## **Grace's WHY:**

# To share God's love, so that all are served and supported

Grace's HOW (guiding principles):

Include and welcome all as they are

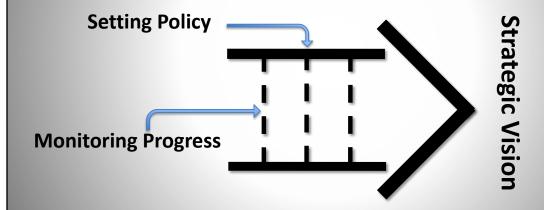
Grow in relationship with God

Anticipate and respond to the needs of the congregation and the community

Care and comfort each other

# Why does the Council exist?

The council has 3 Functions:



## **Proposed Goals**

- Focus on deepening relationships among Council members.
- Plan a Council Retreat focused on long-term Strategic Planning (est. Jan/Feb 2026).
- Read together Alice Mann's book <u>Raising the</u>
   <u>Roof: The Pastoral-to-Program Size Transition.</u>

#### **Job Descriptions for Council Liaisons and Team Chairs**

(created in 2011)

#### **Job Description for Council liaisons:**

- Attend ministry team meetings
- Help recruit team members (possibly with emphasis on newer Grace members)
- Provide support and encouragement for leader (pray for her/him; be in regular contact; listen to the needs)
- Hold leader and team accountable by assisting team in identifying measurable goals (set goal; evaluate or measure by asking "Did we do it? What worked? What didn't?")
- Be a communication link between council and team bring items for discussion/approval to council meeting
- Contribute to the annual budgeting process for the team

#### **Duties of Ministry Team Chairs:**

- Develop / review / update the mission and/or purpose statements that guide the team's activities
- Plan for bi-monthly team meetings (at a minimum) by developing an agenda, reminding team members of the meeting, coordinating with the Council liaison about the meeting
- Direct and guide the ongoing activities of the team; assure that ongoing and new activities are planned and staffed appropriately
- Where appropriate, coordinate the activities of team with other teams or affected parties; assure that good information and communication occurs with other interested parties
- See that all team communications (newsletter and bulletin announcements, for example) are accomplished according to deadlines and timeframes
- Recruit new team members; plan for leadership succession (next year's team chairperson)
- Effectively manage the team's expenses and budget; Participate in the annual budgeting process
- Write an end-of-year (fiscal year) annual report that summarizes the team's activities and accomplishments during the previous year

## MINISTRY STRUCTURE—2025-2026

Updated 9/16/25

Ministry	Pillars &
Council	Liaisons

Ministry Groups

Ministry Group Chairperson/Contact

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Kristie Evans

**Faith Formation** 

Internship Committee

Carla Ramsdell

Stewardship

Wayne Powell

**SERVING** 

Jesse Lutabingwa

**Community Action** 

Janice Koppenhaver

**Grace Builders** 

Harold Stophel

Visitation Ministry

**Troutman Foundation** 

**WORSHIPING** 

Lynn Caldwell

Worship & Music

Alan Hauser

Altar Guild

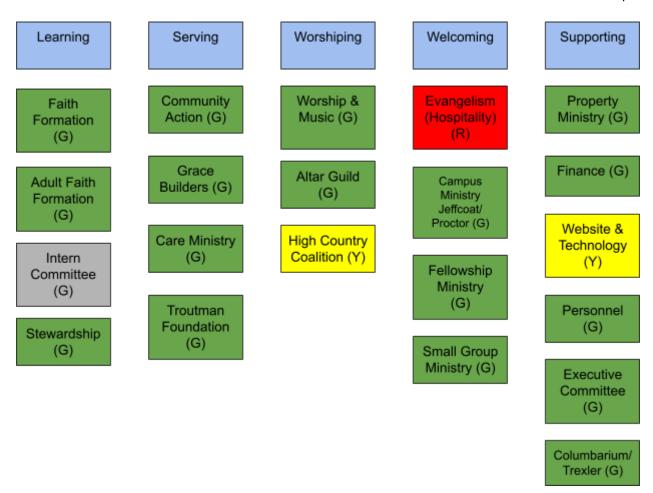
**Beth Reavis** 

	Small Group Ministry	
	High Country Coalition	Pastor Steve
WELCOMING		
	Evangelism (Hospitality)	
Amy Atkins	Campus Ministry/Jeffcoat	
Liz Peters	Fellowship Ministry	
SUPPORTING		
Jonathan Stamey	Property Team	
Morgan Wright	Finance Team	Morgan Wright
Eric Breitenstein	Website & Technology	Sabena Maiden
Jennifer Davis	Personnel	
James Holden	Executive Committee	
	Columbarium Committee	Gail Lund & Sandy Moretz
	Critical Incident Response Team	Alex Peter and Mick Kreszock

<sup>\*</sup>Please see the current "People of Grace" directory for contact information.

#### Structure & Relationship of Ministry Pillars & Groups

Updated 9/16/25



<sup>\*</sup> Does not appear to function or meet

<sup>\*</sup> Functioning and meeting as needed

<sup>\*</sup> Possibly functioning or meeting, but requires more clarity and/or communication

# Notes:



### **September 2025 Engagement Report**

Last updated: 10/17/2025

#### **Regular Sunday Morning Engagement**

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Total Engage (75% @ 1.25 viewers)	YouTube unique views	Total Viewers (x1.25)	Holden Prayer	Nursery	Children SS	Youth SS	Adult SS	Retreats
9/7/2025	118	30	420	23	37	46						
9/14/2025	114	35	636	30	70	88						
9/21/2025	124	31	690	37	50	63						
9/28/2025	128	33	726	37	46	58						
Total	484	129	2472	127	203	254						
Average	121	32	618	32	51	63						
YTD Averages	121			32	50.75	63						

#### **Special Events**

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Total Engage (Time @ 1.5 viewers)	YouTube unique views	Total Viewers (x2)
				0		0
				0		0
				0		0
Total		0	0	0	0	0
Average		#DIV/0!	#DIV/0!	0	#DIV/0!	0

#### \* Notes:

#### **Faith Formation Events**

Date	Children	Confirm.	Youth	Adult	Event
Total					
Average					
YTD Avg.					

<sup>\*</sup> Notes:

#### LSA Events

Dates	Sun.	Wed.	Event
Total		0	
Average		#DIV/0!	

#### Pastor Steve's Report to Congregational Council - September 2025

#### **General Insights:**

We continue to tackle the "good problems" that face a growing and busy congregation. With that in mind, I am excited to get started into the Council book this year! Congregational things continue to cruise. Meanwhile, we are starting to see signs that some of the new leadership groups – Meet N Eat and Property – are stepping up. This month also marked the 1 year anniversary of Helene. It is hard to overstate how this event has shifted my role as a leader both for our congregation and our wider community. This continues to be a weekly, ongoing commitment. However, this month we received a \$700,000 grant from Red Cross for the LTRG plus we've received word that LSC will be hiring two case workers for Watauga County!

#### **Pastoral:**

*Worship* – Worship continues to be strong! Music has been great this fall and I can hear that the Choir is really pushing and challenging themselves! They sound great! We will get to hear from David Holden and Tyler Ruddy on consecutive Sundays – which comes at a good time for me. I have preached every Sunday since Tyler left for seminary back in early August.

**Teaching/Learning** – This month David Holden completed his course on the Good Samaritan. Dr. Hauser is leading a series on Thursday mornings on Jonah. Sunday School will be taking a look at the new ELCA Strategic Commitments. David Holden continues to teach High School Sunday school. Confirmation is in full swing as is Youth Group.

**Pastoral Care** – I continue to struggle to keep up with my pastoral visits. I can quickly identify 7 folks in the congregation who could use regular visits.

**Relational** – I continue to serve as Treasurer of the NovusWay Board. I also continue to serve as the Treasurer for the Watauga Long Term Recovery Group. Additionally, I have been serving on the Steering Committee for the community-wide one year Helene Observance – Hope After Helene. I also continue to serve on the Housing Solutions Committee of the Watauga Housing Council.

<u>Strategic</u> – Our Wilkes Property continues to be listed and we've had some movement this last month. Hopefully, we will have an offer in hand soon. The Council set a goal of developing a Strategic Plan this year.

## PASTOR STEVE -- Full-Time Grace Staff Vacation, Sick and Continuing Education Leave 2025-2026 Approval Form

Full-time staff at Grace are granted 10-20 days of paid vacation leave as part of their compensation. For programmatic ministry staff, this may include 2-4 Sundays. Paid sick leave is granted as needed, up to 10 day. Full-time, programmatic ministry staff at Grace are also granted up to 10 days of paid continuing education leave.

<u>Vacation Leave</u>: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

December 28 (Sunday)	December 29	December 30	December 31	

Sick Leave:	Submit	sick leave requ	iests dire	ectly to superviso	r prio	r to missing work	. On	the first day	back in	the
office, record	ł sick lea	ive dates in the	boxes b	elow and initial.	Supe	rvisor will initial	box to	o indicate ap	proval h	as
been previous	sly grant	ted.								

Continuing Education / Work Travel: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

June 21-25	Jan 26-Jan 28	Feb. 27-Mar.1	Mar 5-14	TBD
CAMPfirmation	Region 9 Retreat	(Sun) LYO	LSA Spring Break	CAMP Lutheridge
			/ay Board r. 5-9; Aug. 6-8	

Deacon Stacey Troisi
LSA Campus Minister
October Council Report
Friday, October 17, 2025
Lutheran Students of Appalachian

#### September

Wednesday 9/17 – Leadership meeting before; MEAL: Holden Evening Prayer. Faith Goyne came to join us and talk to us about visiting Holden Village and the history of Holden Evening Prayer. Spring Break interest meeting after; Spring Break Interest Forms went out. Wednesday 9/24 – SEND: We helped Beth Reavis make Communion Bread; Spring Break Interest Forms Due

Thursday 9/25 - Spring Break Applications went out.

#### October

Wednesday 10/1 – WORD; Ashlyn Rhyne from YAGM came to talk with us and share a Bible study.

Friday 10/3 Lock-in!

Saturday 10/4 Parking Fundraiser, OREGON STATE. We raised over \$5,000.

Wednesday 10/8 –GATHER: Trivia Night; Spring Break Deposits & Applications Due (\$600). We have 13 students signed up for the Germany trip this year.

Monday- Tuesday 10/13 & 10/14 Fall Break for AppState

Wednesday 10/15- Leadership Before; MEAL: We worshiped with Holden Evening Prayer.



Director of Music Report – Libby Brown October 16, 2025

Carol Riggs and I attended the NC ACDA (American Choral Directors Association) conference at Queens University, Charlotte. The theme of the conference was "Deeply Rooted." This main focus was a very informative and inspirational deep dive into Gospel Music with Dr Frances Fonza, the director of Choral Activities at Southeastern Louisiana University. One of the most helpful sessions focused on warming up the choir....a particular weakness of mine as I rush to "get to the music" due to the constraints of one rehearsal per week. I have a new found commitment to having a brief but beneficial warm-up at each rehearsal and especially on Sunday morning.

October is a time of preparation as the church year comes to an end and anticipation as Advent begins. The handbells and choir are doing well. The handbells have offered preludes in September and October and are prepping to offer one anthem per month. The choir is rehearsing the cantata on Wednesday's and at home. We will have guest musicians for Reformation and All Saint's Sunday.

#### Church Office Report for 10/19/25 Church Council Meeting

(prepared by Sabena on 10/9/25)

Just some of what's been happening in the Grace office since last month...

- Getting fundraiser App game parking material prepped and ready for the various groups. Also extra student parking needs happening this semester; may need to go with sticker parking passes next year to keep parkers honest and organized.
- FYI: Chancel flower price is going up to \$84 (will now cover the actual full monthly cost from Bouquet Florist) starting 11/30/25
- Starting our Grace Community Partner Spotlight for October and November: Grace Builders
- End of liturgical/start of new year, Christmas is a comin' with special events, so another active time around here with all the office extra communications, etc.
- Considering a Christmas card sale utilizing the 20 yr. old cards with designs made by Grace artists (that have been sitting in the attic). Perhaps \$5 a box (12+come in a box). Money maybe can go to Youth if they are willing to set up (I have it started)?
- And the regular communication & coordination tasks, facility use/calendar tasks, compile weekly e-newsletter, community partner contacts, database & recordkeeping, assistance requests, bulletin work, organizing worship assistants, announcement prep, office supply ordering, website & social media posts and updates, etc.

Date: 10/01/2025 Time: 1:56:27 PM

#### Grace Evangelical Lutheran Church Analysis of Revenues & Expenses - Detail September 2025

\$36,532.63

\$41,791.67

Sept	ember 2025				
MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
005 400 00	<b>#</b> 00 000 00	<b>#05.400.00</b>	<b>#00.000.00</b>	0.400.000.00	0004 577 07
\$35,422.63	\$33,333.33	\$35,422.63	\$33,333.33	\$400,000.00	\$364,577.37
\$0.00	\$1,375.00	\$0.00	\$1,375.00	\$16,500.00	\$16,500.00
\$35,422.63	\$34,708.33	\$35,422.63	\$34,708.33	\$416,500.00	\$381,077.37
\$635.00	\$1,166.67	\$635.00	\$1,166.67	\$14,000.00	\$13,365.00
\$475.00	\$5,416.67	\$475.00	\$5,416.67	\$65,000.00	\$64,525.00
\$1,110.00	\$6,583.34	\$1,110.00	\$6,583.34	\$79,000.00	\$77,890.00
\$0.00	\$500.00	\$0.00	\$500.00	\$6,000.00	\$6,000.00
\$0.00	\$500.00	\$0.00	\$500.00	\$6,000.00	\$6,000.00
\$36,532.63	\$41,791.67	\$36,532.63	\$41,791.67	\$501,500.00	\$464,967.37

