

April 2022 Congregational Council Reports

Compiled by Pastor Steve Troisi on April 22, 2022

Below is a brief summary of the reports and supporting documents enclosed for the council:

Strategic Visioning:

1. Grace's WHY and Guiding Principles *(see page 3)*
2. 2020-2021 Council Goals - Each year the council discerns a series of goals that focus our work for the year. *(see page 4).*
3. Organizational Structure – The organizational structure was updated in October 2021 *(see page 5).*
4. Council Liaison Assignments – Each Council member serves as a liaison to a ministry pillar. Liaison position description was affirmed by Council in 2017. *(see pages 6-8).* Council members will be asked to volunteer to serve in one liaison role.

Policy:

1. Policy Review — In 2018-2019 the Council compiled a listing of and reviewed all the policies *(see pages 9-10).*
2. Constitution – The new Constitution and Bylaws were approved at the Special Congregational meeting on February 27th. The final step will be to ratify at the August 2022 Congregational Meeting.

Monitoring and Oversight:

1. Reports:
 - i. Senior Pastor Report *(see pages 11-12)*
 - i. Engagement Report – *(see page 13)*
 - ii. Campus Ministry Coordinator Report *(see page 14)*
 - iii. Vicar Report *(see page 15)*
 - iv. Director of Music Ministries Report *(see page 16)*
 - v. Administrative Secretary Report *(see page 17)*
 - vi. Facilities Manager Report *(see pages 18-19)*
 - vii. Treasurer's Report :
 - i. Income/Expense Report *(see pages 20-25)*
 - ii. Restricted Funds Report *(see pages 26-28)*
 - iii. Balance Sheet *(see page 29)*
 - iv. Income Tracking and Projection *(see pages 30-32)*
2. Old Business:
 - i. **Security Team** - This group is on hold during the suspension of activities.
 - ii. **Fire Alarm System** – In February 2018, the Council received a presentation regarding a Fire Alarm System for the Main Church Building.
 - iii. **Property and Facilities Task Force** -- In July 2021, the Council established a task force to develop a strategic plan for the use of Grace's facilities and properties. Pastor Steve is participating in the Watauga Housing Forum, a

community-wide effort to address the current housing crisis. Helping to be a part of the solution is one possible use of the Council Property.

- iv. **COVID-19** - The Council met on August 4, 2021 to establish a tiered system of COVID protocols connected to the CDC's Transmission Rate designation. Protocols were updated in March (*see pages 33-34*).
- v. **Internship Application for 2022-2023** – Grace has been assigned an intern! Pastor Steve has had a conversation with the new intern and will meet him in-person in May for the Intern Conference.
- vi. **AMPARO Network Response to Afghan Refugees in NC** – The Council designated Lenten Offerings to join in the Synod's project of supporting refugees. Almost \$4,000 has already been collected!
- vii. **Response to Crisis in Ukraine** – Congregation members have been invited to support with gifts to Lutheran World Relief. Over \$2,000 has been collected so far!
- viii. **ACTION ITEM: LSC “Be the Light” Campaign** – At the February 2022 meeting, the Council met with Emily Dubay from LSC to hear an invitation for Grace to participate in a six-week “Be the Light” campaign. Their challenge goal for our congregation is \$31,000 for a 6-week campaign.

3. New Business:

- i. **ACTION ITEM: Review Special Offering Designations** – App State announced its 2022 Football Schedule which includes 7 home games plus the possibility of hosting the championship. Recommended Designations are included below (*see pages 36-37*).
- ii. **ACTION ITEM: Sabbatical Request and Application** – Pastor Steve and Deacon Stacey have requested a 3-month Sabbatical, per the Grace Personnel Policy, for the summer of 2023. Grant Applications have been completed and need Council Approval prior to being submitted. Grant Applications will be provided in a separate attachment.
- iii. **ACTION ITEM: Grace Builders' Grant Application** – Grace Builders needs Council approval to submit a Grant Application to the NC Synod. This Grant application is provided in a separate attachment.
- iv. **100th Anniversary of Grace Lutheran** – Grace will celebrate its 100th Anniversary in 2023! Bishop Tim has been booked for Sunday, May 28th. We are currently building a team of volunteers to work on history and details for the celebration.
- v. **ACTION ITEM: Facility Use Request** – Issac Mostellar has requested use of the Fellowship Hall for his Eagle Scout presentation (*see page 35*).

Special Designations: A Google Doc is used to help track all the special designations that Council is asked to make throughout the year. A consideration might be to request and direct special offerings during Lent (*see pages 36-37*).

Grace's WHY:

**To share God's love,
so that all are
served and supported**

Grace's HOW (guiding principles):

Include and welcome all as they are

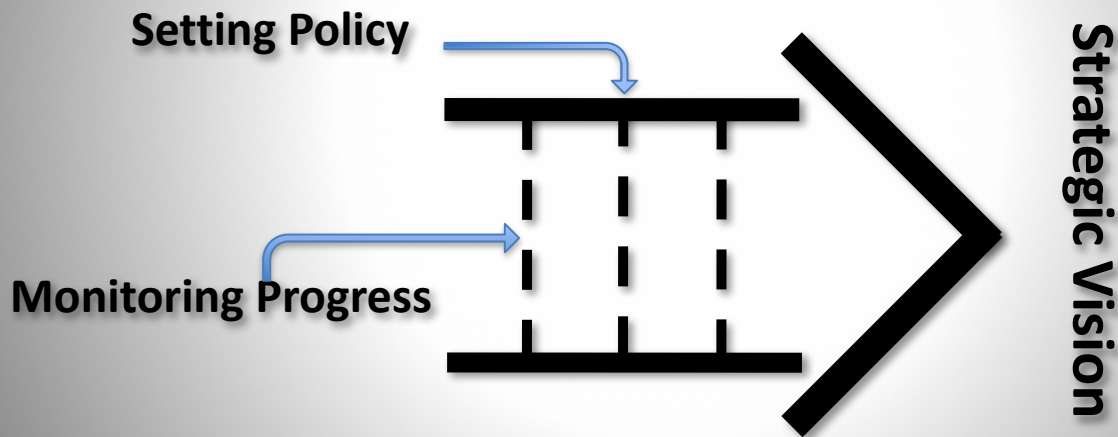
Grow in relationship with God

**Anticipate and respond to the needs of the
congregation and the community**

Care and comfort each other

Why does the Council exist?

The council has 3 Functions:

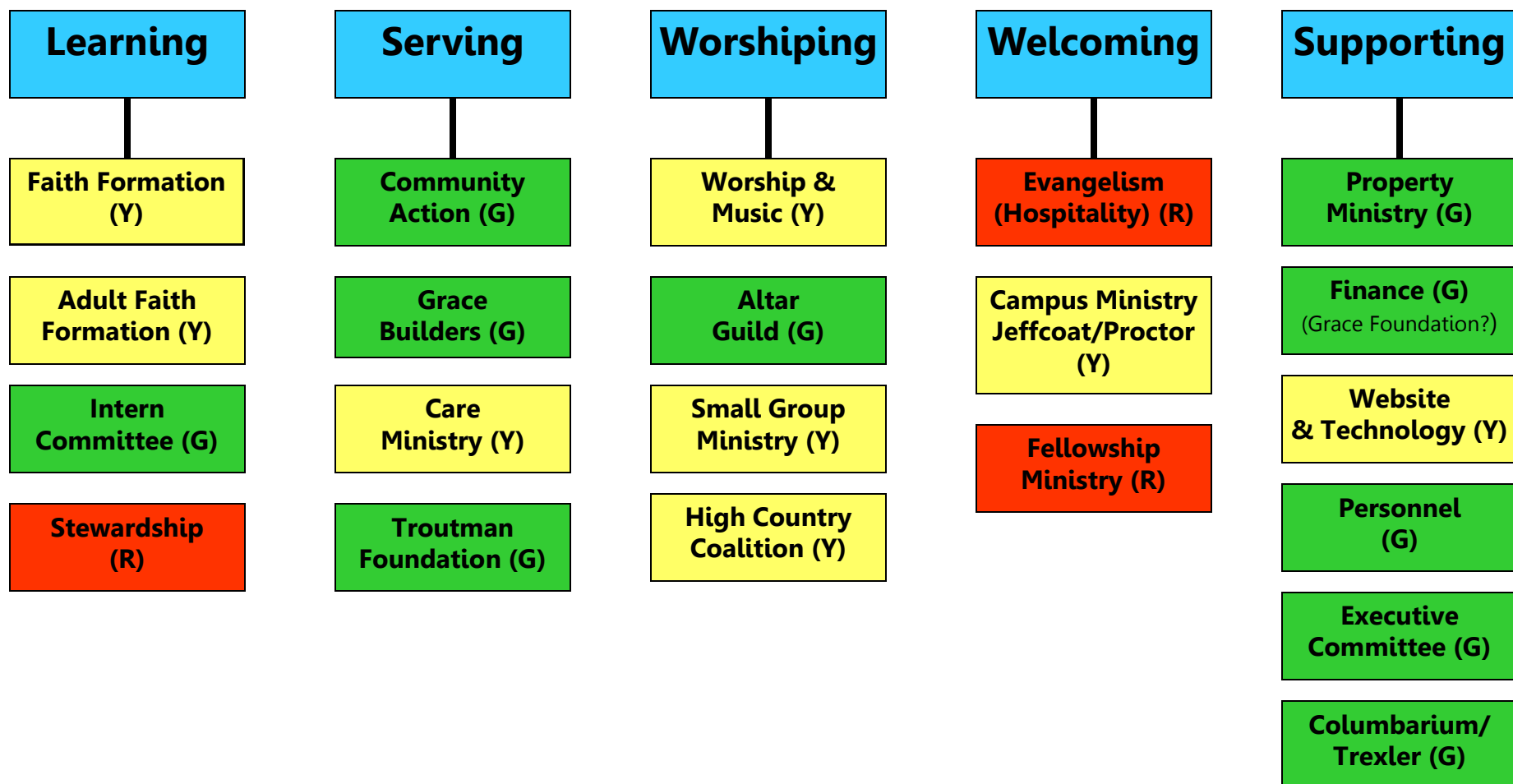


Proposed Goals

- **Strategic** – Receive recommendation(s) from Property Task Force and develop a plan to next sets.
- **Policy** – Finalize establishing constitution; review and update all Financial Policies.
- **Monitoring** – Study a book about the changing dynamics of congregational ministry and how to evaluate and monitor our ministry moving forward.
ReShape: Emerging Church Practice in a Volatile World by Tidsworth

Structure & Relationship of Ministry Pillars & Groups

As of 9/20/21 during the COVID pandemic



Does not appear to meet or function.



Meeting and functioning



Possibly functioning or meeting, but requires more clarity and/or communication.

MINISTRY STRUCTURE—2021-2022

Updated 11/21/21

Ministry Pillars & Council Liaisons

Ministry Groups

Ministry Group Chairperson

LEARNING

Carol Norris

Faith Formation

Beth Reavis

Kristie Evans

Internship Committee

Carla Ramsdell

Stewardship

SERVING

Jesse Lutabingwa

Community Action

Janice Koppenhaver

Grace Builders

Harold Stophel

Martha Kresock

Visitation Ministry

Judy Michael

Troutman Foundation

Kevin Patterson

WORSHIPING

Worship & Music

Alan Hauser

Alan Hauser

Altar Guild

Beth Reavis

Beth Reavis

Small Group Ministry

High Country Coalition

Pastor Steve

WELCOMING

Evangelism (Hospitality)

Roger Bodo

Charlie Wallin

Campus Ministry/Jeffcoat

Steve & Laura Seagle

Fellowship Ministry

Supporting

Property Team

Janice Koppenhaver

Finance Team

Morgan Wright

Emory Maiden

Website & Technology

Emory Maiden

Mary Ballard

Personnel

Mary Ballard

Morgan Wright

Executive Committee

Charlie Wallin

Columbarium Committee

Gail Lund & Sandy Moretz

| NAME | EMAIL |
|--------------------|-------------------------------|
| Mary Ballard | ballardme@appstate.edu |
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| Morgan Wright | wright99.morgan@gmail.com |

Job Descriptions for Council Liaisons and Team Chairs

(created in 2011)

Job Description for Council liaisons:

- Attend ministry team meetings
- Help recruit team members (possibly with emphasis on newer Grace members)
- Provide support and encouragement for leader (pray for her/him; be in regular contact; listen to the needs)
- Hold leader and team accountable by assisting team in identifying measurable goals (set goal; evaluate or measure by asking "Did we do it? What worked? What didn't?")
- Be a communication link between council and team - bring items for discussion/approval to council meeting
- Contribute to the annual budgeting process for the team

Duties of Ministry Team Chairs:

- Develop / review / update the mission and/or purpose statements that guide the team's activities
- Plan for bi-monthly team meetings (at a minimum) by developing an agenda, reminding team members of the meeting, coordinating with the Council liaison about the meeting
- Direct and guide the ongoing activities of the team; assure that ongoing and new activities are planned and staffed appropriately
- Where appropriate, coordinate the activities of team with other teams or affected parties; assure that good information and communication occurs with other interested parties
- See that all team communications (newsletter and bulletin announcements, for example) are accomplished according to deadlines and timeframes
- Recruit new team members; plan for leadership succession (next year's team chairperson)
- Effectively manage the team's expenses and budget; Participate in the annual budgeting process
- Write an end-of-year (fiscal year) annual report that summarizes the team's activities and accomplishments during the previous year

Grace Lutheran Church Policies

Major Policies -- Reviewed at November Council Meeting

1. Congregational Constitution - 25 pages (Y) -- Spring 2020
2. Troutman Foundation Bylaws -- 11 pages (Y) - Spring 2019
3. Jeffcoat/Proctor Foundation Bylaws -- 8 pages (R)
4. Trexler Foundation Bylaws -- ?? -- (Y)

Financial -- Reviewed at January Council Meeting

5. Policy & Procedure for Church offerings and Receipts - 2 pages (R)
6. Policy for Charitable Contributions - 11 pages (Y)
7. Emergency Discretionary Funds - 1 page (R) -- New Policy Needed
8. Contributions and Disbursements - 13 pages (Y) -- Formatting issues, Missing procedure for Financial Secretary
9. Fundraising Procedures - 1 page -- (R)

Personnel -- Reviewed at March Council Meeting

10. Policy on Sexual Harassment and Misconduct - 2 pages (Y)
11. Adverse Weather Policy - 1 page (Y)
12. Policy & Procedure for Nursery - 2 pages (Y)
13. Personnel Policy - 54 pages (Y)
14. Vacation/Sick Leave Policy - 2 pages (Y)

Ministry

15. *NEW* - Safe Child Policy - Sent Back to Team to more Review (G)

16. Wedding Policy - 11 pages (Y)

17. Funeral Policy - 2 pages (Y)

Property -- Reviewed at the June Council Meeting

18. Parking Lot Fundraisers - 3 pages (G)

19. Property Use Guidelines and Applications for use - 4 pages (Y)

20. Office Use and Accessibility Policy - 3 pages (Y)

Pastor Steve's Report to Congregational Council – April 2022

As I have noted before, this month we completed what I have taken to calling Year 1 of Ministry. Our first Sunday resuming in-person worship was April 18, 2021. So, for that last year, we have been learning together how hybrid ministry will take shape. The biggest challenge for us, of course, is that Lent and Holy Week have always been our busiest seasons at the church.

This month we continued our experimentation with Live Streamed worship services. We have taken several steps forward, including adding title slides and worship lyrics. A special thank you is due to Collin, as he jumped in to manage the worship slides on the Wednesday evening services! Overall, I will say that this experiment was a success. We learned a tremendous amount! However, one of the persistent issues is that the video quality and lighting when we are shooting from the choir loft is just significantly worse than what we can produce during the pre-recorded services. I now feel like we can more reliably offer Live Stream for funerals, but on a Sunday-by-Sunday basis, the pre-recorded services are more engaging and higher quality.

This month I continued to participate in the Watauga Housing Forum conversations and have been writing my reflections for the congregation following each session. There have been lots of powerful conversations with members of the congregation and I have walked away with an appreciation of the complexity of these issues and the need for a wide-ranging response.

We had a big realization this past month that the congregation will celebrate its 100th Anniversary in 2023! We have begun some basic pre-planning and I hope to have some volunteers to help organize and plan the festivities. Our plan right now is to have some kind of special celebrations on Memorial Day weekend 2023 (May 26-28). Go ahead and mark your calendars now! Bishop Tim has already been booked, but there are many more details to consider. I hope that we can get a team together and produce a Save the Date that can be distributed to members and friends of Grace.

The Executive Team and I had begun conversations about a possible Sabbatical in 2023. But, this last month I discovered that grant applications to fund Sabbaticals in 2023 were due this month! So, the last several weeks have been busy as Deacon Stacey and I have been planning, pulling together details, and writing grant proposals. We have pulled together a Sabbatical Team which has met to review details and provide edits for documentation. The plan is for Deacon Stacey and I to take some time away from ministry for renewal and study beginning June 5, 2023. Final Drafts of the Sabbatical Grant Applications will be sent in a separate attachment for Council review and approval.

Preaching: 3/20, 3/23 (Homily), 3/27, 3/30 (Homily), 4/10, 4/15 (Homily) and 4/17.

Visitation: We currently have 10 members in care facilities (*goal is weekly visits*), 10 who are homebound (*goal is monthly visits*), 8 who have experienced a recent loss (*goal to contact as needed*) and 3 with acute pastoral care needs (*goal is weekly contact and visits as needed*).

PASTOR STEVE -- Full-Time Grace Staff

Vacation, Sick and Continuing Education Leave

2021-2022 Approval Form

Full-time staff at Grace are granted 10-20 days of paid vacation leave as part of their compensation. For programmatic ministry staff, this may include 2-4 Sundays. Paid sick leave is granted as needed, up to 10 day. Full-time, programmatic ministry staff at Grace are also granted up to 10 days of paid continuing education leave.

Vacation Leave: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

| | | | | |
|--------------|----------|-------------|---------|--------------|
| Nov. 10 | Nov. 11 | Jan. 4 | Jan. 5. | Jan. 9 (Sun) |
| Jun. 5 (Sun) | Jun. 6 | Jun. 7 | Jun. 8 | Jun. 9 |
| April 20 | April 21 | May 8 (Sun) | May 9 | |
| | | | | |

Sick Leave: Submit sick leave requests directly to supervisor prior to missing work. On the first day back in the office, record sick leave dates in the boxes below and initial. Supervisor will initial box to indicate approval has been previously granted.

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |

Continuing Education: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

| | | | | |
|-------------------------|-------------------------------|-------------------------|-------------------------|----------------|
| Feb. 10 YMNet Extrav | Feb. 13 (Sun) YMNet Extrav | Feb. 14 YMNet Extrav | Feb. 15 YMNet Extrav | May 13 WCCI |
| May 14 WCCI | | | | |

March 2022 Engagement Report

Last updated: 4/15/2022

Regular Sunday Morning Engagement

| Date | In-Person Worship | Worship Length (mins) | YouTube Minutes Viewed | Total Engage (75% @ 1.5 viewers) | YouTube unique views | Total Viewers (x1.5) | Holden Prayer | Nursery | Children SS | Youth SS | Adult SS | Retreats |
|---------------------|-------------------|-----------------------|------------------------|----------------------------------|----------------------|----------------------|---------------|---------|-------------|----------|----------|----------|
| 3/6/2022 | 71 | 47 | 1434 | 61 | 58 | 87 | | | | | | |
| 3/13/2022 | 54 | 39 | 1812 | 93 | 70 | 105 | | | | | | |
| 3/20/2022 | 63 | 39 | 1692 | 87 | 72 | 108 | | | | | | |
| 3/27/2022 | 102 | 38 | 1308 | 69 | 65 | 98 | | | | | | |
| | | | | | | | | | | | | |
| Total | 290 | 163 | 6246 | 310 | 265 | 398 | | | | | | |
| Average | 73 | 41 | 1562 | 77 | 66 | 99 | | | | | | |
| YTD Averages | 71 | | | 71 | | 71 | | | | | | |

* Jan. 16th -- In-person worship cancelled for snow.

Special Events

| Date | In-Person Worship | Worship Length (mins) | YouTube Minutes Viewed | Total Engage (Time @ 1.5 viewers) | YouTube unique views | Total Viewers (x1.5) |
|-----------------------|-------------------|-----------------------|------------------------|-----------------------------------|----------------------|----------------------|
| 3/2 -- Ash Wed - 12pm | 35 | | | | | |
| 3/2 - Ash Wed - 6:45 | 40 | 35 | 456 | 26 | 34 | 51 |
| 3/9 -- Lent 1 | 20 | 28 | 270 | 19 | 36 | 54 |
| 3/16 -- Lent 2 | 25 | 29 | 114 | 8 | 21 | 32 |
| 3/23 -- Lent 3 | 26 | 27 | 288 | 21 | 20 | 30 |
| 3/30 -- Lent 4 | 25 | 29 | 168 | 12 | 20 | 30 |
| Total | 171 | 148 | 1296 | 86 | 131 | 197 |
| Average | 34 | 30 | 259 | 17 | 26 | 39 |

* Notes:

Faith Formation Events

| Date | Children | Confirm. | Youth | Adult | Event | |
|-----------------|----------|----------|-------|-------|-------|--|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total | | | | | | |
| Average | | | | | | |
| YTD Avg. | | | | | | |

* Notes:

Deacon Stacey Troisi
LSA Campus Minister/Interim Director of Youth and Family
April Council Report
Friday, April 12, 2022

LSA

- Tuesday, March 22nd- Mornings with Deacon Stacey at church.
- Wednesday, March 23d- LSA Lenton Service
- Tuesday, March 29th-Mornings with Deacon Stacey at church.
- Wednesday, 30th- LSA WORD with Vicar Randy
- Tuesday, April 5th- Mornings with Deacon Stacey at church.
- Wednesday, April 6th- LSA: GATHER game night
 - Elections Committee met and matched roles with applicants gifts
 - 2022-2023 Leadership Team
 - President: Erin Darnell (Sr.)
 - VP Fundraising: Allie Barker (Sr.)
 - VP Programming: Ally Jacob (Jr.)
 - VP Administration: Jackson Payne (So.)
 - VP Spiritual Life: Tyler Ruddy (So.)
- UPCOMING:
 - May 1st: LSA SR Sunday
 - LSA Sr. Picnic after church at the Council House

Youth and Family

- Sunday, March 20th: Online Game Night with Youth Interns
- Sunday, April 10th: Bonfire
- UPCOMING
 - Sunday, April 17th: Easter Egg Hunt (will need help hiding eggs)
 - Tubing (We will get this on the calendar for the summer)
 - Sunday, July 17th-23rd: Lutheridge Week 7
 - Monday, August 1st-5th: Peace Village camp in VC

Middle and High Youth

- Sunday, March 20th: Last confirmation class of the year.
- UPCOMING
 - Tubing (We will get this on the calendar for the summer)
 - Sunday, July 17th-23rd: Lutheridge Week 7

Youth Interns

- The interns have done a nice job of reaching out to all of our Grace youth and they have been very engaging at events. They have planned the Middle and HS events for the semester. They have also brought back the childrens activity bags. Each week they will go through and clean them out and sanitize, sharpen pencils, restock, etc.

Meetings and Conferences

- Monday, April 11th: Staff Meeting

Upcoming Conferences

- June 21st-23rd- Region 9 Campus Ministers Retreat



April Council Report - Vicar Randy

Preaching only February 3/20, 4/3 Preaching on line 3/17, 3/31

Maundy Thursday 4/14 Noon and evening services Preaching

Homily Wednesday 4/6

Thursday Pericope Study 3/17 3/31

Recording for services 4 Thursdays and Easter on-line

LSA meeting March 30

Care Contacts 4 6 in person (Care facility in Banner Elk and Foley Center,

2 hospital visits (cannon Memorial) Non member

Weekly meetings: 3/week

Pericope studies with clergy: Tuesday mornings / Wednesday evening - I alternate depending on when I'm available.

Research for Bible Study Sunday 4/24 – 6/5 Covenant of Abraham

Contact with Rabbi Alty Weinreb at the Temple of the High Country for council in teaching the Covenant of Abraham in a manner consistent with the Jewish Faith.

Other Ecumenical Work - Brought communion to my father-in-law and a few friends at Kingston Retirement Community in Hickory. We shared a message for Good Friday and the Eucharist.

Evangelism - I have several friends who are periodically homeless in Avery County. I take advantage of opportunities when I can help them. I was fortunate to help some families who were trying to rehab a small camping trailer and make it weather tight.

Internship committee - April Meeting – discussion of the final evaluation

Forwarded the final internship evaluation form to them. Form is to be completed by the beginning of June.

Approval meeting with my candidacy is set for July 14. Pastor Troisi and I will be working on the final evaluation.

Children's Church. I will be making arrangements to lead a lesson for children's church on May 8th on LSA Sunday.

Candidacy Documents

Leadership Profile

Approval Essays

Internship Project Final Report

Director of Music Report – Libby Brown
April 14, 2022,

Our Lenten Journey is coming to an end. All is prepared and ready for Maundy Thursday, Good Friday and Easter Sunday services. The Easter service will have guest instrumentalists, 2 trumpets, a French horn and timpani, joining Susan in accompanying the hymns and anthem. It is also the first Lent where we have had in person and online streaming or pre-recorded services. Special thanks to all choir members and Steve Frank for their efforts in recording hymns for the online services. Also, to Beth Reavis and the altar guild for preparing the sanctuary for recording sessions and worship. I am looking forward to my first “in-person and inside” Easter at Grace.

Looking ahead...We anticipate many special services and recognitions in May...beginning with LSA Sunday on May.

MINISTRY ASSIST:

- **Altar Guild**
 - contact each week the family that donates the altar flowers to ensure their dedication in the digital announcements and bulletin are accurate.
 - Continue to work with Altar Guild for digital sign ups for Altar flower donations.
 - Finalized the Easter Lily fundraiser – dedications will be printed in color for Easter Sunday.
- **Worship & Music –**
 - Worked with Pastor Steve and Libby for worship planning recording schedules and bulletin production in our current setting. 8 different bulletins published this month – 4 Sunday bulletins and 3 midweek and Holy Week bulletins. Published both in print and digitally
 - Digital Publications for weekly bulletins include distribution in weekly Sunday Worship Invitation emails, on the website as well as the captioning of the online worship service.
 - Print Publications for weekly bulletins include standard sizes for distribution in worship, large print sizes are also published for worship leaders as well as congregation members in person as well as homebound members and those identified with digital limitations. These bulletins are mailed weekly.
 - Created and distributed 3 Worship assistant sign-ups for the Summer quarter.
- **Website & Technology –**
 - Write, Publish and download digital announcement slides for weekly worship used during pre-recorded worship, as well as display in the Narthex before in-person worship.
 - Caption digital worship recordings.
 - Wrote/designed/published 12 emails distributed to 294 people weekly as Grace Weekly News and Worship Invitations, and Midweek Lenten worship and Holy Week worship services.
 - Updated and maintained digital and printed archives of Newsletters, Bulletins, and Council Documents
 - Updated the website to include a slide on our homepage with Holy Week & Easter Services worship service times.
- **Care Ministry –**
 - With continued communication to the Card Ministry and thanks to Carol McCubbins the Card ministry sent cards for April.
 - Each week a digital Prayer Card is made available in our weekly email, this continues to be a helpful way for people to share prayer requests with the church.
 - I communicate weekly with Cinda Williamson for the email prayer chain group.
 - Distribute the published prayer list with the Prayer Ministry (17 members) in a weekly email.
- **Property –**
 - In coordination with Jennifer the building and its facilities are available for groups to use - Currently the following groups are meeting at Grace: St. Elizabeth's, Wildwood, Grace Quilters, Handbell Choir, the Grace Choir, NA group and PIKA, AA, PEO, and Girl Scout Troop 13115
 - We have received requests this month from Hearts of Hospitality to restart their meetings at Grace – we are waiting to hear from them about a time for a building tour.
 - We have also received a request from Mountain Home Music to hold their annual Christmas concert as well as a monthly concert in the Grace Sanctuary.
- **Faith Formation**
 - Print and prepare children's bulletins for use during Children's Church.
- **Welcoming Ministry**
 - Worked with Pastor Steve to create a survey for our Fellowship Ministry as well as our Coffee Hour Hosts to established continued & renewed interest in providing refreshments and fellowship at Grace following a long hiatus for COVID. The response was limited but insightful. 17 responded to the survey expressing a desire to continue with Fellowship and Coffee Hour. However – the majority of Coffee Hour participants expressed that they would prefer a more pared down Coffee Hour. Instead of one person host being asked to bring an entire buffet; they hoped that Coffee Hour could just be coffee and some donuts or pastry. This would eliminate the financial burden of hosting along with the pressure and labor to clean it all up. As of now hosts are asked to tend the coffee, and clean up afterward and if they want to – provide a snack of some kind. Currently 5/10 dates for the Spring (April, May, June) Coffee Hours have been signed up for.

Facilities Manager Report

4-14-22

- I met with Blue Ridge Heating and Air and got an estimate for replacing the furnaces in the basement and adding an AC unit to give the office hallway and Sunday school area air conditioning in the summer months. The estimate was right around \$23,000 total. I also met with B&R heating and cooling and am waiting on a second estimate for the same arrangement of equipment and they will also give me an estimate on replacing everything with 2 heat pumps which should be cheaper for the equipment and also to operate. I will give the Council the estimates when they come in.
- I bought an asbestos kit from Lowes and sent in samples of the basement tile since we were unsure when the tile was replaced last. The test came back with no traces of asbestos detected.
- The roof started leaking at the double doors to the fellowship hall when we had a hard rain a few weeks ago. The roofer was coming to replace shingles that had come loose or fallen down all over the roof. When he came he looked at where the leak was. The circle window is rotting at the bottom. The painters had caulked it a year ago but it had continued to rot. The roofers put a clear coat of “through the roof” sealer on it to help prevent more water from getting in. They also caulked the flashing on the dormer of the roof to the fellowship doors. The circle window will need to be taken out and the wood around it replaced to fix this problem.
- I bought a new dehumidifier for the basement which will hopefully help control the moisture problem we have during the warmer months.
- I had planned a clean up day for the church this coming Saturday to get the grounds looking good for Easter and the Summer season. We may not have a great turn out due to Easter weekend but will get as much as possible done and possibly plan another day sometime soon.

- I helped coordinate with Habitat for Humanity on the App Builds A Home project they did in our parking lot.
- I continue to work with Tiffany from Watauga Opportunities who comes to vacuum once a week.
- I have continued fogging the sanctuary on Sunday afternoons and other areas that are used throughout the week.
- I continue to disinfect the door handles and light switches.
- I have changed the filters in the furnace regularly to help keep the air flow clean.
- I continue to work with Wildwood who use the Council House and also with the interns who rent the Grace Place on any facility needs they may have. The girls in the Grace Place will be moving out by the end of May. I will schedule carpet cleaning and cleaning in June and plan to still have the outside of both the Council House and Grace Place painted in July.
- I continue to monitor parking and keep information current when students have changes to their vehicle registered with us.

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2021 to March 2022

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Revenues | | | | | | |
| Offerings | | | | | | |
| Tithes and Offerings | | | | | | |
| 015201 - General Fund Offering | \$15,344.00 | \$26,666.67 | \$178,967.02 | \$186,666.69 | \$320,000.00 | \$141,032.98 |
| 015205 - NC & ELCA Synod Income | \$5,553.25 | \$2,250.00 | \$11,106.50 | \$15,750.00 | \$27,000.00 | \$15,893.50 |
| Total Tithes and Offerings | \$20,897.25 | \$28,916.67 | \$190,073.52 | \$202,416.69 | \$347,000.00 | \$156,926.48 |
| Rental Incomes | | | | | | |
| 015307 - Property Rental Income | \$1,200.00 | \$1,350.00 | \$11,300.00 | \$9,450.00 | \$16,200.00 | \$4,900.00 |
| 015308 - Parking Rental Income | \$0.00 | \$3,333.33 | \$19,628.27 | \$23,333.31 | \$40,000.00 | \$20,371.73 |
| Total Rental Incomes | \$1,200.00 | \$4,683.33 | \$30,928.27 | \$32,783.31 | \$56,200.00 | \$25,271.73 |
| Miscellaneous Income | | | | | | |
| 015301 - Interest/Dividends | \$0.00 | \$0.00 | \$138.68 | \$0.00 | \$0.00 | (\$138.68) |
| 015302 - Miscellaneous Donations | \$15.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | (\$50.00) |
| 015305 - Jeffcoat-Proctor Offset | \$0.00 | \$333.33 | \$0.00 | \$2,333.31 | \$4,000.00 | \$4,000.00 |
| Total Miscellaneous Income | \$15.00 | \$333.33 | \$188.68 | \$2,333.31 | \$4,000.00 | \$3,811.32 |
| Total Offerings | \$22,112.25 | \$33,933.33 | \$221,190.47 | \$237,533.31 | \$407,200.00 | \$186,009.53 |
| Total Revenues | \$22,112.25 | \$33,933.33 | \$221,190.47 | \$237,533.31 | \$407,200.00 | \$186,009.53 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2021 to March 2022

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|---|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Expenses | | | | | | |
| LEARNING | | | | | | |
| Christian Education Ministries | | | | | | |
| 016601 - Christian Education | \$188.85 | \$125.00 | \$1,592.39 | \$875.00 | \$1,500.00 | (\$92.39) |
| 016602 - Books/Supplies/Study Materials | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| Total Christian Education Ministries | \$188.85 | \$166.67 | \$1,592.39 | \$1,166.69 | \$2,000.00 | \$407.61 |
| Youth & Family Ministry | | | | | | |
| 016501 - Senior Youth | \$0.00 | \$25.00 | \$0.00 | \$175.00 | \$300.00 | \$300.00 |
| 016502 - Jr. Youth | \$0.00 | \$25.00 | \$26.82 | \$175.00 | \$300.00 | \$273.18 |
| 016503 - Luther Kids | \$0.00 | \$25.00 | \$44.29 | \$175.00 | \$300.00 | \$255.71 |
| 016507 - Family Programs | \$0.00 | \$25.00 | \$94.53 | \$175.00 | \$300.00 | \$205.47 |
| Total Youth & Family Ministry | \$0.00 | \$100.00 | \$165.64 | \$700.00 | \$1,200.00 | \$1,034.36 |
| Intern | | | | | | |
| 016220 - Intern Stipend | \$1,745.46 | \$1,600.00 | \$12,218.22 | \$11,200.00 | \$19,200.00 | \$6,981.78 |
| 016250 - Internship Fees | \$380.01 | \$183.33 | \$380.01 | \$1,283.31 | \$2,200.00 | \$1,819.99 |
| 016321 - Intern - Professional Expenses | \$51.11 | \$83.33 | \$651.28 | \$583.31 | \$1,000.00 | \$348.72 |
| 016322 - Intern Mileage | \$0.00 | \$83.33 | \$0.00 | \$583.31 | \$1,000.00 | \$1,000.00 |
| Total Intern | \$2,176.58 | \$1,949.99 | \$13,249.51 | \$13,649.93 | \$23,400.00 | \$10,150.49 |
| