

November 2021 Congregational Council Reports

Compiled by Pastor Steve Troisi on November 13, 2021

Below is a brief summary of the reports and supporting documents enclosed for the council:

Strategic Visioning:

1. Grace's WHY and Guiding Principles (*see page 3*)
2. 2020-2021 Council Goals - Each year the council discerns a series of goals that focus our work for the year. (*see page 4*).
3. Organizational Structure – The organizational structure was updated in October 2021 (*see page 5*).
4. Council Liaison Assignments – Each Council member serves as a liaison to a ministry pillar. Liaison position description was affirmed by Council in 2017. (*see pages 6-7*). Council members will be asked to volunteer to serve in one liaison role.

Policy:

1. Policy Review — In 2018-2019 the Council compiled a listing of and reviewed all the policies (*see pages 8-9*).
2. Constitution -- The updated Constitution has passed Synodical review with only minor changes. The next step will be for the Council to decide the best timing for a congregational meeting.

Monitoring and Oversight:

1. Reports:
 - i. Senior Pastor Report (*see pages 10-11*)
 - i. Engagement Report – (*see page 12*)
 - ii. Campus Ministry Coordinator Report (*see pages 13-14*)
 - iii. Vicar Report
 - iv. Director of Music Ministries Report (*see pages 15*)
 - v. Administrative Secretary Report (*see page 16*)
 - vi. Facilities Manager Report
 - vii. Treasurer's Report :
 - i. Income/Expense Report (*see pages 17-20*)
 - ii. Restricted Funds Report (*see pages 21-23*)
 - iii. Balance Sheet (*see pages 24*)
2. Old Business:
 - i. **Security Team** - This group is on hold during the suspension of activities.
 - ii. **Fire Alarm System** – In February 2018, the Council received a presentation regarding a Fire Alarm System for the Main Church Building.
 - iii. **Wilkes Property** – An updated version of the permission letter for Dairus Hall has been sent (*see page 25*).
 - iv. **Spring Stewardship Drive** -- The Stewardship Drive has been completed, however, based on the response, it seems further communication may be needed for the congregation.

- v. **Property and Facilities Task Force** -- In July 2021, the Council established a task force to develop a strategic plan for the use of Grace's facilities and properties. The group has done their initial walk-through of the church properties.
- vi. **COVID-19** - The Council met on August 4, 2021 to establish a tiered system of COVID protocols connected to the CDC's Transmission Rate designation. (*see pages 26-27*).
- vii. **AMMPARO** – At the October 2021 meeting, the Council posed a few questions for the Synod Committee (*see page 28*).

3. New Business:

- i. **ACTION ITEM: 2 Facility Use Request** – We have received 2 facility use requests: regional Quilt Guild for a December meeting and a Youth Ski Group in February (*see page 29-30*).
- ii. **Council Resignation** – Laura McArther has resigned from Council for personal reasons. The Executive Team is recommending that the 2021-2022 Nominating be contacted to put for a nominee to fill this open position.

Special Designations: A Google Doc is used to help track all the special designations that Council is asked to make throughout the year (*see pages 31-32*).

Grace's WHY:

**To share God's love,
so that all are
served and supported**

Grace's HOW (guiding principles):

Include and welcome all as they are

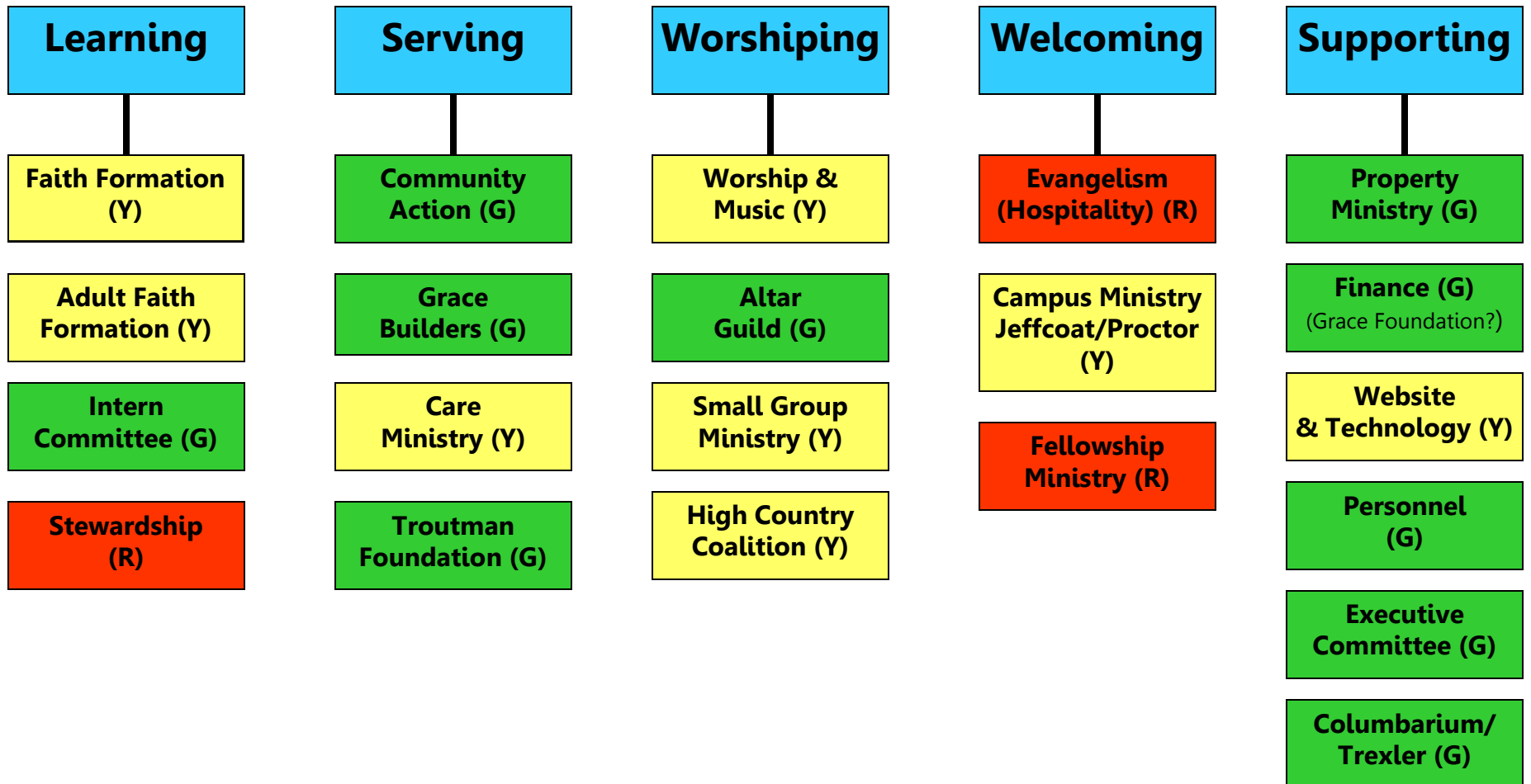
Grow in relationship with God

**Anticipate and respond to the needs of the
congregation and the community**

Care and comfort each other

Structure & Relationship of Ministry Pillars & Groups

As of 9/20/21 during the COVID pandemic



Does not appear to meet or function.



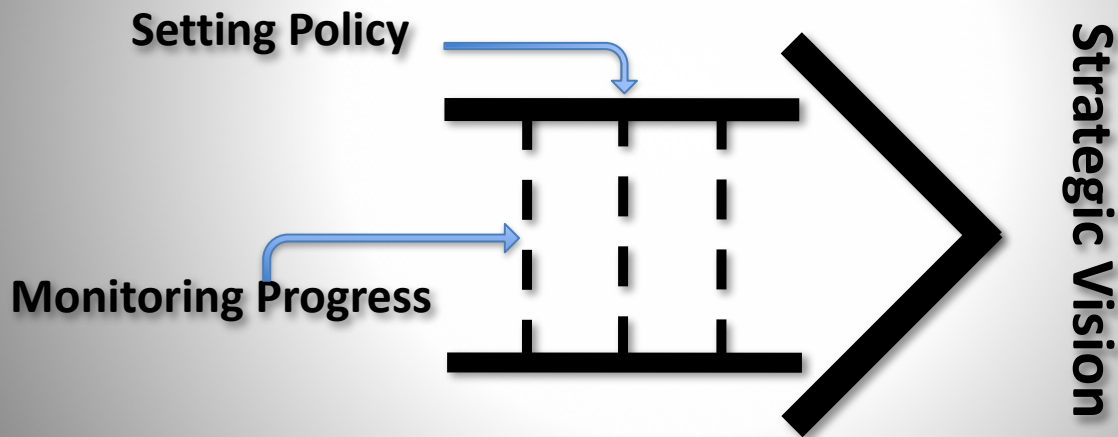
Meeting and functioning



Possibly functioning or meeting, but requires more clarity and/or communication.

