available in every other pew.</li> <li>• Adult Sunday School will be offered online.</li> <li>• Children’s Sunday School may be led outside when possible, with masks highly encouraged.</li> <li>• Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2.</li> <li>• <b>Communion:</b> In an environment with high transmission rates, Communion may not be served.</li> <li>• <b>Lay Worship Leaders:</b> Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers.</li> </ul>



	<ul style="list-style-type: none"> <li>● <b>Lay Worship Leaders:</b> Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be encouraged to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers.</li> </ul>	
<b>Online Worship</b>	<ul style="list-style-type: none"> <li>● High quality online worship will continue to go live each Sunday by 8:30am.</li> </ul>	<ul style="list-style-type: none"> <li>● High quality online worship will continue to go live each Sunday by 8:30am.</li> </ul>
<b>Other In-Person Activities</b>	<ul style="list-style-type: none"> <li>● We require accurate registration for all events, with the exception of AA and NA.</li> <li>● The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings.</li> <li>● Food and drinks may be served at in-person gatherings.</li> </ul>	<ul style="list-style-type: none"> <li>● We require accurate registration for all events, with the exception of AA and NA.</li> <li>● The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings.</li> <li>● Food and drinks may not be served at in-person, indoor gatherings.</li> </ul>
<b>Church Office</b>	<ul style="list-style-type: none"> <li>● The church office will be open 9am-2pm, Monday-Thursday. Staff members may balance in-person and remote work as needed. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email.</li> </ul>	<ul style="list-style-type: none"> <li>● The church office will continue to be open but on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email.</li> <li>● Staff members will be masked when interacting with other people inside the church facilities.</li> </ul>



N1032470

Two Column, Single-Sided  
 40 "B" Size Doors 5 1/2" x 6 1/4"

<b>POSTAL PRODUCTS                  UNLIMITED, INC.™</b> Postal Products Unlimited, Inc. 500 W. Oklahoma Ave. Milwaukee, WI 53207-2649 www.postalproducts.com (800) 229-4500	Company Name: TBD		
	Contact: TBD	Quote: TBD	Rev: 0
	Job: TBD		
	Date: TBD	Scale: NTS	Drawn By: TBD

# Quote Presentation


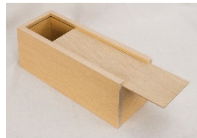
500 W. Oklahoma Ave.  
Milwaukee, WI 53207-2649  
800-229-4500 Fax 800-570-0007  
www.mailproducts.com

**QUOTE NO: 6600695**  
**DATE: May 10, 2023**

**To: Grace Lutheran Church**  
Pastor Steve Troisi  
115 E. Kina Street  
Boone NC 28607

**Ship To: TBD**

SALESPERSON	QUOTE #	DATE CALLED	PRESENTED	LEAD TIME	PROJECT NAME
Frank Vecchione	6600695	02/10/2023	05/10/2023	4-6 Weeks	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
2 	<b><u>Model #N1032470 2 Column Single Sided with 40 of the B size Niches With Baltic Brown Tiles</u></b> Use single-sided columbarium models to accent walkways in outdoor gardens or use them indoors against free wall space in foyers, narthexes, and chapels. Made of solid black granite tiles, this columbarium is both respectful and stylish and is perfect for your interment needs. The 2 Column Single-Sided Memorial Columbarium holds 10-60 large niches, depending on what you need. Columbarium is also designed for easy install to help reduce your total costs. Total unit measures: 26-3/4"W x 26-3/4"D x 66"H..	\$3,800.00	\$7,600.00
4 	<b><u>Model #N1031020 Wooden Box Urn</u></b>	\$40.00	\$160.00
SUBTOTAL			\$7,760.00
SALES TAX			\$576.11
(Based on current fuel service charges) SHIPPING ESTIMATE			\$745.00
<b>(VALID FOR 30 DAYS) PROJECT PRICE</b>			<b>\$9081.11</b>

If you have any questions concerning this quote, please call Frank Vecchione 414-290-1023.

**THANK YOU FOR YOUR BUSINESS!**

Signed as ACCEPTED: \_\_\_\_\_ or REJECTED: \_\_\_\_\_ on: \_\_\_\_\_

## Sabbatical Pastoral Coverage

### Preaching and Presiding:

Date	Preaching	Presiding	Children's Message
June 11th	Vicar Spence	Vicar Spence	Vicar Spence
June 18th	Alan Hauser	Vicar Spence	Dana Holden
June 25th	Vicar Spence	Vicar Spence	Vicar Spence
July 2nd	Austin Eggers	Austin Eggers	open
July 9th	Maribeth Yoder-White	Austin Eggers	
July 16th	Pastor David Sloop	Austin Eggers	Pastor David Sloop
July 23rd	Austin Eggers	Austin Eggers	open
July 30th	Maribeth Yoder-White	Austin Eggers	
August 6th	Alan Hauser	Austin Eggers	Beth Reavis
August 13th	David Holden	Austin Eggers	David Holden
August 20th	Dana Holden	Austin Eggers	Dana Holden
August 27th	Austin Eggers	Austin Eggers	open
September 4th	Tyler Ruddy	Austin Eggers	Christopher Otten

### Teaching:

#### ***Sunday, 8:30am Adult Class:***

June 11th – July 23rd – ***Animate: Bible***

July 30th – September 11th – ***Animate: Practices***

#### ***Thursday, 10:30am Adult Class (Honorarium provided to leaders.)***

June 1st – August 3rd – Resurrection led by Pastor Mike Watts.

August 10th – September 7th – Jeremiah led by Dr. Alan Hauser

**Pastoral Care:** Pastor Randy Rothchild (Holy Communion) approximately 5 hours per week which would cover regular Pastoral Visits, Emergency Pastoral Care and Funerals.

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### **Sabbatical Coverage Costs**

Worship Leadership Preaching (\$200 per Sunday for 11 Sundays)	\$2,200
Worship Leadership Presiding (\$150 per Sunday for 10 Sundays)	\$1,500
Teaching Honorariums (\$500 per series of classes, 2 series )	\$1,000
Pastoral Care (\$50 per hour, 5 hours per week, 10 weeks)	\$2,500
<b>Total Sabbatical Coverage Costs</b>	<b>\$7,200</b>

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**Funding Recommendation – Council uses Internship Salary and Benefits for 2023-2024.**

Pastor Steve and Deacon Stacey Sabbatical Budget

Updated 5/12/2023

Date	Expense Type	Initial Budget	Final Cost	Paid	Waiting on Reimbursement	Remaining
<b>6/7/2023-6/9/2023 Visit with Family in NJ</b>						
	Drive to NJ to stay with family	\$150.00	\$150.00	\$0.00		\$150.00
	Train from NJ to NYC	\$150.00	\$25.00	\$0.00		\$25.00
	<b>Total for NJ</b>	<b>\$300.00</b>	<b>\$175.00</b>	<b>\$0.00</b>		<b>\$175.00</b>
<b>6/9/2022 *Multi City Flight: NY to Ireland</b>						
		\$3,858.10	\$4,103.10	\$4,103.10		\$0.00
* We were able to utilize the congregation's credit card points for this!						
<b>06/9/2023-6/14/2022 Ireland: County Clare</b>						
	Lodging	\$895.34	\$895.34	\$895.34		\$0.00
	Ferry to Aran Islands		\$120.98	\$120.98		\$0.00
	Bike Rental in Aran (06/15)		\$65.00	\$0.00		\$65.00
	Falconry		\$70.47	\$70.47		\$0.00
	Sheep Dog Farm		\$49.15	\$49.15		\$0.00
	Dublin Bus Tour (Bus Atha)		\$68.86	\$68.86		\$0.00
	Rental Car	\$450.00	\$414.00	\$414.00		\$0.00
	Rental Car Gas	\$150.00	\$150.00	\$0.00		\$150.00
	<b>Total for Ireland</b>	<b>\$1,345.34</b>	<b>\$1,833.80</b>	<b>\$1,618.80</b>		<b>\$215.00</b>
<b>6/14/2022-06/17/2023 London</b>						
	Flight from Ireland to London	\$200.00	\$322.52	\$322.52		\$0.00
	Travel/Transportation Passes		\$121.76	\$121.76		\$0.00
	London Eye		\$159.40	\$159.40		\$0.00
	HPST with Meal		\$324.00	\$324.00		\$0.00
	Tour Bus for Kids		\$88.55	\$88.55		\$0.00
	Lodging in London (3 nights)	\$500.00	\$634.72	\$344.69	\$290.03	\$0.00
	<b>Total for London</b>	<b>\$700.00</b>	<b>\$1,650.95</b>	<b>\$1,360.92</b>		<b>\$0.00</b>
<b>6/17/2023-6/20/2023 Venice</b>						
	Flight from London to Venice	\$500.00	\$650.82	\$650.82		\$0.00
	Ferry from Airport		\$75.00	\$0.00		\$75.00
	Gondola (06/15)		\$135.78	\$135.78	\$135.78	\$0.00
	Water Bus (4 passes, 2 Days, Beckett Free)		\$160.00	\$0.00		\$160.00
	Gugenheim		\$55.00	\$0.00	\$55.00	\$0.00
	Glass Blowing Demo	\$50.00	\$17.92	\$17.92	\$17.92	\$0.00
	Lodging in Venice (4 nights)	\$675.00	\$608.37	\$304.19	\$304.18	\$0.00
	<b>Total for Venice</b>	<b>\$1,225.00</b>	<b>\$1,702.89</b>	<b>\$1,163.71</b>		<b>\$235.00</b>
<b>6/20/2023-6/24/2023 Florence</b>						
Tues, June 20	Train from Venice to Florence	\$300.00	\$81.61	\$81.61		\$0.00
	Tram to AirBNB		\$7.50	\$0.00		\$7.50
Wed, June 21	Round trip Tram/Bus		\$15.00	\$0.00		\$15.00
	10am Family Tour (06/19)		\$161.90	\$161.90	\$161.90	\$0.00
Thur, June 22	Round Trip Tram to Train Station		\$15.00	\$0.00		\$15.00
	Round Trip Train to Pisa?		\$80.00	\$0.00		\$80.00
						\$0.00
Fri, June 23	Round Trip Tram/Bus		\$15.00	\$0.00		\$15.00
	10:30am Acedamia Gallery Ticket		\$72.00	\$72.00	\$72.00	\$0.00
	3pm De Vinci Children's Museum?		\$36.70	\$36.70	\$36.70	\$0.00
	Lodging (4 nights)	\$672.62	\$672.62	\$336.31	\$336.31	\$0.00
	<b>Total for Florence</b>	<b>\$972.62</b>	<b>\$1,157.33</b>	<b>\$688.52</b>		<b>\$132.50</b>
<b>6/24/2023-7/01/2023 Umbria -- Saragano</b>						
	8:02am-10:20am Train from Florence to Parugia	\$75.00	\$77.35	\$77.35	\$77.35	\$0.00
	Rental car (06/24)	\$700.00	\$651.20	\$0.00		\$651.20
	Rental Car Gas	\$200.00	\$200.00	\$0.00		\$200.00
	Chocolate Museum/Factory (06/29)	\$28.00	\$28.00	\$0.00		\$28.00
	Chocohotel Breakfast Buffett	\$75.00	\$75.00	\$0.00		\$75.00
	Lodging (7 nights)	\$1,012.18	\$1,012.18	\$506.09	\$506.09	\$0.00
	<b>Total for Umbria</b>	<b>\$2,015.18</b>	<b>\$2,043.73</b>	<b>\$583.44</b>		<b>\$954.20</b>
<b>7/01/2023 - 7/5/2023 Rome</b>						
Sat., July 1	11:05am-1:55pm Train from Parugia to Rome	\$75.00	\$76.55	\$76.55	\$76.55	\$0.00
Sun., July 2	Bus Tour		\$66.08	\$66.08	\$66.08	\$0.00
Mon., July 3	Vatican Tickets		\$137.84	\$137.84	\$137.84	\$0.00
Tues, July 4	Colossuem Tickets		\$36.00	\$0.00		\$36.00
	Lodging (4 nights)	\$753.65	\$753.64	\$376.82	\$376.82	\$0.00
	<b>Total for Rome</b>	<b>\$828.65</b>	<b>\$1,070.11</b>	<b>\$657.29</b>		<b>\$36.00</b>
<b>7/5/2023-7/8/2023 Minori (Amalfi Coast)</b>						
	Round Trip Train from/to Rome/Salerno	\$75.00	\$181.93	\$181.93		\$0.00
	Round Trip Ferry from/to Salarno/Minori (7/5)		\$86.10	\$86.10	\$86.10	\$0.00
	Beach Chair/Unbella Rental (7/6- 7/7)		\$90.00	\$0.00		\$90.00
	1:50pm, 6:30pm Round Trip Ferry to/from Positano (7/7)		\$159.42	\$159.42		\$0.00
	Lodging (3 Nights)	\$811.48	\$640.62	\$405.75	\$234.87	\$0.00
	<b>Total for Minori</b>	<b>\$886.48</b>	<b>\$1,158.07</b>	<b>\$833.20</b>		<b>\$90.00</b>
<b>7/08/2023 - 7/9/2023 Rome #2</b>						
	Train (above)					
	Lodging (1 nights)		\$332.12	\$332.12	\$332.12	\$0.00
	<b>Total for Rome</b>	<b>\$0.00</b>	<b>\$332.12</b>	<b>\$332.12</b>		<b>\$0.00</b>
<b>7/9/2023 - 7/12/2023 NYC</b>						
	flight from Rome to NYC	Above				
	Statue of Liberty		\$121.50	\$121.50		\$0.00
	Train to NJ	\$150.00	\$75.00	\$0.00		\$75.00
	<b>Total for NY</b>	<b>\$150.00</b>	<b>\$196.50</b>	<b>\$121.50</b>		<b>\$75.00</b>
<b>7/12/2023 Drive Home</b>						
		\$150.00	\$125.00	\$0.00		\$125.00
<b>6/7/2023 -- 7/12/2023 Food Per Diem (\$50 per day)</b>						
			\$1,800.00	\$0.00		\$1,800.00
<b>6/5/2023 -- 7/12/2023 Total Cost</b>						
		\$12,431.37	\$17,348.60	\$11,462.60	\$3,303.64	\$3,837.70

Reimbursed	\$1,170.73
Reimbursed	\$1,117.72
Reimbursed	\$7,594.81
<b>Total Reimbursed</b>	<b>\$9,883.26</b>

Family Out of Pocket expense \$324.00

Needs to be Submitted \$1,169.24

Paid, waiting on reimbursement \$86.10

Funding for Trip	Remaining Balances
Steve's NC Synod Grant	\$5,000 \$813.21
Stacey's NC Synod Grant	\$5,000 \$0.00
Steve's 2023 unused Professional Expense	\$1,250 \$750.00
Steve's 2023 Travel Expenses	\$1,410.72
Stacey's 2023 unused Professional Expense	\$750 \$800.00
Additional Unused Credit Card Points	?? 475
<b>Total Funding</b>	<b>\$12,000 \$4,248.93</b>

\$2,892.41 Difference Between Remaining Costs and Remain Funding  
 \$392.41 Difference with 1/2 2024 Line Items floated forward

Steve's 2024 Travel Expenses	\$1,000.00
Steve's 2024 Continue Ed/Professional Expense	\$1,000.00
Stacey's 2024 Continue Ed/Professional Expense	\$500.00
<b>Additional Funding from 2024 Budget Year</b>	<b>\$2,500.00</b>

# Strengthening the Financial Position of Grace Lutheran

*Developed November 16, 2022, Updated December 16, 2022,*

*Updated January 13, 2023 Updated February 18, 2023*

*Updated March 18, 2023 Updated April 14, 2023*

*Updated May 15, 2023*

## What can be done immediately to strengthen Grace's financial position over the next 6-9 months?

(1). Immediately Inform Congregation of the Current Financial picture. **All complete.**

- Pastor Steve updated the congregation through an E-News article on November 3rd.
- Giving Statement continues to be printed in each week's bulletin.
- Budget Summary was included in the e-news.

(2). Challenge the congregation to give a special offering to support the ministries of Grace **All complete.**

- A congregation member, who wishes to remain anonymous, has offered a \$10,000 matching gift! Pastor Steve would like to launch this mini-drive on Wednesday, November 23. **We are at \$7,000 toward the match. The full \$10,000 was matched and the matching gift received! The combination of December and January giving was the highest in 5 years!**
- Send out "quarterly statements" with a note from the Treasurer around December 1st. **Statements were sent out via email and mail. Year-end Statements have been sent out.**

(3). Increase the number of student parkers. We currently have more parkers than the number of spots available, because not all the parkers use the lot at the same time. **We have increase the number for Spring parking by 5-8. All parking spots for the Spring have been reserved. So far, the increase in parkers has not presented a problem. No update. Student parking for Fall 2023 will open on July 1st.**

(4). Bring in New Members. A new member class will be received on November 20th and plans are underway for another new member class in January. **Reception of New Members scheduled for February 18th. We have two families, plus 3 more families that participated in the last new member class but haven't joined yet – a total of 12 people. We will receive 15 new members on Feb. 19th! We will plan to bring in another new member class on June 4th. Best estimate right now is that we will have 5-8 new members in June.**

(5). Wilkes County Property

- Timbering – Pastor Steve contacted Casey and Associates, a timbering firm in Wilkesboro. Waiting for them to visit the property to provide an estimate of timber value. **Weather has prevented this. No update. No update. No update. No update.**
- Carbon Credits – Pastor Steve has researched the possibility of leasing the carbon credit from the property. **Wayne and Pastor Steve have registered the property as a "Farm" with the USDA which will open more possibilities, including Carbon Credits.**

Pastor Steve and Wayne are working to schedule a meeting with the person at the Ag. Extension Office who works with Carbon Credits. Meeting has been scheduled. Wayne and Pastor Steve met with representatives of the USDA office in Wilkesboro. Pastor Steve and Wayne Powell believe the next step is to reach out to Indigo Carbon, a recommended and reputable Carbon Credit company. *If a large-scale building project is considered, the sale of the Wilkes Property may provide a nice boost to the funding. At \$2,000 per acre, this would be about \$500,000.*

### **What can be done now to strengthen Grace's financial position over next 2 years?**

- (1). Activate the Stewardship Team! Wayne has begun the process of building a Stewardship Team. New Team met on December 11th. Team will meet on Jan. 17th. Team has created a plan for a Stewardship Drive April 23-May 21. Team continues to meet and pull together details. Final details are being pulled together; we are on track for an April 23rd launch! *2023 Stewardship Drive is running.*
- (2). Rent the Councill House to college interns and relocate LSA to the Main building. No update. No update. No update. No update., *No Update.*
- (3). Extend the back parking lot. Jennifer is waiting on an estimate. Estimate of \$52,000 received. Jennifer and Pastor Steve met with Municipal to plan the project. If new zoning is going to be required, should a large project be considered? No update. No update. No update. *No Update.*
- (4). Pause the Internship Program for 2023-2024 and Rent the Grace Place to College Interns. Similarly, consider sharing the intern (and costs) with other High Country Coalition Congregations. Seminary will not have a Vicar to send; 2 College interns secured for 2023-2024 @ \$700 per student per month plus 5 hours per week (average). Students have been giving rental agreements to sign. No update. No update. No update. *No Update.*
- (5). Adjust the Staffing Model. No update. No update. No update. No update. No update. *No Update.*
- (6). Increase Student Parking Rate for 2023-2024. The Council has previously discussed raising the rate from \$700 to \$750 plus \$25 processing fee. This decision will need to be made by April 2023 (or sooner) in order for the website to be updated. Fall 2023 parking reservations open July 1st. No update. No update. No update. *No Update.*

### **What needs to be considered now to strengthen Grace's financial position over the next 3-5 years+?**

- (1). Create a long-term plan for Wilkes Property or sell property. No update. No update. No update. No update. No update. *No Update.*

(2). Develop robust Planned Giving Program to encourage members and friends of Grace to give estate gifts to the congregation in order to build out a set of endowment that will secure ministries and facilities upkeep in the future. No update. No update. No update. No update. No update. No Update.

(3). Consider purchasing the small plot of land next to Grace Place and adding a small home which would become the new Vicarage. Opening the Grace Place to house renters or other staff members. Pastor Steve reached out to the Deeds Department at AT&T to talk about this possibility. Pastor Steve sent another message. Pastor Steve sent another message. Pastor Steve received a reply from Deeds Department. They are activating a review of the property and if it is deemed that the property is not needed, then the contact information for the person in charge of negotiating the sale have been provided. The property was recently surveyed by AT&T, a positive sign that things are moving forward on their end. No Update.

(4). Research adding solar panels to the main church roof to offset electricity costs. No update. No update. No update. No update. No Update.

(5). Consider the development of housing on the Council Property. Pastor Steve has been running financial models for a new Campus Ministry Center and Student Housing facility on Council Property. Pastor Steve has continued to run various different financial and building project ideas. No update. No update. Pastor Steve, Jennifer and Vicar Spence met with VPC Builders to have an initial conversation about the viability of this type of project. Pastor Steve also met with a Town Council member to talk through implications of this type of project. Pastor Steve, Wayne and Jennifer met with VPC Builders again to get an estimate of the cost to prepare a full architectural plan for Pastor Steve's "Big Crazy Idea." The cost for the development of a buildable plan is about \$55,000.



# Council Designations

*Below are a series of council designations that need to be made annually.*

## 2021-2022 Special Offerings

Occasion	Designation
Advent	General Fund
Christmas Eve	General Fund
Lent	General Fund
Easter	General Fund
Other?	

## ~~2019-2020 Holden Evening Prayer Meal Assignment and Offering Designation~~

Date	Meal Assignment	Offering Designation
<del>September 19, 2019</del>	<del>Choir</del>	
<del>October 16, 2019</del>	<del>Lizzie-Estelle</del>	
<del>November 20, 2019</del>		
<del>December 18, 2019</del>	<del>Doracs/Guatemala</del>	
<del>January 22, 2020</del>	<del>Fellowship</del>	
<del>February 19, 2020</del>	<del>LSA Chili Cook-off</del>	<del>LSA</del>
<del>March 18, 2019 – Lent – No Meal</del>	<del>CANCELLED</del>	
<del>April 15, 2020 – No Worship</del>		
<del>May 20, 2020</del>	<del>Relay for Life</del>	<del>Relay for Life</del>
<del>June 17, 2020 – No Worship</del>		
<del>July 15, 2020 – No Worship</del>		
<del>August 19, 2020 – No Worship?</del>		

**2020 Lenten Evening Meal Assignments and Offering Designation**

<b>Date</b>	<b>Meal Assignment</b>	<b>Offering Designation</b>
March 4, 2020	Ushers	Mission Trip
March 11, 2020	Lizzie Estelle	Mission Trip
March 18, 2020 CANCELLED	Faith Formation	Mission Trip
March 25, 2020 CANCELLED	Choir	Mission Trip
April 1, 2020 CANCELLED	Doreas	Mission Trip

**2019-2020 Sunday Breakfasts**

<b>Date</b>	<b>Meal Assignment</b>	<b>Offering Designation</b>
September 29, 2019	Council	General Fund
December 29, 2019	Gookie Party	N/A
March 29, 2020 — CANCELLED	Mission Trip	Mission Trip
April 12, 2020 — CANCELLED	Council	General Fund
May 31, 2020	Council -- Coffee Hour	General Fund

**\*\*2023 App Game-Day Parking**

<b>Date</b>	<b>Opponent</b>	<b>Designations</b>
July 29, 2023 at 7:30pm (Sat)	Darius Rucker Concert	Choir/Music
September 2, 2023 at ?::? (Sat)	Gardner-Webb	LSA
September 16, 2023 at ?::? (Sat)	ECU (Family Weekend)	LSA
October 10, 2023 at ?::? (Tues)	Coastal Carolina	Community Action
October 28, 2023 ?::? (Sat)	Southern Miss (Homecoming)	Grace Builders
November 4, 2023 at 7:30? (Sat)	Marshall	LSA
November 25, 2023 at ?::? (Sat)	Georgia Southern	GB/Choir/Youth?
*December 2, 2023 (Sat)	Sun Belt Championship Game	LSA