\$36,532.63

\$41,791.67

\$501,500.00

Page: 1

\$464,967.37

Accounts
Revenues
Offerings
Tithes and Offerings
015201 - General Fund Offering
015205 - NC & ELCA Synod Income
Total Tithes and Offerings
Rental Incomes
015307 - Property Rental Income
015308 - Parking Rental Income
Total Rental Incomes
Miscellaneous Income
015305 - Jeffcoat-Proctor Offset
Total Miscellaneous Income
Total Offerings
Total Revenues

Date : 10/01/2025 Time : 1:56:27 PM

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Expenses LEARNING						
Christian Education Ministries						
016601 - Christian Education	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016602 - Books/Supplies/Study Materials	\$19.98	\$166.67	\$19.98	\$166.67	\$2,000.00	\$1,980.02
Total Christian Education Ministries	\$19.98	\$291.67	\$19.98	\$291.67	\$3,500.00	\$3,480.02
Youth & Family Ministry						
016501 - Senior Youth	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016502 - Jr. Youth	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016503 - Luther Kids	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
016507 - Family Programs	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
Total Youth & Family Ministry Intern	\$0.00	\$333.34	\$0.00	\$333.34	\$4,000.00	\$4,000.00
016220 - Intern Stipend	\$222.22	\$1,800.00	\$222.22	\$1,800.00	\$21,600.00	\$21,377.78
016250 - Internship Fees	\$0.00	\$191.67	\$0.00	\$191.67	\$2,300.00	\$2,300.00
016321 - Intern - Professional Expenses	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	\$1,000.00
016322 - Intern Mileage	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	\$1,000.00
Total Intern	\$222.22	\$2,158.33	\$222.22	\$2,158.33	\$25,900.00	\$25,677.78
Stewardship	ΨΖΖΖ.ΖΖ	Ψ2,100.00	ΨΖΖΖ.ΖΖ	Ψ2, 100.00	Ψ20,000.00	Ψ20,011.10
016901 - Stewardship Supplies	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
Total Stewardship	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
Total LEARNING	\$242.20	\$2,825.01	\$242.20	\$2,825.01	\$33,900.00	\$33,657.80
SERVING	ΨΖ 12.20	Ψ2,020.01	Ψ2 12.20	Ψ2,020.01	φοσ,σσσ.σσ	ψου,σοι.σο
Care Ministry						
016454 - Card/Devotionals Ministry	\$0.00	\$33.33	\$0.00	\$33.33	\$400.00	\$400.00
Total Care Ministry	\$0.00	\$33.33	\$0.00	\$33.33	\$400.00	\$400.00
North Carolina Benevolences	<b>40.00</b>	ψου.σο	Ψ0.00	<b>400.00</b>	ψ.00.00	ψ.00.00
016101 - NC Synod	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$15,000.00	\$15,000.00
Total North Carolina Benevolences	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$15,000.00	\$15,000.00
Total SERVING	\$0.00	\$1,283.33	\$0.00	\$1,283.33	\$15,400.00	\$15,400.00
WELCOMING	*****	<b>+</b> 1,=22122	*****	* 1,======	<b>4</b> 10, 100100	<b>,</b> , , , , , , , , , , , , , , , , , ,
Campus Ministry						
016817 - Program Materials	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016818 - Food Ministry	\$237.20	\$208.33	\$237.20	\$208.33	\$2,500.00	\$2,262.80
Total Campus Ministry	\$237.20	\$333.33	\$237.20	\$333.33	\$4,000.00	\$3,762.80
Evangelism					. ,	, ,
016701 - Welcoming Supplies	\$0.00	\$25.00	\$0.00	\$25.00	\$300.00	\$300.00
016704 - Communications	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
016706 - Chamber of Commerce Dues	\$0.00	\$27.08	\$0.00	\$27.08	\$325.00	\$325.00
Total Evangelism Fellowship	\$0.00	\$93.75	\$0.00	\$93.75	\$1,125.00	\$1,125.00
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Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
016801 - Fellowship Supplies	\$64.00	\$125.00	\$64.00	\$125.00	\$1,500.00	\$1,436.00
Total Fellowship	\$64.00	\$125.00	\$64.00	\$125.00	\$1,500.00	\$1,436.00
Total WELCOMING	\$301.20	\$552.08	\$301.20	\$552.08	\$6,625.00	\$6,323.80
WORSHIPING						
Worship & Music						
016401 - Communion/Altar Supplies	\$0.00	\$208.33	\$0.00	\$208.33	\$2,500.00	\$2,500.00
016414 - Choir Scholars	\$0.00	\$266.67	\$0.00	\$266.67	\$3,200.00	\$3,200.00
016419 - Piano/Organ Maintenance	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016421 - Music All Services	\$605.96	\$250.00	\$605.96	\$250.00	\$3,000.00	\$2,394.04
Total Worship & Music	\$605.96	\$850.00	\$605.96	\$850.00	\$10,200.00	\$9,594.04
Total WORSHIPING	\$605.96	\$850.00	\$605.96	\$850.00	\$10,200.00	\$9,594.04
SUPPORTING						
Property						
Property General						
016614 - Snow Removal	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00	\$2,000.00
016615 - Lawn/Landscaping	\$36.99	\$291.67	\$36.99	\$291.67	\$3,500.00	\$3,463.01
Total Property General	\$36.99	\$458.34	\$36.99	\$458.34	\$5,500.00	\$5,463.01
Church						
016509 - Water/Sewer	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
016510 - Natural Gas	\$115.84	\$458.33	\$115.84	\$458.33	\$5,500.00	\$5,384.16
016511 - Electric	\$0.00	\$500.00	\$0.00	\$500.00	\$6,000.00	
016613 - Cleaning/Maintenance Supplies	\$112.31	\$125.00	\$112.31	\$125.00	\$1,500.00	\$1,387.69
016616 - General Repairs/Maintenance	\$779.44	\$458.33	\$779.44	\$458.33	\$5,500.00	
016618 - Property Insurance	\$5,471.50	\$708.33	\$5,471.50	\$708.33	\$8,500.00	\$3,028.50
Total Church	\$6,479.09	\$2,374.99	\$6,479.09	\$2,374.99	\$28,500.00	\$22,020.91
Office Expense						
016001 - Printing	\$952.39	\$916.67	\$952.39	\$916.67	\$11,000.00	\$10,047.61
016002 - Office Supplies	\$214.17	\$125.00	\$214.17	\$125.00	\$1,500.00	\$1,285.83
016003 - Office Equipment & Repair	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	\$1,000.00
016004 - Postage/E'mail Service	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00	
016005 - Bank Service Fees/Checks	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	
016006 - Computer Software/Hardware	\$121.02	\$250.00	\$121.02	\$250.00	\$3,000.00	
016007 - Campus Telephone/Internet	\$129.03	\$333.33	\$129.03	\$333.33	\$4,000.00	\$3,870.97
016010 - Payment Processing Fees	\$266.79	\$458.33	\$266.79	\$458.33	\$5,500.00	\$5,233.21
016012 - ACS Subscription Fees	\$295.00	\$308.33	\$295.00	\$308.33	\$3,700.00	\$3,405.00
016013 - CPA/Bookkeer	\$0.00	\$416.67	\$0.00	\$416.67	\$5,000.00	\$5,000.00
016407 - Bulletins/Licensing/Software	\$69.50	\$125.00	\$69.50	\$125.00	\$1,500.00	\$1,430.50
Total Office Expense	\$2,047.90	\$3,266.66	\$2,047.90	\$3,266.66	\$39,200.00	\$37,152.10
Grace Place	****	***	40-0	<b>.</b>		****
016651 - Property Insurance (GP)	\$259.50	\$41.67	\$259.50	\$41.67	\$500.00	\$240.50
016652 - Water/Sewer (GP)	\$82.90	\$83.33	\$82.90	\$83.33	\$1,000.00	\$917.10

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
016653 - Electric Service (GP)	\$193.39	\$250.00	\$193.39	\$250.00	\$3,000.00	\$2,806.61
016654 - Cleaning/Maintenance Supplies (GP)	\$0.00	\$41.67	\$0.00	\$41.67	\$500.00	\$500.00
016656 - General Repairs/Maintenance (GP)	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
Total Grace Place	\$535.79	\$541.67	\$535.79	\$541.67	\$6,500.00	\$5,964.21
Councill House						
016671 - Water/Sewer (CH)	\$82.90	\$83.33	\$82.90	\$83.33	\$1,000.00	\$917.10
016673 - Electric Service (CH)	\$150.10	\$208.33	\$150.10	\$208.33	\$2,500.00	\$2,349.90
016674 - Fuel Gas (CH)	\$24.84	\$166.67	\$24.84	\$166.67	\$2,000.00	\$1,975.16
016676 - Property Insurance (CH)	\$880.50	\$125.00	\$880.50	\$125.00	\$1,500.00	\$619.50
016679 - General Repairs/Maint (CH)	\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00	\$2,000.00
Total Councill House	\$1,138.34	\$750.00	\$1,138.34	\$750.00	\$9,000.00	\$7,861.66
Total Property	\$10,238.11	\$7,391.66	\$10,238.11	\$7,391.66	\$88,700.00	\$78,461.89
Personnel						
Senior Pastor						
Senior Pastor						
016201 - Senior Pastors Salary	\$4,083.34	\$4,083.33	\$4,083.34	\$4,083.33	\$49,000.00	\$44,916.66
016202 - Senior Pastors Social Security	\$512.50	\$512.50	\$512.50	\$512.50	\$6,150.00	\$5,637.50
016205 - Senior Pastors Housing Allowance	\$2,562.50	\$2,562.50	\$2,562.50	\$2,562.50	\$30,750.00	\$28,187.50
Total Senior Pastor	\$7,158.34	\$7,158.33	\$7,158.34	\$7,158.33	\$85,900.00	\$78,741.66
Sr Pastor Pension/Insurance						
016251 - Senior Pastor Health Insurance	\$0.00	\$1,366.67	\$0.00	\$1,366.67	\$16,400.00	\$16,400.00
016252 - Senior Pastor Other Insurance	\$35.00	\$128.13	\$35.00	\$128.13	\$1,537.50	\$1,502.50
016253 - Senior Pastor Retirement Cont.	\$2,217.50	\$896.88	\$2,217.50	\$896.88	\$10,762.50	\$8,545.00
Total Sr Pastor Pension/Insurance	\$2,252.50	\$2,391.68	\$2,252.50	\$2,391.68	\$28,700.00	\$26,447.50
Total Senior Pastor	\$9,410.84	\$9,550.01	\$9,410.84	\$9,550.01	\$114,600.00	\$105,189.16
Campus Minister						
016221 - Campus Minister Salary	\$2,562.50	\$2,562.50	\$2,562.50	\$2,562.50	\$30,750.00	\$28,187.50
016267 - Campus Retirement Cont	\$250.00	\$256.25	\$250.00	\$256.25	\$3,075.00	\$2,825.00
016268 - Campus Minister Health Ins.	\$995.50	\$1,025.00	\$995.50	\$1,025.00	\$12,300.00	\$11,304.50
016269 - Campus Minister Other Ins.	\$12.50	\$46.98	\$12.50	\$46.98	\$563.75	\$551.25
Total Campus Minister	\$3,820.50	\$3,890.73	\$3,820.50	\$3,890.73	\$46,688.75	\$42,868.25
Youth & Family Director						
Youth & Family Director	£4.00E.00	£4.00E.00	£4.00E.00	¢4 00E 00	¢40,000,00	¢44.075.00
016206 - Youth & Family Director Salary	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00	\$12,300.00	\$11,275.00
Total Youth & Family Director	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00	\$12,300.00	\$11,275.00
Total Youth & Family Director	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00	\$12,300.00	\$11,275.00
Music	£4.700.00	£4.700.00	£4.700.00	£4.700.00	<b>#00.750.05</b>	¢40,000,57
016208 - Choral & Ensemble Director	\$1,729.68	\$1,729.69	\$1,729.68	\$1,729.69 \$1,166.67	\$20,756.25	\$19,026.57
016210 - Organist	\$1,166.66	\$1,166.67	\$1,166.66	\$1,166.67	\$14,000.00	\$12,833.34
016211 - Substitutes & Special Services	\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00 \$11,500.00	\$1,000.00 \$10.541.66
016216 - Audio/Visual Ministry Facilitator	\$958.34	\$958.33	\$958.34	\$958.33	\$11,500.00	\$10,541.66

Accounts		MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Total Music		\$3,854.68	\$3,938.02	\$3,854.68	\$3,938.02	\$47,256.25	\$43,401.57
Office Staff							
Office Staff		•••••			•••••		
016212 - Administrative Secretary		\$2,833.34	\$2,833.33	\$2,833.34	\$2,833.33	\$34,000.00	\$31,166.66
016219 - Financial Secretary Salary		\$1,437.50	\$1,437.50	\$1,437.50	\$1,437.50	\$17,250.00	\$15,812.50
016235 - Facilities Manager		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$36,000.00	\$33,000.00
016239 - Custodial Assistant		\$60.00	\$83.33	\$60.00	\$83.33	\$1,000.00	\$940.00
Total Office Staff		\$7,330.84	\$7,354.16	\$7,330.84	\$7,354.16	\$88,250.00	\$80,919.16
Admin Sec Pension/Insurance							
016281 - Adm Secretary Health Insurance		\$840.00	\$896.88	\$840.00	\$896.88	\$10,762.50	\$9,922.50
016282 - Adm Secretary Other Insurance		\$13.75	\$51.25	\$13.75	\$51.25	\$615.00	\$601.25
016283 - Adm Secretary Retirement Cont.	_	\$165.00	\$281.88	\$165.00	\$281.88	\$3,382.50	\$3,217.50
Total Admin Sec Pension/Insurance		\$1,018.75	\$1,230.01	\$1,018.75	\$1,230.01	\$14,760.00	\$13,741.25
Facilities Manager Pension/Ins							
016291 - Facilities Manager Health Insurance		\$753.00	\$768.75	\$753.00	\$768.75	\$9,225.00	\$8,472.00
016292 - Facilities Manager Other Insurance		\$14.58	\$85.42	\$14.58	\$85.42	\$1,025.00	\$1,010.42
016293 - Facilities Manager Retire Contrib	_	\$291.67	\$298.96	\$291.67	\$298.96	\$3,587.50	\$3,295.83
Total Facilities Manager Pension/Ins		\$1,059.25	\$1,153.13	\$1,059.25	\$1,153.13	\$13,837.50	\$12,778.25
Total Office Staff		\$9,408.84	\$9,737.30	\$9,408.84	\$9,737.30	\$116,847.50	\$107,438.66
Other Personnel							
016214 - Supply Pastors		\$0.00	\$250.00	\$0.00	\$250.00	\$3,000.00	\$3,000.00
016217 - Nursery Workers		\$375.00	\$291.67	\$375.00	\$291.67	\$3,500.00	\$3,125.00
Total Other Personnel		\$375.00	\$541.67	\$375.00	\$541.67	\$6,500.00	\$6,125.00
Other Personnel Expenses							
016301 - FICA/Medicare - Employer		\$1,115.72	\$1,166.67	\$1,115.72	\$1,166.67	\$14,000.00	\$12,884.28
016302 - Workers Comp. Insurance		\$548.00	\$208.33	\$548.00	\$208.33	\$2,500.00	\$1,952.00
016303 - Senior Pastor Travel Reimbursement		\$0.00	\$166.67	\$0.00	\$166.67	\$2,000.00	\$2,000.00
016308 - Campus Minister Prof Exp & Cont Ed		\$205.00	\$104.17	\$205.00	\$104.17	\$1,250.00	\$1,045.00
016309 - Music Director Prof Exp & Cont Ed		\$24.99	\$104.17	\$24.99	\$104.17	\$1,250.00	\$1,225.01
016310 - Senior Pastor Professional Exp.		\$441.53	\$166.67	\$441.53	\$166.67	\$2,000.00	\$1,558.47
016317 - Staff Travel Reimbursement		\$0.00	\$62.50	\$0.00	\$62.50	\$750.00	\$750.00
016318 - Staff Training		\$0.00	\$83.33	\$0.00	\$83.33	\$1,000.00	\$1,000.00
016323 - Empl/Vol Background Chks		\$0.00	\$20.83	\$0.00	\$20.83	\$250.00	\$250.00
016715 - Conference Attendance		\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00	\$1,500.00
Total Other Personnel Expenses		\$2,335.24	\$2,208.34	\$2,335.24	\$2,208.34	\$26,500.00	\$24,164.76
Total Personnel	_	\$30,230.10	\$30,891.07	\$30,230.10	\$30,891.07	\$370,692.50	\$340,462.40
Total SUPPORTING	_	\$40,468.21	\$38,282.73	\$40,468.21	\$38,282.73	\$459,392.50	\$418,924.29
Total Expenses	_	\$41,617.57	\$43,793.15	\$41,617.57	\$43,793.15	\$525,517.50	\$483,899.93
	Net Total	(\$5,084.94)	(\$2,001.48)	(\$5,084.94)	(\$2,001.48)	(\$24,017.50)	(\$18,932.56)

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#### Grace Evangelical Lutheran Church Balance Sheet September 2025

**Accounts** 

	ssets	
Funds for Current Use		
011015 - High Country Bank Checking	(\$4,133.75)	(0.4.400.75)
Total Funds for Current Use		(\$4,133.75)
Savings		
Certificate of Deposit		
011010 - HCB Certificate of Deposit	\$156,202.69	
Total Certificate of Deposit	<u>\$156,202.69</u>	
Total Savings		\$156,202.69
Funds for Long-Term Use		
HCB Money Market		
011020 - HCB Money Market	\$28,309.12	
Total HCB Money Market	\$28,309.12	
Total Funds for Long-Term Use		\$28,309.12
Accounts Receivable		
NC State Sales Tax Refund		
011718 - Watauga Sales Tax 2%	\$1,206.59	
011720 - Food Sales Tax 2%	\$2.87	
Total NC State Sales Tax Refund	\$1,209.46	
Total Accounts Receivable		\$1,209.46
Fixed Assets		
011904 - Councill Property	\$1,897,168.73	
Total Fixed Assets		\$1,897,168.73
Total Assets		\$2,078,756.25
	cipal, & Restricted Funds	
abilities		
abilities Current Liabilities		
Current Liabilities Payroll Items		
Current Liabilities	\$3,731.16	
Current Liabilities Payroll Items Payroll Taxes		
Current Liabilities Payroll Items Payroll Taxes 012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee	\$3,731.16 \$1,946.32 \$455.27	
Current Liabilities Payroll Items Payroll Taxes 012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes	\$3,731.16 \$1,946.32 \$455.27 \$759.00	
Current Liabilities Payroll Items Payroll Taxes 012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32	
Current Liabilities Payroll Items Payroll Taxes 012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items  012107 - Health Care FSA	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items  012107 - Health Care FSA  Total Other Payroll Items	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items  012107 - Health Care FSA  Total Other Payroll Items  Total Payroll Items	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items  012107 - Health Care FSA  Total Other Payroll Items	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Taxes  Other Payroll Items  012107 - Health Care FSA  Total Other Payroll Items  Total Payroll Items  Total Current Liabilities	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Current Liabilities Ind Principal	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Items  012107 - Health Care FSA  Total Other Payroll Items  Total Payroll Items  Total Payroll Items  Total Current Liabilities  Total Liabilities  Ind Principal  002002 - Fund Principal	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,293.45</b>	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes  012102 - FICA Taxes-Employee  012103 - Medicare Taxes-Employee  012104 - NC State Payroll Taxes  012112 - FICA Taxes Employer  012113 - Medicare Taxes Employer  012113 - Medicare Taxes Employer  Total Payroll Items  012107 - Health Care FSA  Total Other Payroll Items  Total Payroll Items  Total Payroll Items  Total Current Liabilities  Total Liabilities  Ind Principal  002002 - Fund Principal  002004 - Equity in Councill Property	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,293.45</b>	
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Payroll Items Total Current Liabilities  Total Liabilities  Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,293.45</b>	\$9,293.45
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Payroll Items Total Current Liabilities Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received Total Fund Principal and Excess Cash Received	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,293.45</b>	\$9,293.45
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Payroll Items Total Current Liabilities Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received Total Fund Principal and Excess Cash Received	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12 \$9,293.45 \$40,264.28 \$1,897,168.73 (\$5,084.94)	\$9,293.45
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Payroll Items Total Current Liabilities Iotal Liabilities Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received  Total Fund Principal and Excess Cash Received estricted Funds Total Temporary Restricted	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,12</b> <b>\$9,293.45</b> \$40,264.28 \$1,897,168.73 (\$5,084.94)	\$9,293.45
Current Liabilities Payroll Items Payroll Taxes 012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Taxes Other Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Current Liabilities Total Liabilities Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received Total Fund Principal and Excess Cash Received estricted Funds Total Temporary Restricted Total Permanent Restricted	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 \$9,293.33 \$0.12 \$0.12 \$9,293.45 \$40,264.28 \$1,897,168.73 (\$5,084.94)	\$9,293.45 \$1,932,348.07
Current Liabilities  Payroll Items  Payroll Taxes  012101 - Federal Payroll Taxes 012102 - FICA Taxes-Employee 012103 - Medicare Taxes-Employee 012104 - NC State Payroll Taxes 012112 - FICA Taxes Employer 012113 - Medicare Taxes Employer 012113 - Medicare Taxes Employer Total Payroll Items 012107 - Health Care FSA Total Other Payroll Items Total Payroll Items Total Payroll Items Total Current Liabilities Iotal Liabilities Ind Principal 002002 - Fund Principal 002004 - Equity in Councill Property Excess Cash Received  Total Fund Principal and Excess Cash Received estricted Funds Total Temporary Restricted	\$3,731.16 \$1,946.32 \$455.27 \$759.00 \$1,946.32 \$455.26 <b>\$9,293.33</b> \$0.12 <b>\$0.12</b> <b>\$9,12</b> <b>\$9,293.45</b> \$40,264.28 \$1,897,168.73 (\$5,084.94)	\$9,293.45 \$9,293.45 \$1,932,348.07 \$137,114.73 \$2,078,756.25

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#### Grace Evangelical Lutheran Church Summary of Restricted Accounts - Portrait September 2025

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Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Church Projects				
017548 - High Country Coalition HF	\$175.00	\$0.00	\$0.00	\$175.00
017579 - Adult Faith Formation Holding Fund	\$1,041.33	\$0.00	\$0.00	\$1,041.33
Pastoral Projects	<b>***</b>	<b>4.75</b> 00		<b>*</b> 4.44 <b>7</b> .00
017402 - Pastor's Discretionary Holding Fund	\$672.03	\$475.00	\$0.00	\$1,147.03
017541 - Pastor's Sabbatical 017575 - Disaster Relief HF	\$0.07 \$30,347.35	\$0.00 \$0.00	\$0.00 \$15,981.40	\$0.07 \$14,365.95
017598 - Seminarian Holding Fund	\$4,345.00	\$0.00	\$2,000.00	\$2,345.00
Total Pastoral Projects	\$35,364.45	\$475.00	\$17,981.40	\$17,858.05
Youth & Family Projects				
017502 - Youth Missions HF	(\$202.38)	\$891.25	\$1,626.54	(\$937.67)
017503 - Vacation Bible School/Supplies	\$408.15	\$0.00	\$0.00	\$408.15
017507 - Youth & Family HF	\$363.00 \$1.838.01	\$0.00 \$0.00	\$0.00	\$363.00
017529 - Camp/Conference Grant Holding 017563 - ELCA National Youth Gathering HF	\$1,828.01 \$3,938.36	\$0.00	\$0.00 \$0.00	\$1,828.01 \$3,938.36
017701 - OPUS	\$237.48	\$0.00	\$0.00	\$237.48
017778 - Young Adults HF	\$450.00	\$0.00	\$0.00	\$450.00
Total Youth & Family Projects	\$7,022.62	\$891.25	\$1,626.54	\$6,287.33
Campus Projects				
017403 - LSA_Mission Trips	\$1,820.46	\$5,892.87	\$0.00	\$7,713.33
017517 - Jeffcoat/Proctor Holding Fund	\$450.00	\$0.00	\$0.00	\$450.00
Total Campus Projects Property Projects	\$2,270.46	\$5,892.87	\$0.00	\$8,163.33
017564 - Columbarium	\$248.71	\$0.00	\$0.00	\$248.71
017567 - Facilities Fund	\$570.48	\$0.00	\$0.00	\$570.48
017591 - Grace Builders	\$32,194.63	\$680.00	\$740.36	\$32,134.27
017900 - Parking Lot/Paving HF	\$3,656.86	\$735.00	\$3,820.00	\$571.86
Total Property Projects	\$36,670.68	\$1,415.00	\$4,560.36	\$33,525.32
Financial Projects				
017201 - Sanctuary Lamp	\$505.00	\$25.00	\$0.00	\$530.00
017410 - Temporary Account 017414 - Staff Christmas Gifts	\$6,152.41 \$100.02	\$3,440.34 \$0.00	\$3,340.34 \$0.00	\$6,252.41 \$100.02
017417 - Starr Offishings Crits 017417 - Wedding Fees Holding Acct.	\$225.00	\$875.00	\$0.00	\$1,100.00
017513 - Troutman Foundation Holding	\$683.43	\$0.00	\$0.00	\$683.43
017534 - Peeler Bequest Holding Fund	\$5,240.27	\$0.00	\$1,552.87	\$3,687.40
017584 - Hank Beuttel Music Scholarship	\$4,810.00	\$0.00	\$0.00	\$4,810.00
017596 - Seasonal Decorations	\$2,658.65	\$150.00 \$775.00	\$400.00	\$2,408.65
017605 - Special Offering Holding Fund 017606 - Growing Grace	\$695.82 \$25,264.05	\$775.00 \$0.00	\$500.00 \$0.00	\$970.82 \$25,264.05
Total Financial Projects	\$46,334.65	\$5,265.34	\$5,793.21	\$45,806.78
Music Projects	ψ . σ,σσσσ	<b>40,200.0</b> .	Ψο,σο	<b>\$ 10,000.10</b>
017521 - Audio Visual	\$3,262.24	\$0.00	\$0.00	\$3,262.24
017562 - Special Musicians Holding Fund	\$380.00	\$0.00	\$0.00	\$380.00
017594 - Music/Choir Holding Fund	\$17,399.77	\$350.00	\$547.90	\$17,201.87
Total Music Projects	\$21,042.01	\$350.00	\$547.90	\$20,844.11
Women's Ministries	\$1,156.41	\$0.00	\$0.00	\$1,156.41
017560 - Lizzie Estelle Holding Fund 017599 - Quilter's Group Fund	\$3,144.51	\$0.00 \$0.00	\$0.00 \$0.00	\$3,144.51
017602 - Card Ministry	\$338.24	\$0.00	\$0.00	\$338.24
Total Women's Ministries	\$4,639.16	\$0.00	\$0.00	\$4,639.16
Total Church Projects	\$154,560.36	\$14,289.46	\$30,509.41	\$138,340.41
Local Ministries				
017404 - Hunger & Health Coalition Holding F	\$290.00	\$0.00	\$0.00	\$290.00
017524 - Habitat for Humanity Holding Fund	\$100.00	\$0.00	\$0.00	\$100.00
017549 - Hospitality House Holding Fund  Total Local Ministries	\$1,480.82 \$1,870.82	\$455.00 \$455.00	\$500.00 \$500.00	\$1,435.82 \$1,825.82
Total Local Ministries Total Temporary Restricted	\$1,870.82 \$156,431.18	\$14,744.46	\$500.00 \$31,009.41	\$1,825.82 \$140,166.23
Total Tomporary Restricted	Ψ100, τ01.10	Ψ17,177.70	ΨΟ 1,000.71	Ψ1-10,100.23

Date: 10/01/2025 Time: 2:01:20 PM

#### Grace Evangelical Lutheran Church Summary of Restricted Accounts - Portrait September 2025

Page	:	2

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Permanent Restricted Restricted for Long-Term Use Funds for Future Use				
017608 - Wilkes Co. Property	(\$2,850.00)	\$0.00	\$201.50	(\$3,051.50)
018002 - Capital Repl. Reserve LTHF	\$15,977.63	\$0.00	\$15,977.63	\$0.00
Total Funds for Future Use	\$13,127.63	\$0.00	\$16,179.13	(\$3,051.50)
Total Restricted for Long-Term Use	\$13,127.63	\$0.00	\$16,179.13	(\$3,051.50)
Total Permanent Restricted	\$13,127.63	\$0.00	\$16,179.13	(\$3,051.50)

	Giving Report				
	Income and Spending Report for September 1, 2025-September 30, 2025				
September Giving	September Budgeted Giving	Year-to-Date Giving	Year-to-Date Budgeted Giving		
\$35,422.63	\$33,333.33	\$35,422.63	\$33,333.33		

		Budget Report		
Ir				
	September Actual	September Budget	Year-to-Date Actual	Year-to-Date Budget
General Fund Income				
Giving	\$35,422.63	\$33,333.33	\$35,422.63	\$33,333.33
Other Income	\$1,110.00	\$8,458.34	\$1,110.00	\$8,458.34
Total General Fund	\$36,532.63	\$41,791.67	\$36,532.63	\$41,791.67
Total General Fund Spending	\$41,617.57	\$43,793.15	\$41,617.57	\$43,793.15
Surplus/(Deficit)	-\$5,084.94	-\$2,001.48	-\$5,084.94	-\$2,001.48

Here is what is going on right now with the Grace accounts.

Since my report I transferred \$10,000 on 10/8 and an additional \$10,000 today 10/13 for a total of \$20,000. That leaves around \$8,300 in the money market and \$41,900 in the Checking account. We still have the \$157,500 in the CD.

Priscilla said that we have around \$15,000 in payroll and taxes on 10/15 to pay and I have a \$7,000 credit card bill to pay. I do have a deposit to put in the bank but the banks are closed today so it won't go in until Wednesday. It is for around \$12,000 most of which is for deposits for the LSA trip to Germany but it is still cash in the bank. Talk with the council and see if they want to pull any cash out from the CD to give us more of a buffer or try to hold off.

Let me know if you have any questions.

Memo of Understanding Between Grace Boone and LDR Carolinas

**Effective Date:** February 2026

**Purpose:** Use of the Councill House for LDR Carolinas summer operations

1. Agreement Overview

This MOU establishes an understanding between LDR Carolinas (LDRC) and Grace Boone

regarding the use of the Councill House beginning May 15th, after the departure of Appalachian

State University (App) students for the summer. LDR Carolinas may utilize the house until August

10th, when the students return at the end of the summer season.

2. Terms of Use

a. Amy Phillips or LDRC designee TBD will serve as the primary contact for groups and

coordinate directly with the church regarding the groups that will be staying in the house.

3. Council House Specifications

a. **Maximum Capacity:** 25 persons per fire marshal regulations. This must not be exceeded.

b. Fire Safety: A fire system is in place.

c. Accommodations:

a. 4 bedrooms with bunk beds to sleep 24.

b. 3 full bathrooms.

c. Common areas include a living room, kitchen, lounge, and dining room.

d. Outdoor amenities: onsite parking, fire pit and picnic tables.

e. Digital keypad entry: a LDRC Code will be established for summer access.

4. Responsibilities

a. Grace Boone's Role:

a. Grace will remain hands-off unless maintenance issues arise. Any issues should be

reported first to LRDC and LRDC will immediately contact Grace, who will address

them.

b. Grace will do a deep clean of the property prior to the first group staying.

c. No charge will be applied for LDRC's use of the house.

#### b. LDRC's Role:

- a. LDRC will oversee coordination of group stays and ensure proper usage.
- b. Each group will clean up after themselves.
- c. If supplies are needed to restock the house, LDRC will cover those costs.

#### **5. Special Considerations**

#### 6. Termination and Review

This MOU is in effect for the summer season beginning May 15th and ending August 10th. Any modifications must be agreed upon by both parties in writing.

Signatures:			
Grace Boone			
LDR Carolinas			
Date:			

#### ONGOING FACILITY USE APPLICATION

GRACE LUTHERAN CHURCH, Boone, NC (updated 7/5/2023)

Name of Group:	High Country Visually	Impaired Suggest Group
Contact Person(s):	Caroline Ward 828	-964-4401 Leuge Winhlo, 828-4060
Address:	427 Winkleis Creek	Rd Baro; NC 28667
Phone:	878-964- 4401	Email: Sabrah Ostybesy, Com
Date(s) of Use:	Start Date: 12-9-2005	End Date:
Will this meeting be an on-going meeting?	Once per week Other: 2 <sup>M</sup> Tues a	X Once per month
Time of Use:	Beginning Time:	Ending Time: 12:00 PM
Space Needed:	9:30 A.M. Fellowship Hall (FH)	Lower-Level Fellowship Hall (LLFH)  Chapel (C)
	Council House (CH)Meditation Gardens (MG)	Chapel (C)
	Sanctuary (S)	Upstairs Classroom (UC)
	Parlor (P)	Other:
	(Facility use for outside groups will	require Council approval.)
Anticipated Number in Gr	15 t	
Age Group:	all ages From 21	to 80
Purpose of Activity:	del our months meeting	or to take care of business
& assist Visu	ully impaired people o	F CUN COMMUNIX
		/
Church, Boone, NC. We a order. We will be responsi	gree to respect & protect the property	
Caroline War	$\Lambda$	9-16-2025
Contact Person's Signature	e	Date
I (the contact person) also	understand that if I am given a church	n door code or key that I am the ONLY group
		vent. I will not share the code or key with anyone else.
Construe Wa	vo	9-16-2025
Contact Person's Signature	e	Date

#### ONE-TIME FACILITY USE APPLICATION

## for GRACE LUTHERAN CHURCH 115 East King Street, Boone, NC 28607

Name of Group:	ABCCM Faith360			
Contact Person:	Person: Alex Zengotita			
Address:	28704			
Phone:	407-617-1217	Email:alex.zengotita@abccm.org		
Date(s) of Use:	10/28/2025			
Time of Use:	Beginning Time: 11:30am	Ending Time: 1:30pm		
Space Needed:	Fellowship Hall (FH) 🔽	Lower Level Fellowship Hall (LLFH)		
	Councill House (CH)	Chapel (C)		
	Sanctuary (S)	Meditation Gardens (MG)		
	Upstairs Classroom (UC)	Parlor (P)		
	Other:	<u></u>		
Number in Group:	20-40	Age Group:Adults only		
Purpose of Activity:				
Lutheran Church, facility clean and in	Boone, NC. We agree to respect good order. We will be responsible.	ree to follow the Property Use Guidelines for Grace and protect the property of Grace and to leave the ole for any damages caused by members of our group. occur in the event that we violate this agreement in		
Contact Person's Sig	nature:Alex Zengotita	Date:09/24/2025		
		nurch door code or key that I am the <b>ONLY group</b> I will not share the code or key with anyone else.		
Contact Person's Sig	nature:	Date:		
NOTES:		Revised 7/5/23		

**ONGOING FACILITY USE APPLICATION** GRACE LUTHERAN CHURCH, Boone, NC (updated 7/5/2023)

Name of Group: Hearts of Hospitality House					
Contact Person(s):	Contact Person(s): Rose Bridgeman				
Address:	472 Maple Ridge	Or Boone NC2860>			
Phone: \$2-8	-963-0204	Email: rusellab@charter, net			
Date(s) of Use:	Start Date: Feb 4, 2026				
Will this meeting be an on-going meeting?	Once per week Other: 15t Wed of	_Once per month  even months Feb - Apr - June -/-			
Time of Use:	Beginning Time: 10 30 AM	Ending Time: 130 pm			
Space Needed:	Fellowship Hall (FH)	Lower-Level Fellowship Hall (LLFH)			
	Council House (CH)	Chapel (C)			
	Meditation Gardens (MG)				
	Sanctuary (S)	Upstairs Classroom (UC)			
	Parlor (P)	Other:			
	(Facility use for outside groups will req	uire Council approval.)			
Anticipated Number in Gro	up: 25-30				
Age Group:	101+5				
Purpose of Activity: Lui	dults Business/ ncheon Mtg for /	tuxilliary to Hospitality			
House of N	WNC in support of	their mission to			
serve thos	e in need in the	High Country			
We, the undersigned, have read, understand & agree to follow the Property Use Guidelines for Grace Lutheran Church, Boone, NC. We agree to respect & protect the property of Grace and to leave the facility clean and in good order. We will be responsible for any damages caused by members of our group. We further understand that termination of use may occur in the event that we violate this agreement in any way.    Osella Beilgemen   10-7-2025					
Contact I officer & Dignature		2			
participant who will utilize		oor code or key that I am the <b>ONLY group</b> at. I will not share the code or key with anyone else.			
Contact Person's Signature		10-9-2025 Date			

#### ONE-TIME FACILITY USE APPLICATION

# for GRACE LUTHERAN CHURCH 115 East King Street, Boone, NC 28607

Name of Group:	Quattro-Horn Family			
Contact Person:	Chris Quattro			
Address:	118 Laurelwood Court, Boone I	NC 28607		
Phone:	315-561-8089_	Email: _cmquattro@gmail.com		
Date(s) of Use:	Sunday January 25th	······································		
Time of Use:	Beginning Time: _2:00pm	Ending Time:5:00pm_		
Space Needed:	Fellowship Hall (FH)_X	Lower Level Fellowship Hall (LLFH)		
	Councill House (CH)	Chapel (C)		
	Sanctuary (S)	Meditation Gardens (MG)		
	Upstairs Classroom (UC)	Parlor (P)		
	Other: _Nursery for diaper chang	es		
Number in Grou	p:25-30	Age Group:o-65 (families)		
Purpose of Activ	ity:Rio's first birthday party			
Lutheran Churc facility clean and	ch, Boone, NC. We agree to resped in good order. We will be responserstand that termination of use many	agree to follow the Property Use Guidelines for Grace ct and protect the property of Grace and to leave the sible for any damages caused by members of our group. ay occur in the event that we violate this agreement in		
Contact Person's	Signature: Churtino Ovati	Date: 10/15/2025		
		en a church door code or key that I am the <b>ONLY group</b> nt. I will not share the code or key with anyone else.		
Contact Person's	Signature: Chirlino Quali	Date: 10/15/2025		
NOTES:		Revised 7/5/23		

## **Council Designations**

Below are a series of council designations that need to be made annually.

#### 2021-2022 Special Offerings

Occasion	<del>Designation</del>
Advent	General Fund
Christmas Eve	General Fund
Lent	General Fund
Easter	General Fund
Other?	

#### 2019-2020 Holden Evening Prayer Meal Assignment and Offering Designation

Date	Meal Assignment	Offering Designation
September 19, 2019	Choir	
October 16, 2019	<del>Lizzie-Estelle</del>	
November 20, 2019		
<del>December 18, 2019</del>	Doracs/Guatemala	
<del>January 22, 2020</del>	Fellowship	
February 19, 2020	LSA Chili Cook-off	LSA
March 18, 2019 - Lent - No Meal	CANCELLED	
April 15, 2020 No Worship		
<del>May 20, 2020</del>	Relay for Life	Relay for Life
June 17, 2020 - No Worship		
July 15, 2020- No Worship		
August 19, 2020 - No Worship?		

### 2020 Lenten Evening Meal Assignments and Offering Designation

Date	Meal Assignment	Offering Designation
March 4, 2020	Ushers	Mission Trip
March 11, 2020	<del>Lizzie-Estelle</del>	Mission Trip
March 18, 2020 CANCELLED	Faith Formation	Mission Trip
March 25, 2020 CANCELLED	Choir	Mission Trip
April 1, 2020 CANCELLED	Dorcas	Mission Trip

#### 2019-2020 Sunday Breakfasts

Date	Meal Assignment	Offering Designation
September 29, 2019	Council	General Fund
<del>December 29, 2019</del>	Cookie Party	N/A
March 29, 2020 - CANCELLED	Mission Trip	Mission Trip
April 12, 2020 CANCELLED	Council	General Fund
May 31, 2020	Council Coffee Hour	General Fund

### \*\*2025 App Game-Day Parking

Date	Opponent	<b>Designations</b>
September 6, 2025 at ?:?? (Sat)	Lindenwood	LSA
October 4, 2025 at ?:?? (Sat)	Oregon State	LSA
October 18, 2025 at ?:?? (Sat)	Coastal Carolina(Homecoming)	Grace Builders
November 6, 2025 ?:?? (Thur)	Georgia Southern	Community Action
November 22, 2025 at ?:?? (Sat)	Marshall	LSA
November 29, 2025 at ?:?? (Sat)	Arkansas State	Choir/Youth?
*December 6, 2025 at ?:?? (Sat)	Sun Belt Championship Game	LSA