Why does the Council exist?

The council has 3 Functions:



Proposed Goals

- **Strategic** – Receive recommendation(s) from Property Task Force and develop a plan to next sets.
- **Policy** – Finalize establishing constitution; review and update all Financial Policies.
- **Monitoring** – Study a book about the changing dynamics of congregational ministry and how to evaluate and monitor our ministry moving forward.
ReShape: Emerging Church Practice in a Volatile World by Tidsworth

MINISTRY STRUCTURE—2021-2022

Updated 9/20/21 during the COVID pandemic

Ministry Pillars & Council Liaisons

Ministry Groups

Ministry Group Chairperson

LEARNING

Kristie Evans

Faith Formation

Beth Reavis

Internship Committee

Stewardship

SERVING

Jesse Lutabingwa

Community Action

Janice Koppenhaver

Grace Builders

Harold Stophel

Visitation Ministry

Judy Michael & Charlene Sox

Morgan Wright

Troutman Foundation

Gail Lund

WORSHIPING

Alan Hauser

Worship & Music

Alan Hauser

Beth Reavis

Altar Guild

Beth Reavis

Small Group Ministry

High Country Coalition

WELCOMING

Charlie Wallin

Evangelism (Hospitality)

Roger Bodo

Sandy Moretz

Campus Ministry/Jeffcoat

Steve & Laura Seagle

Fellowship Ministry

Supporting

Janice Koppenhaver

Property Team

Bryan Berger

Emory Maiden

Finance Team

Jeff Voss

Mary Ballard

Website & Technology

Emory Maiden

Personnel

Mary Ballard

Advisory Committee

Columbarium Committee

Gail Lund & Sandy Moretz

Job Descriptions for Council Liaisons and Team Chairs

(created in 2011)

Job Description for Council liaisons:

- Attend ministry team meetings
- Help recruit team members (possibly with emphasis on newer Grace members)
- Provide support and encouragement for leader (pray for her/him; be in regular contact; listen to the needs)
- Hold leader and team accountable by assisting team in identifying measurable goals (set goal; evaluate or measure by asking "Did we do it? What worked? What didn't?")
- Be a communication link between council and team - bring items for discussion/approval to council meeting
- Contribute to the annual budgeting process for the team

Duties of Ministry Team Chairs:

- Develop / review / update the mission and/or purpose statements that guide the team's activities
- Plan for bi-monthly team meetings (at a minimum) by developing an agenda, reminding team members of the meeting, coordinating with the Council liaison about the meeting
- Direct and guide the ongoing activities of the team; assure that ongoing and new activities are planned and staffed appropriately
- Where appropriate, coordinate the activities of team with other teams or affected parties; assure that good information and communication occurs with other interested parties
- See that all team communications (newsletter and bulletin announcements, for example) are accomplished according to deadlines and timeframes
- Recruit new team members; plan for leadership succession (next year's team chairperson)
- Effectively manage the team's expenses and budget; Participate in the annual budgeting process
- Write an end-of-year (fiscal year) annual report that summarizes the team's activities and accomplishments during the previous year

Grace Lutheran Church Policies

Major Policies -- Reviewed at November Council Meeting

1. Congregational Constitution - 25 pages (Y) -- Spring 2020
2. Troutman Foundation Bylaws -- 11 pages (Y) - Spring 2019
3. Jeffcoat/Proctor Foundation Bylaws -- 8 pages (R)
4. Trexler Foundation Bylaws -- ?? -- (Y)

Financial -- Reviewed at January Council Meeting

5. Policy & Procedure for Church offerings and Receipts - 2 pages (R)
6. Policy for Charitable Contributions - 11 pages (Y)
7. Emergency Discretionary Funds - 1 page (R) -- New Policy Needed
8. Contributions and Disbursements - 13 pages (Y) -- Formatting issues, Missing procedure for Financial Secretary
9. Fundraising Procedures - 1 page -- (R)

Personnel -- Reviewed at March Council Meeting

10. Policy on Sexual Harassment and Misconduct - 2 pages (Y)
11. Adverse Weather Policy - 1 page (Y)
12. Policy & Procedure for Nursery - 2 pages (Y)
13. Personnel Policy - 54 pages (Y)
14. Vacation/Sick Leave Policy - 2 pages (Y)

Ministry

15. *NEW* - Safe Child Policy - Sent Back to Team to more Review (G)

16. Wedding Policy - 11 pages (Y)

17. Funeral Policy - 2 pages (Y)

Property -- Reviewed at the June Council Meeting

18. Parking Lot Fundraisers - 3 pages (G)

19. Property Use Guidelines and Applications for use - 4 pages (Y)

20. Office Use and Accessibility Policy - 3 pages (Y)

Pastor Steve's Report to Congregational Council – November 2021

Last month, held some important celebrations in the life of the congregation in Reformation and All Saints Sundays. This year we added the Book of Saints to gather names of those who have died whose memory continues to inspire our faith today. It was a powerful moment to read out all of those names in worship. Keeping on the topic of worship, I feel like the new Liturgical setting has been well received. I find myself singing some of the songs throughout my week. We will switch back to a more familiar setting for Advent, Christmas and Epiphany.

Libby and Choir had been busy preparing for our Cantata on December 5th. I am excited to be able to play percussion again this year!

Faith Formation continues to rock and roll. We have lots of things happening! Deacon Stacey and our two college interns are doing a great job trying to get our families and youth reengaged! So far we have just two signed up for the National Youth Gathering. They will be hosting the final App State Parking Lot Fundraising on November 27th. This month we also re-started Children's Church which has been really fun. Lauren and Libby have been leading children's choir during that time on a rotation with more of a Sunday School style time.

I continue to lead the Sunday School for Adults. We are reading the book Jesus Outside the Lines which has opened up avenues into some really important and, at times, challenging conversations. Vicar Randy and I continue to lead Thursday Bible study, though this is something we may need to take a look at. With our recording sessions on Thursday, it might be better to move this study to Wednesdays.

LSA will lead one more Holden Evening Prayer service this semester Wednesday, November 17th. As a reminder, in the unlikely event that App State hosts the Sun Belt Championship, they have been designated to host parking.

Finally, I was able to travel down to High Point for Pastor Ethan Overcash's installation at Emmanuel Lutheran church. Because of COVID this installation was delayed about a year, which created an interesting wrinkle to this service. I was honored to be able to preach and bring greetings on behalf of Grace. This part of supervising interns, keeping up long after the internship year is completed, has become one of my most favorite things!

Preaching: 10/24, 11/7, 11/7 (Installation), and 11/14

Visitation: We currently have 8 members in care facilities (*goal is weekly visits*), 9 who are homebound (*goal is monthly visits*), 8 who have experienced a recent loss (*goal to contact as needed*) and 4 with acute pastoral care needs (*goal is weekly contact and at least monthly visits*).

PASTOR STEVE -- Full-Time Grace Staff

Vacation, Sick and Continuing Education Leave

2021-2022 Approval Form

Full-time staff at Grace are granted 10-20 days of paid vacation leave as part of their compensation. For programmatic ministry staff, this may include 2-4 Sundays. Paid sick leave is granted as needed, up to 10 day. Full-time, programmatic ministry staff at Grace are also granted up to 10 days of paid continuing education leave.

Vacation Leave: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

Nov. 10	Nov. 11	Jan. 4	Jan. 5.	Jan. 9 (Sun)

Sick Leave: Submit sick leave requests directly to supervisor prior to missing work. On the first day back in the office, record sick leave dates in the boxes below and initial. Supervisor will initial box to indicate approval has been previously granted.

Continuing Education: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

Feb. 10 YMNet Extrav	Feb. 13 (Sun) YMNet Extrav	Feb. 14 YMNet Extrav	Feb. 15 YMNet Extrav	Jan. 24 Campus Min.
Jan. 25 Campus Min.	Jan. 26 Campus Min.			

October 2021 Engagement Report

Last updated: 11/9/2021

Regular Sunday Morning Engagement

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Facebook Minutes Viewed	Total Engage (75% @ 1.5 viewers)	YouTube unique views	Facebook unique views	Total Viewers (x2)	Commun Worship	Nursery	Children SS	Youth SS	Adult SS	Retreats
10/3/2021	63	38	1812		95	62		124						
10/10/2021	74	41	1650		80	66		132						
10/17/2021	68	50	1896		76	73		146	40					
10/24/2021	56	46	1374		60	51		102						
10/31/2021	77	53	1974		74	56		112						
Total	338	228	8706		386	308		616						
Average	68	46	1741		77	62		123						
YTD Averages	62				86			134						

Special Events

Date	In-Person Worship	Worship Length (mins)	YouTube Minutes Viewed	Facebook Minutes Viewed	Total Engage (Time @ 1.5 viewers)	YouTube unique views	Facebook unique views	Total Viewers (x2)
					0			0
					0			0
					0			0
Total		0	0	0	0	0	0	0
Average		#DIV/0!	#DIV/0!	#DIV/0!	0	#DIV/0!	#DIV/0!	0

* Notes:

Faith Formation Events

Date	Children	Confirm.	Youth	Adult	Event
Total					
Average					
YTD Avg.					

* Notes:

LSA Events

Dates	Sun.	Wed.	Event
Total		0	
Average		#DIV/0!	
YTD Avg.			

* Notes:

Deacon Stacey Troisi
LSA Campus Minister/Interim Director of Youth and Family
November Council Report
Monday, November 8, 2021

LSA

- Wednesday, October 20th- LSA did not officially meet, but students did gather to attend the ASU football game.
- Wednesday, October 27th- SERVE We did a bit of a reverse service night. We were joined at our meeting by a certified Therapy Dog, Ninja, and his owner Lindsay. Lindsay gave a great presentation on the importance of Therapy Dogs, and the students were able to be around Ninja. They loved this! I think it was very important for their mental health. Ninja and Lindsay will gather with us at least once more this semester.
- Wednesday, November 3rd- GATHER Students came together and enjoyed some games. It was a really great night of group building.
- Saturday, November 6th- Region 9 Campus Ministry Retreat. We gathered on zoom with other Lutheran Campus Ministries in Region 9. Each university led. LSA led icebreakers and I think it was well received.

Coming up...

- Saturday, November 13th- Possibly our last football parking fundraiser of the semester.
- Wednesday, November 10th- WORD Vicar Randy will meet with the students.
- Wednesday, November 17th- MEAL Holden Evening Prayer at 6:45pm, please join us!
 - Following the service, Leadership will meet, and LSA will help Pastor Steve and Jennifer get Christmas decorations down from the attic.
- Listen for some LSA voices in the Choir Sunday mornings and in the Cantata!

Youth and Family

Each month, High School Youth will meet with Pr Steve for morning breakfasts. High school and Middle School youth will have a fun event. Current 8th-12th graders will meet for NYG prep. Confirmants will meet with Pr Steve, Vicar Randy, and NC Synod. Family Ministry will gather for a fun event.

Youth, and Family ministries will all enjoy time with our two College Interns: Corinne Mullen, and Ally Jacob.

I have also created a Youth and Family ministry page that is linked in every Friday email and on the website that details all of our upcoming events.

Family Ministry

- Sunday, October 31st- We met before Boone Boo and celebrated Halloween with games, crafts, and learned about Dia de los Muertos. We had a great turn out! I hope to continue this activity.
- Sunday, November 21st- We will meet after church for a family service event. We will spend time updating and decorating our Angel Tree.

Middle and High Youth

- Sunday, November 14th- The youth will gather with our LSA students for a bonfire and camp skits.
- The Sr High Youth have been meeting on the 3rd Thursday for Breakfast with Pastor Steve.

National Youth Gathering

- Sunday, November 7th- Our youth interns led a great meeting. We have 2 youth registered for the National Youth Gathering. We are reaching out to Emmanuel Lutheran Church (Pastor Ethans) to see if we can work out rooming for the Gathering for our youth.

Youth Interns

- The interns have done a nice job of reaching out to all of our Grace youth and they have been very engaging at events. They led games at our family event that the children loved. They have also been extremely helpful. This week we had a really sick kiddo, and the interns jumped right in and led a meeting on short notice.

Meetings

- Thursday, October 14th- Region 9 Deacons Meeting. We met over zoom to discuss Halloween, Advent, and the National Youth Gathering.
- Tuesday, November 2nd- Region 9 Campus Ministers Meeting. We met over zoom for our first check-in this semester. We will continue meeting once a month. In January, we will have our annual Campus Ministers Retreat in the Isle of Palms. TBD

Some pictures from our Family Ministry Event :)



Director of Music Report – Libby Brown
November 11, 2021

Lauren Johnson has restarted the music time during Children's church. November and December will be dedicated to telling the story of Jesus' birth through Christmas carols. Technicians from Cornel Zimmer Organ Builders in Charlotte will be tuning the organ this month.

Rehearsals are going well for the annual Christmas Cantata, An Invitation to a Miracle by Joseph M. Martin. The choir will be accompanied by a 13-member chamber orchestra. The chamber orchestra is a combination of professional musicians, ASU students and our own Pastor Steve and Maribeth Yoder-White on percussion. We are planning for two services on Christmas Eve with a 30 minute music prelude before the 7:00 service.

As this church year comes to an end, we rejoice and give thanks for the privilege of offering music to the glory of God each week. I can't help but reflect on the faithfulness and dedication of our musicians during this time... attending zoom meetings, rehearsing at home, recording individual parts for virtual anthems, learning how to sing in a singer's mask, returning to in-person rehearsals and worship with enthusiasm and joy, recording hymns for the online service week... each step essential to fulfilling the mission of our music ministry at Grace.

For Luther, music was a practical art
closely tied to theology,
to be used in the praise of God and
in the proclamation of the Gospel.

In keeping with Luther's philosophy the
Mission of the Music Ministry at Grace is to:

Worship God

through liturgy, psalms,
choral and instrumental anthems,
and traditional and contemporary hymnody.

Rejoice

and strive to bring our very best
to worship each Sunday,

Serve

by sharing God's love through music each Sunday and
carrying the message of God's love through music
beyond the church walls.

MINISTRY ASSIST:

- **Altar Guild**
 - Ordered requested Altar Guild Supplies – Communion Wafers both GF and Regular; paper mâché vase liners for the Altar flowers; 7 Day Sanctuary candles.
 - contact each week the family that donates the altar flowers to ensure their dedication in the digital announcements and bulletin are accurate.
 - Ordered additional GF communion wafers.
- **Worship & Music –**
 - Worked with Pastor Steve to set up a digital form for the All Saints Book of Souls, as well as providing the book for in person entries; adding all digital entries to the hard copy.
 - Worked with Pastor Steve and Libby for worship planning recording schedules and bulletin production for our new setting to start on November 28th. 4 different bulletins published this month – 4 Sunday bulletins. Published both in print and digitally.
 - Digital Publications for weekly bulletins include distribution in weekly Sunday Worship Invitation emails, on the website as well as the captioning of the online worship service.
 - Print Publications for weekly bulletins include standard sizes for distribution in worship, large print sizes are also published for worship leaders as well as congregation members in person as well as homebound members and those identified with digital limitations. These bulletins are mailed weekly.
 - Created and distributed 3 Worship assistant sign ups for the remainder of the calendar year, including worship assistant sign ups for Christmas Eve worship.
- **Website & Technology –**
 - Write, Publish and download digital announcement slides for weekly worship used during pre-recorded worship, as well as display in the Narthex before in-person worship.
 - Caption digital worship recordings.
 - Wrote/designed/published 11 emails distributed to 294 people weekly as Grace Weekly News and Worship Invitations, and death notices.
 - Updated and maintained digital and printed archives of Newsletters, Bulletins, and Council Documents
- **Care Ministry –**
 - With continued communication to the Card Ministry and thanks to Martha Kreszock the Card ministry will send cards for November.
 - Each week a digital Prayer Card is made available in our weekly email, this continues to be a helpful way for people to share prayer requests with the church.
 - I communicate weekly with Cinda Williamson for the email prayer chain group.
 - Distribute the published prayer list with the Prayer Ministry (17 members) in a weekly email.
- **Property –**
 - In coordination with Jennifer the building and its facilities are available for groups to use - Currently the following groups are meeting at Grace: St. Elizabeth's, Wildwood, Grace Quilters, Handbell Choir, the Grace Choir our new NA group and PIKA, AA, football fundraisers.
 - Assisted Grace Builders with parking lot fundraisers writing and printing the flyers used during the fundraiser.
 - Worked with Harold and RKie to design and order a last minute banner for Grace Builders to use for Parking Lot fundraisers.
 - Continue to work with the St. Elizabeth's group to schedule their use of the building on 2 Saturdays a month.
- **Campus Ministry –**
 - Printed 200 fliers for LSA parking lot fundraisers
 - Provided paperwork and collected signatures for LSA to gain access to the building and use of the facilities for parking lot fundraisers -ASU football game.
 - Work with LSA to distribute and collect the Harris Teeter Credit Card for the purchase of their meals.
- **Faith Formation**
 - Print and prepare children's bulletins for use during Children's Church.

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September to October 2021

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues						
Offerings						
Tithes and Offerings						
015201 - General Fund Offering	\$26,258.22	\$26,666.67	\$49,105.22	\$53,333.34	\$320,000.00	\$270,894.78
015205 - NC & ELCA Synod Income	\$0.00	\$2,250.00	\$0.00	\$4,500.00	\$27,000.00	\$27,000.00
Total Tithes and Offerings	<u>\$26,258.22</u>	<u>\$28,916.67</u>	<u>\$49,105.22</u>	<u>\$57,833.34</u>	<u>\$347,000.00</u>	<u>\$297,894.78</u>
Rental Incomes						
015307 - Property Rental Income	\$2,200.00	\$1,350.00	\$2,800.00	\$2,700.00	\$16,200.00	\$13,400.00
015308 - Parking Rental Income	\$0.00	\$3,333.33	\$23.27	\$6,666.66	\$40,000.00	\$39,976.73
Total Rental Incomes	<u>\$2,200.00</u>	<u>\$4,683.33</u>	<u>\$2,823.27</u>	<u>\$9,366.66</u>	<u>\$56,200.00</u>	<u>\$53,376.73</u>
Miscellaneous Income						
015301 - Interest/Dividends	\$0.00	\$0.00	\$28.85	\$0.00	\$0.00	(\$28.85)
015302 - Miscellaneous Donations	\$20.00	\$0.00	(\$120.00)	\$0.00	\$0.00	\$120.00
015305 - Jeffcoat-Proctor Offset	\$0.00	\$333.33	\$0.00	\$666.66	\$4,000.00	\$4,000.00
Total Miscellaneous Income	<u>\$20.00</u>	<u>\$333.33</u>	<u>(\$91.15)</u>	<u>\$666.66</u>	<u>\$4,000.00</u>	<u>\$4,091.15</u>
Total Offerings	<u>\$28,478.22</u>	<u>\$33,933.33</u>	<u>\$51,837.34</u>	<u>\$67,866.66</u>	<u>\$407,200.00</u>	<u>\$355,362.66</u>
Total Revenues	<u>\$28,478.22</u>	<u>\$33,933.33</u>	<u>\$51,837.34</u>	<u>\$67,866.66</u>	<u>\$407,200.00</u>	<u>\$355,362.66</u>

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September to October 2021

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Expenses						
LEARNING						
Christian Education Ministries						
016601 - Christian Education	\$434.65	\$125.00	\$434.65	\$250.00	\$1,500.00	\$1,065.35
016602 - Books/Supplies/Study Materials	\$0.00	\$41.67	\$0.00	\$83.34	\$500.00	\$500.00
Total Christian Education Ministries	<u>\$434.65</u>	<u>\$166.67</u>	<u>\$434.65</u>	<u>\$333.34</u>	<u>\$2,000.00</u>	<u>\$1,565.35</u>
Youth & Family Ministry						
016501 - Senior Youth	\$0.00	\$25.00	\$0.00	\$50.00	\$300.00	\$300.00
016502 - Jr. Youth	\$0.00	\$25.00	\$0.00	\$50.00	\$300.00	\$300.00
016503 - Luther Kids	\$0.00	\$25.00	\$0.00	\$50.00	\$300.00	\$300.00
016507 - Family Programs	\$0.00	\$25.00	\$0.00	\$50.00	\$300.00	\$300.00
Total Youth & Family Ministry	<u>\$0.00</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$200.00</u>	<u>\$1,200.00</u>	<u>\$1,200.00</u>
Intern						
016220 - Intern Stipend	\$1,745.46	\$1,600.00	\$3,490.92	\$3,200.00	\$19,200.00	\$15,709.08
016250 - Internship Fees	\$0.00	\$183.33	\$0.00	\$366.66	\$2,200.00	\$2,200.00
016321 - Intern - Professional Expenses	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
016322 - Intern Mileage	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
Total Intern	<u>\$1,745.46</u>	<u>\$1,949.99</u>	<u>\$3,490.92</u>	<u>\$3,899.98</u>	<u>\$23,400.00</u>	<u>\$19,909.08</u>
Stewardship						
016901 - Stewardship Supplies	\$0.00	\$41.67	\$0.00	\$83.34	\$500.00	\$500.00
Total Stewardship	<u>\$0.00</u>	<u>\$41.67</u>	<u>\$0.00</u>	<u>\$83.34</u>	<u>\$500.00</u>	<u>\$500.00</u>
Total LEARNING	<u>\$2,180.11</u>	<u>\$2,258.33</u>	<u>\$3,925.57</u>	<u>\$4,516.66</u>	<u>\$27,100.00</u>	<u>\$23,174.43</u>
SERVING						
Care Ministry						
016454 - Card/Devotionals Ministry	\$0.00	\$8.33	\$0.00	\$16.66	\$100.00	\$100.00
Total Care Ministry	<u>\$0.00</u>	<u>\$8.33</u>	<u>\$0.00</u>	<u>\$16.66</u>	<u>\$100.00</u>	<u>\$100.00</u>
Community Benevolences						
016108 - Pastor's Discretionary	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
Total Community Benevolences	<u>\$0.00</u>	<u>\$83.33</u>	<u>\$0.00</u>	<u>\$166.66</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
North Carolina Benevolences						
016101 - NC Synod	\$0.00	\$500.00	\$0.00	\$1,000.00	\$6,000.00	\$6,000.00
Total North Carolina Benevolences	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$6,000.00</u>	<u>\$6,000.00</u>
Total SERVING	<u>\$0.00</u>	<u>\$591.66</u>	<u>\$0.00</u>	<u>\$1,183.32</u>	<u>\$7,100.00</u>	<u>\$7,100.00</u>
WELCOMING						
Campus Ministry						
016815 - T-Shirts	\$0.00	\$0.00	\$118.35	\$0.00	\$0.00	(\$118.35)
016817 - Program Materials	\$31.68	\$20.83	\$94.99	\$41.66	\$250.00	\$155.01
016818 - Food Ministry	\$178.79	\$125.00	\$328.71	\$250.00	\$1,500.00	\$1,171.29
Total Campus Ministry	<u>\$210.47</u>	<u>\$145.83</u>	<u>\$542.05</u>	<u>\$291.66</u>	<u>\$1,750.00</u>	<u>\$1,207.95</u>
Evangelism						
016701 - Welcoming Supplies	\$0.00	\$16.67	\$0.00	\$33.34	\$200.00	\$200.00

Grace Evangelical Lutheran Church
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Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
016704 - Communications	\$0.00	\$41.67	\$0.00	\$83.34	\$500.00	\$500.00
016706 - Chamber of Commerce Dues	\$0.00	\$16.67	\$0.00	\$33.34	\$200.00	\$200.00
Total Evangelism	\$0.00	\$75.01	\$0.00	\$150.02	\$900.00	\$900.00
Fellowship						
016801 - Fellowship Supplies	\$0.00	\$20.83	\$0.00	\$41.66	\$250.00	\$250.00
Total Fellowship	\$0.00	\$20.83	\$0.00	\$41.66	\$250.00	\$250.00
Total WELCOMING	\$210.47	\$241.67	\$542.05	\$483.34	\$2,900.00	\$2,357.95
WORSHIPING						
Worship & Music						
016401 - Communion/Altar Supplies	\$20.49	\$83.33	\$91.84	\$166.66	\$1,000.00	\$908.16
016419 - Piano/Organ Maintenance	\$0.00	\$133.33	\$0.00	\$266.66	\$1,600.00	\$1,600.00
016421 - Music All Services	\$999.05	\$166.67	\$999.05	\$333.34	\$2,000.00	\$1,000.95
Total Worship & Music	\$1,019.54	\$383.33	\$1,090.89	\$766.66	\$4,600.00	\$3,509.11
Total WORSHIPING	\$1,019.54	\$383.33	\$1,090.89	\$766.66	\$4,600.00	\$3,509.11
SUPPORTING						
Property						
Property General						
016614 - Snow Removal	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
016615 - Lawn/Landscaping	\$350.00	\$208.33	\$350.00	\$416.66	\$2,500.00	\$2,150.00
016761 - Taxes on Property	\$0.00	\$66.67	\$0.00	\$133.34	\$800.00	\$800.00
Total Property General	\$350.00	\$358.33	\$350.00	\$716.66	\$4,300.00	\$3,950.00
Church						
016509 - Water/Sewer	\$56.00	\$58.33	\$56.00	\$116.66	\$700.00	\$644.00
016510 - Natural Gas	\$0.00	\$375.00	\$59.79	\$750.00	\$4,500.00	\$4,440.21
016511 - Electric	\$383.82	\$375.00	\$767.82	\$750.00	\$4,500.00	\$3,732.18
016613 - Cleaning/Maintenance Supplies	\$59.47	\$104.17	\$109.30	\$208.34	\$1,250.00	\$1,140.70
016616 - General Repairs/Maintenance	\$65.01	\$416.67	\$910.35	\$833.34	\$5,000.00	\$4,089.65
016618 - Property Insurance	\$0.00	\$562.50	\$3,399.00	\$1,125.00	\$6,750.00	\$3,351.00
Total Church	\$564.30	\$1,891.67	\$5,302.26	\$3,783.34	\$22,700.00	\$17,397.74
Office Expense						
016001 - Printing	\$769.94	\$708.33	\$1,729.69	\$1,416.66	\$8,500.00	\$6,770.31
016002 - Office Supplies	\$164.50	\$125.00	\$215.26	\$250.00	\$1,500.00	\$1,284.74
016003 - Office Equipment & Repair	\$0.00	\$50.00	\$0.00	\$100.00	\$600.00	\$600.00
016004 - Postage/E'mail Service	\$157.39	\$208.33	\$278.19	\$416.66	\$2,500.00	\$2,221.81
016005 - Bank Service Fees/Checks	\$0.00	\$33.33	\$24.32	\$66.66	\$400.00	\$375.68
016006 - Computer Software/Hardware	\$0.00	\$166.67	\$0.00	\$333.34	\$2,000.00	\$2,000.00
016007 - Campus Telephone/Internet	\$279.50	\$366.67	\$559.26	\$733.34	\$4,400.00	\$3,840.74
016010 - Payment Processing Fees	\$253.83	\$333.33	\$496.05	\$666.66	\$4,000.00	\$3,503.95
016012 - ACS Subscription Fees	\$295.00	\$291.67	\$590.00	\$583.34	\$3,500.00	\$2,910.00
016013 - CPA/Bookkeeper	\$0.00	\$333.33	\$0.00	\$666.66	\$4,000.00	\$4,000.00
016407 - Bulletins/Licensing/Software	\$0.00	\$125.00	\$12.00	\$250.00	\$1,500.00	\$1,488.00

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September to October 2021

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Total Office Expense	\$1,920.16	\$2,741.66	\$3,904.77	\$5,483.32	\$32,900.00	\$28,995.23
Grace Place						
016651 - Property Insurance (GP)	\$0.00	\$41.67	\$192.50	\$83.34	\$500.00	\$307.50
016652 - Water/Sewer (GP)	\$0.00	\$62.50	\$0.00	\$125.00	\$750.00	\$750.00
016653 - Electric Service (GP)	\$86.19	\$187.50	\$122.12	\$375.00	\$2,250.00	\$2,127.88
016654 - Cleaning/Maintenance Supplies (GP)	\$0.00	\$12.50	\$0.00	\$25.00	\$150.00	\$150.00
016656 - General Repairs/Maintenance (GP)	\$0.00	\$62.50	\$0.00	\$125.00	\$750.00	\$750.00
Total Grace Place	\$86.19	\$366.67	\$314.62	\$733.34	\$4,400.00	\$4,085.38
Councill House						
016671 - Water/Sewer (CH)	\$66.00	\$50.00	\$185.00	\$100.00	\$600.00	\$415.00
016673 - Electric Service (CH)	\$99.84	\$208.33	\$198.47	\$416.66	\$2,500.00	\$2,301.53
016674 - Fuel Gas (CH)	\$0.00	\$166.67	\$12.42	\$333.34	\$2,000.00	\$1,987.58
016676 - Property Insurance (CH)	\$0.00	\$108.33	\$614.00	\$216.66	\$1,300.00	\$686.00
016679 - General Repairs/Maint (CH)	\$0.00	\$100.00	\$0.00	\$200.00	\$1,200.00	\$1,200.00
Total Councill House	\$165.84	\$633.33	\$1,009.89	\$1,266.66	\$7,600.00	\$6,590.11
Wilkes County Property						
016763 - Property Tax/Insurance (WC)	\$0.00	\$500.00	\$248.50	\$1,000.00	\$6,000.00	\$5,751.50
Total Wilkes County Property	\$0.00	\$500.00	\$248.50	\$1,000.00	\$6,000.00	\$5,751.50
Total Property	\$3,086.49	\$6,491.66	\$11,130.04	\$12,983.32	\$77,900.00	\$66,769.96
Personnel						
Senior Pastor						
Senior Pastor						
016201 - Senior Pastors Salary	\$3,598.26	\$3,598.25	\$7,196.52	\$7,196.50	\$43,179.00	\$35,982.48
016202 - Senior Pastors Social Security	\$468.58	\$468.58	\$937.16	\$937.16	\$5,623.00	\$4,685.84
016205 - Senior Pastors Housing Allowance	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$30,000.00	\$25,000.00
Total Senior Pastor	\$6,566.84	\$6,566.83	\$13,133.68	\$13,133.66	\$78,802.00	\$65,668.32
Sr Pastor Pension/Insurance						
016251 - Senior Pastor Health Insurance	\$1,089.50	\$1,166.67	\$2,179.00	\$2,333.34	\$14,000.00	\$11,821.00
016252 - Senior Pastor Other Insurance	\$144.47	\$166.67	\$288.94	\$333.34	\$2,000.00	\$1,711.06
016253 - Senior Pastor Retirement Cont.	\$788.02	\$788.02	\$1,576.04	\$1,576.04	\$9,456.24	\$7,880.20
Total Sr Pastor Pension/Insurance	\$2,021.99	\$2,121.36	\$4,043.98	\$4,242.72	\$25,456.24	\$21,412.26
Total Senior Pastor	\$8,588.83	\$8,688.19	\$17,177.66	\$17,376.38	\$104,258.24	\$87,080.58
Campus Minister						
016221 - Campus Minister Salary	\$1,562.50	\$1,562.50	\$3,125.00	\$3,125.00	\$18,750.00	\$15,625.00
016267 - Campus Retirement Cont	\$260.41	\$156.25	\$416.66	\$312.50	\$1,875.00	\$1,458.34
016268 - Campus Minister Health Ins.	\$788.50	\$625.00	\$1,577.00	\$1,250.00	\$7,500.00	\$5,923.00
016269 - Campus Minister Other Ins.	\$57.28	\$0.00	\$91.66	\$0.00	\$0.00	(\$91.66)
Total Campus Minister	\$2,668.69	\$2,343.75	\$5,210.32	\$4,687.50	\$28,125.00	\$22,914.68
Music						
016208 - Choral & Ensemble Director	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$18,000.00	\$15,000.00
016210 - Organist	\$900.00	\$833.33	\$1,800.00	\$1,666.66	\$10,000.00	\$8,200.00

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Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
016211 - Substitutes & Special Services	\$0.00	\$66.67	\$0.00	\$133.34	\$800.00	\$800.00
016216 - Audio/Visual Ministry Facilitator	\$0.00	\$833.33	\$0.00	\$1,666.66	\$10,000.00	\$10,000.00
Total Music	\$2,400.00	\$3,233.33	\$4,800.00	\$6,466.66	\$38,800.00	\$34,000.00
Office Staff						
Office Staff						
016212 - Administrative Secretary	\$2,708.34	\$2,708.33	\$5,416.68	\$5,416.66	\$32,500.00	\$27,083.32
016219 - Financial Secretary Salary	\$970.20	\$833.33	\$1,963.50	\$1,666.66	\$10,000.00	\$8,036.50
016235 - Facilities Manager	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$30,000.00	\$25,000.00
016239 - Custodial Assistant	\$21.75	\$83.33	\$21.75	\$166.66	\$1,000.00	\$978.25
Total Office Staff	\$6,200.29	\$6,124.99	\$12,401.93	\$12,249.98	\$73,500.00	\$61,098.07
Admin Sec Pension/Insurance						
016281 - Adm Secretary Health Insurance	\$578.00	\$562.50	\$1,156.00	\$1,125.00	\$6,750.00	\$5,594.00
016282 - Adm Secretary Other Insurance	\$59.59	\$83.33	\$119.18	\$166.66	\$1,000.00	\$880.82
016283 - Adm Secretary Retirement Cont.	\$162.50	\$208.33	\$325.00	\$416.66	\$2,500.00	\$2,175.00
Total Admin Sec Pension/Insurance	\$800.09	\$854.16	\$1,600.18	\$1,708.32	\$10,250.00	\$8,649.82
Facilities Manager Pension/Ins						
016291 - Facilities Manager Health Insurance	\$633.00	\$666.67	\$1,266.00	\$1,333.34	\$8,000.00	\$6,734.00
016292 - Facilities Manager Other Insurance	\$55.00	\$83.33	\$110.00	\$166.66	\$1,000.00	\$890.00
016293 - Facilities Manager Retire Contrib	\$250.00	\$291.67	\$500.00	\$583.34	\$3,500.00	\$3,000.00
Total Facilities Manager Pension/Ins	\$938.00	\$1,041.67	\$1,876.00	\$2,083.34	\$12,500.00	\$10,624.00
Total Office Staff	\$7,938.38	\$8,020.82	\$15,878.11	\$16,041.64	\$96,250.00	\$80,371.89
Other Personnel						
016214 - Supply Pastors	\$0.00	\$41.67	\$0.00	\$83.34	\$500.00	\$500.00
016217 - Nursery Workers	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
Total Other Personnel	\$0.00	\$125.00	\$0.00	\$250.00	\$1,500.00	\$1,500.00
Other Personnel Expenses						
016301 - FICA/Medicare - Employer	\$920.67	\$750.00	\$1,854.58	\$1,500.00	\$9,000.00	\$7,145.42
016302 - Workers Comp. Insurance	\$0.00	\$250.00	\$692.00	\$500.00	\$3,000.00	\$2,308.00
016303 - Senior Pastor Travel Reimbursement	\$0.00	\$166.67	\$28.75	\$333.34	\$2,000.00	\$1,971.25
016308 - Campus Minister Prof Exp & Cont Ed	\$23.99	\$83.33	\$23.99	\$166.66	\$1,000.00	\$976.01
016309 - Music Director Prof Exp & Cont Ed	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
016310 - Senior Pastor Professional Exp.	\$0.00	\$166.67	\$0.00	\$333.34	\$2,000.00	\$2,000.00
016317 - Staff Travel Reimbursement	\$0.00	\$41.67	\$0.00	\$83.34	\$500.00	\$500.00
016318 - Staff Training	\$0.00	\$83.33	\$0.00	\$166.66	\$1,000.00	\$1,000.00
016323 - Empl/Vol Background Chks	\$20.95	\$20.83	\$77.05	\$41.66	\$250.00	\$172.95
016715 - Conference Attendance	\$0.00	\$125.00	\$0.00	\$250.00	\$1,500.00	\$1,500.00
Total Other Personnel Expenses	\$965.61	\$1,770.83	\$2,676.37	\$3,541.66	\$21,250.00	\$18,573.63
Total Personnel	\$22,561.51	\$24,181.92	\$45,742.46	\$48,363.84	\$290,183.24	\$244,440.78
Total SUPPORTING	\$25,648.00	\$30,673.58	\$56,872.50	\$61,347.16	\$368,083.24	\$311,210.74
Total Expenses	\$29,058.12	\$34,148.57	\$62,431.01	\$68,297.14	\$409,783.24	\$347,352.23

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September to October 2021

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Net Total	(\$579.90)	(\$215.24)	(\$10,593.67)	(\$430.48)	(\$2,583.24)	\$8,010.43

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September to October 2021

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Church Projects				
017548 - High Country Coalition HF	\$175.00	\$0.00	\$0.00	\$175.00
017579 - Fellowship Class Holding Fund	\$664.16	\$0.00	\$0.00	\$664.16
017597 - Upper Room Class Holding Fund	\$147.44	\$0.00	\$0.00	\$147.44
Pastoral Projects				
017402 - Pastor's Discretionary Holding Fund	\$4,525.89	\$580.00	\$184.38	\$4,921.51
017569 - Confirmation	\$521.65	\$0.00	\$0.00	\$521.65
017598 - Seminarian Holding Fund	\$2,600.00	\$0.00	\$0.00	\$2,600.00
017667 - Journey of Discernment	\$250.00	\$0.00	\$0.00	\$250.00
017669 - Jane Fund	<u>\$1,538.82</u>	<u>\$0.00</u>	<u>\$200.00</u>	<u>\$1,338.82</u>
Total Pastoral Projects	\$9,436.36	\$580.00	\$384.38	\$9,631.98
Youth & Family Projects				
017502 - Youth Missions HF	\$7,685.17	\$0.00	\$0.00	\$7,685.17
017503 - Vacation Bible School/Supplies	\$810.00	\$0.00	\$0.00	\$810.00
017507 - Youth & Family HF	\$2,471.49	\$184.99	\$0.00	\$2,656.48
017511 - Faith Formation	\$6,250.00	\$0.00	\$1,041.68	\$5,208.32
017529 - Camp/Conference Grant Holding	\$8.01	\$0.00	\$0.00	\$8.01
017563 - ELCA National Youth Gathering HF	\$821.31	\$150.00	\$0.00	\$971.31
017701 - OPUS	<u>\$193.48</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$193.48</u>
Total Youth & Family Projects	\$18,239.46	\$334.99	\$1,041.68	\$17,532.77
Campus Projects				
017403 - LSA_Mission Trips	\$12,889.28	\$10,147.50	\$100.00	\$22,936.78
017517 - Jeffcoat/Proctor Holding Fund	<u>(\$6,196.00)</u>	<u>\$10.00</u>	<u>\$0.00</u>	<u>(\$6,186.00)</u>
Total Campus Projects	\$6,693.28	\$10,157.50	\$100.00	\$16,750.78
Property Projects				
017533 - Councill House Mortgage HF	\$0.00	\$840.00	\$840.00	\$0.00
017564 - Columbarium	\$5,305.80	\$0.00	\$11.00	\$5,294.80
017567 - Facilities Fund	\$10,322.63	\$0.00	\$9.97	\$10,312.66
017591 - Grace Builders	\$17,755.72	\$3,890.00	\$2,108.31	\$19,537.41
017900 - Parking Lot/Paving HF	<u>\$7,865.86</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,865.86</u>
Total Property Projects	\$41,250.01	\$4,730.00	\$2,969.28	\$43,010.73
Financial Projects				
017410 - Temporary Account	\$1,250.00	\$1,354.11	\$1,354.11	\$1,250.00
017414 - Staff Christmas Gifts	\$100.10	\$0.00	\$0.00	\$100.10
017417 - Wedding Fees Holding Acct.	\$225.00	\$0.00	\$0.00	\$225.00
017506 - Special Staff Gift	\$160.31	\$0.00	\$0.00	\$160.31
017513 - Troutman Foundation Holding	\$183.43	\$0.00	\$0.00	\$183.43
017534 - Peeler Bequest Holding Fund	\$13,350.62	\$0.00	\$0.00	\$13,350.62
017584 - Hank Beuttel Music Scholarship	\$4,810.00	\$0.00	\$0.00	\$4,810.00
017596 - Seasonal Decorations/Landscaping	\$3,164.22	\$240.00	\$606.00	\$2,798.22
017605 - Special Offering Holding Fund	\$13,728.09	\$0.00	\$0.00	\$13,728.09
017606 - Growing Grace	<u>\$13,978.05</u>	<u>\$2,388.00</u>	<u>\$0.00</u>	<u>\$16,366.05</u>
Total Financial Projects	\$50,949.82	\$3,982.11	\$1,960.11	\$52,971.82
Music Projects				
017521 - Audio Visual Tech	\$0.00	\$0.00	\$1,666.66	(\$1,666.66)
017522 - Associate Music Director	\$3,120.00	\$0.00	\$520.00	\$2,600.00
017562 - Special Musicians Holding Fund	\$1,603.56	\$0.00	\$250.00	\$1,353.56
017594 - Music/Choir Holding Fund	<u>\$2,416.40</u>	<u>\$50.00</u>	<u>\$300.00</u>	<u>\$2,166.40</u>
Total Music Projects	\$7,139.96	\$50.00	\$2,736.66	\$4,453.30
Women's Ministries				
017560 - Lizzie Estelle Holding Fund	\$566.82	\$0.00	\$0.00	\$566.82
017599 - Quilter's Group Fund	\$5,496.35	\$720.00	\$3,000.00	\$3,216.35
017602 - Card Ministry	<u>\$508.52</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$508.52</u>
Total Women's Ministries	\$6,571.69	\$720.00	\$3,000.00	\$4,291.69
Total Church Projects	\$141,267.18	\$20,554.60	\$12,192.11	\$149,629.67
Local Ministries				
017118 - Community Care Clinic Holding Fund	\$0.00	\$40.85	\$40.85	\$0.00
017404 - Hunger & Health Coalition Holding F	\$25.00	\$100.00	\$0.00	\$125.00
017524 - Habitat for Humanity Holding Fund	\$25.00	\$2,622.00	\$2,647.00	\$0.00
017549 - Hospitality House Holding Fund	<u>\$875.00</u>	<u>\$945.00</u>	<u>\$1,000.00</u>	<u>\$820.00</u>
Total Local Ministries	\$925.00	\$3,707.85	\$3,687.85	\$945.00

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September to October 2021

Accounts	<u>Beginning Balance</u>	<u>Restricted Revenue</u>	<u>Restricted Expenses</u>	<u>Ending Balance</u>
Total Temporary Restricted	<u>\$142,192.18</u>	<u>\$24,262.45</u>	<u>\$15,879.96</u>	<u>\$150,574.67</u>

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September to October 2021

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<u>Permanent Restricted</u>				
Restricted for Long-Term Use				
Funds for Future Use				
017505 - Vehicle Replacement Fund	\$2,279.12	\$0.00	\$0.00	\$2,279.12
018002 - Capital Repl. Reserve LTHF	\$79,424.23	\$940.00	\$0.00	\$80,364.23
Total Funds for Future Use	<u>\$81,703.35</u>	<u>\$940.00</u>	<u>\$0.00</u>	<u>\$82,643.35</u>
Total Restricted for Long-Term Use	<u>\$81,703.35</u>	<u>\$940.00</u>	<u>\$0.00</u>	<u>\$82,643.35</u>
Total Permanent Restricted	<u><u>\$81,703.35</u></u>	<u><u>\$940.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$82,643.35</u></u>

Accounts

Assets		
Funds for Current Use		
011015 - High Country Bank Checking	\$67,688.58	
Total Funds for Current Use		\$67,688.58
Funds for Long-Term Use		
HCB Money Market		
011020 - HCB Money Market	\$195,009.34	
Total HCB Money Market	\$195,009.34	
Total Funds for Long-Term Use		\$195,009.34
Accounts Receivable		
NC State Sales Tax Refund		
011718 - Watauga Sales Tax 2%	\$699.29	
011720 - Food Sales Tax 2%	\$4.14	
Total NC State Sales Tax Refund	\$703.43	
Total Accounts Receivable		\$703.43
Fixed Assets		
011904 - Councill Property	\$1,897,168.73	
Total Fixed Assets		\$1,897,168.73
Total Assets		\$2,160,570.08
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Current Liabilities		
Payroll Items		
Payroll Taxes		
012101 - Federal Payroll Taxes	\$3,530.94	
012102 - FICA Taxes-Employee	\$1,503.02	
012103 - Medicare Taxes-Employee	\$351.56	
012104 - NC State Payroll Taxes	\$891.00	
012112 - FICA Taxes Employer	\$1,503.02	
012113 - Medicare Taxes Employer	\$351.56	
Total Payroll Taxes	\$8,131.10	
Other Payroll Items		
012105 - Employee Retirement Contributions	(\$0.01)	
Total Other Payroll Items	(\$0.01)	
Total Payroll Items	\$8,131.09	
Total Current Liabilities		\$8,131.09
Total Liabilities		\$8,131.09
Fund Principal		
002002 - Fund Principal	\$32,645.91	
002004 - Equity in Councill Property	\$1,897,168.73	
Excess Cash Received	(\$10,593.67)	
Total Fund Principal and Excess Cash Received		\$1,919,220.97
Restricted Funds		
Total Temporary Restricted	\$150,574.67	
Total Permanent Restricted	\$82,643.35	
Total Restricted Funds		\$233,218.02
Total Liabilities, Fund Principal, & Restricted Funds		\$2,160,570.08

TIERED COVID SAFETY PROTOCOLS AT GRACE

(Effective 8/5/2021)

CDC Transmission Level for Watauga County	Low (Green) and Moderate (Yellow)	Substantial (Orange) and High (Red)
Overall Policies	<ul style="list-style-type: none"> • Masks are highly encouraged for all indoor activities (including worship) for those who are vaccinated; and, masks are required for those who are not vaccinated. • Everyone is encouraged to wear masks for outdoor activities. 	<ul style="list-style-type: none"> • Masks are required for everyone for all indoor activities (including worship) regardless of vaccination status. • Everyone is encouraged to wear masks for outdoor activities.
Sunday Morning Gatherings	<ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • We will adjust seating availability based on worship attendance. Worshippers are encouraged to sit in every other pew. • We will not yet resume coffee hour. • Adult Sunday School may be offered in a hy-flex format (in-person and online). • Children's Sunday School may be led outside when possible with masks highly encouraged. All children under 12 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. • Singing: Everyone (including the Choir) are highly encouraged to place masks over their mouth and nose when singing. 	<ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • Seating will only be available in every other pew. • We will not yet resume coffee hour. • Adult Sunday School will be offered online. • Children's Sunday School may be led outside when possible, with masks highly encouraged. All children under 12 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. • Communion: In an environment with high transmission rates, Communion may not be served. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of

	<ul style="list-style-type: none"> • Communion: We will continue to serve Communion at the head of the aisle on one side of the sanctuary at a time. Those participating in communion will come forward, one family at a time. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers. 	vaccination status. Worship leaders may remove masks for readings and prayers.
Online Worship	<ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am. 	<ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am.
Other In-Person Activities	<ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may be served at in-person gatherings, with the exception of any indoor events including children under the age of 12. 	<ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may not be served at in-person, indoor gatherings.
Church Office	<ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will keep masks with them at all times and mirror the mask status of the people they interact with inside church facilities. Staff members will wear masks when interacting with children under 12. 	<ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will be masked when interacting with other people inside the church facilities.

GRACE EVANGELICAL LUTHERAN CHURCH

Boone, NC

October 13, 2021

To Whom It May Concern,

Mr. Darius Hall has permission to hunt on and generally caretake both of Grace Evangelical Lutheran Church's properties located off Champion Road and Johnston Mountain Road in Wilkes County, North Carolina. The boundaries of these properties, Parcel ID #0700136 and #0901513, can be found on the Wilkes County GIS website.

Mr. Hall has agreed to honor all landowner requests as well as all North Carolina Hunter Regulations and Safety Guidelines. Mr. Hall has also agreed to release all responsibilities and liabilities from Grace Evangelical Lutheran Church. Mr. Hall has also agreed to maintain posted property boundary markings and trails for navigating the properties.

Mr. Hall is welcome to bring guests to accompany him onto Grace Evangelical Lutheran Church's properties. Those guests would share the permissions to hunt and caretake the properties given that they agree to release all responsibilities and liabilities from Grace Evangelical Lutheran Church.

This permission expires on January 1, 2023

Please direct any questions about this matter to Grace Evangelical Lutheran Church.

The Reverend Stephen N. Troisi, *Senior Pastor*
gracelutheranpastor@gmail.com
(828) 264-2206, ext.

* Ski Group Requesting
Approval to stay @
Councill House Feb

2022 *

Please consider @ Nov meeting

One -Time FACILITY USE APPLICATION
GRACE LUTHERAN CHURCH, Boone, NC
(Updated 8/19/2021)

Name of Group: Mount Carmel Baptist Church Youth

Contact Person(s): Will Haas

Address: 2016 Mount Carmel Church Rd.
Chapel Hill, NC 27517

Phone: (Day) 828-394-7697 (Eve) " "

Email: will@mcbr1803.org

Date(s) of Use: Start Date: February 4, 2022 End Date: February 6, 2022

Time of Use: Beginning Time: 9pm (2/4) Ending Time: 9am (2/6)

Space Needed: ☐ Fellowship Hall (FH)* ☐ Lower-Level Fellowship Hall (LLFH)
☐ Chapel (CH) ☐ Meditation Gardens (MG)
☐ Sanctuary (S) ☐ Upstairs Classroom (UC)
☐ Parlor (P) ☒ Other: Council House

(*Fellowship Hall use for outside groups will require council approval)

Anticipated Number in Group: 25

Age Group: 6th - 12th graders and parents

Purpose of Activity: We are planning a ski retreat for youth families as a
time of fun, fellowship, and discipleship. We would also love to join you all
at Grace Lutheran for worship on Sunday morning 2/6.

We, the undersigned, have read, understand & agree to follow the Property Use Guidelines for Grace Lutheran Church, Boone, NC. We agree to respect & protect the property of Grace & to leave the facility clean & in good order. We will be responsible for any damages caused by members of our group. We further understand that termination of use may occur in the event that we violate this agreement in any way.

WH Please initial here to indicate that you have read the included COVID protocols for building use at Grace.

William Haas Date 11/10/21
Contact Person's Signature

Questions and Answers regarding AMMPARO

This questions we gathered at the previous Council meeting. Mary Ballard was able to get the following responses from the Dave Charters with the Synod Committee.

1. What is the long term commitment?

Each AMMPARO Network congregation can be as involved in supporting immigration causes as they are comfortable doing. There is no set time duration on being a member congregation, only that the church agree to the four commitments to join the Network. And the four commitments are easy to fulfill.

- a. Welcome and minister to migrants and identify a contact person in the congregation who has the language skills for basic communication.
- b. Physically accompany migrants as they make new lives in local communities.
- c. Pray for justice for migrants.
- d. Advocate for public policy that will positively impact the current immigration crisis.

2. Is there ever a financial commitment?

No. As noted in my response to Question #1, each AMMPARO Network congregation can be as involved in supporting immigration causes as they are comfortable doing.

3. We are required to have a contact with language skills, how does other congregations meet this requirement? (I think we can find people outside of the congregation w/o problem, but we don't have this in the congregation).

For the immigration support that my church has done as an AMMPARO member, we have not had any circumstances where special language skills were needed. If the time arises when there is a need to speak a language that your church is not able to perform, I'm sure other immigration groups in your area will be able to help as needed.

4. What do we actually do? (Other than letter writing.)

I'm sure there are many possibilities of advocacy and support for immigrants in your area. The advocacy work that your church chooses is dependent on the interests of your congregation. Some examples of what my church has done/is doing are:

- a. Work with Lutheran Services Carolinas to help resettle refugees. Lutheran Immigration and Refugee Service or Church World Service may cover your area for refugee resettlement support.
- b. Respond to emails with calls to action from AMMPARO, LIRS, CWS and others to advocate for immigration causes thru our elected officials.
- c. Joining AMMPARO is like joining a club dedicated to advocate for immigrants. The AMMPARO Network across the nation is stronger in this advocacy the more members that there are.
- d. Attend quarterly virtual meetings with the AMMPARO/ELCA immigration leadership and members of the Network to hear the latest news regarding the various immigration issues, and hear of opportunities for advocacy and support of immigrants.
- e. Coordinate with El Refugio Ministry near the Stewart Detention Center in GA. This ministry accepts correspondence and donations to share with the people in detention for food and other supplies denied them by our government.
- f. Perform advocacy work as suggested by organizations like LIRS. For example, advocate for our church members to participate in the LIRS Hope for the Holidays program, sending homemade cards and donations to LIRS to distribute to the families and children held in detention.
- g. Continue to pray for our immigrant siblings.

5. What is the process to join?

There is a form at the AMMPARO website noting the four commitments, and identifying a point of contact for your church. Then have your pastor sign it and submit it to Mary Campbell at AMMPARO.

Council Designations

Below are a series of council designations that need to be made annually.

2020-2021 Special Offerings

Occasion	Designation
Advent	General Fund
Christmas Eve	General Fund
Lent	General Fund
Easter	General Fund
Other?	

~~2019-2020 Holden Evening Prayer Meal Assignment and Offering Designation~~

Date	Meal Assignment	Offering Designation
September 19, 2019	Choir	
October 16, 2019	Lizzie-Estelle	
November 20, 2019		
December 18, 2019	Doracs/Guatemala	
January 22, 2020	Fellowship	
February 19, 2020	LSA Chili Cook-off	LSA
March 18, 2019 - Lent - No Meal	CANCELLED	
April 15, 2020 - No Worship		
May 20, 2020	Relay for Life	Relay for Life
June 17, 2020 - No Worship		
July 15, 2020 - No Worship		
August 19, 2020 - No Worship?		

~~2020 Lenten Evening Meal Assignments and Offering Designation~~

Date	Meal Assignment	Offering Designation
March 4, 2020	Ushers	Mission Trip
March 11, 2020	Lizzie Estelle	Mission Trip
March 18, 2020 CANCELLED	Faith Formation	Mission Trip
March 25, 2020 CANCELLED	Ghoir	Mission Trip
April 1, 2020 CANCELLED	Doreas	Mission Trip

~~2019-2020 Sunday Breakfasts~~

Date	Meal Assignment	Offering Designation
September 29, 2019	Council	General Fund
December 29, 2019	Cookie Party	N/A
March 29, 2020 — CANCELLED	Mission Trip	Mission Trip
April 12, 2020 — CANCELLED	Council	General Fund
May 31, 2020	Council -- Coffee Hour	General Fund

****2021 App Game-Day Parking**

Date	Opponent	Designations
September 4, 2021 (Sat)	Luke Combs Concert	LSA
September 18, 2021 at 3:30 (Sat)	Elon (Family Weekend)	LSA
September 23, 2021 at 7:30 (Thu)	Marshall	LSA
October 20, 2021 7:30 (Wed)	Coastal Carolina	Community Action
October 30, 2021 at 3:30 (Sat)	ULM (Homecoming)	Grace Builders
November 13, 2021 at 2:30 (Sat)	South Alabama	LSA
November 27, 2021 at 2:30 (Sat)	Georgia Southern	Youth Gathering
*December 4, 2021 (Sat)	Sun Belt Championship Game	LSA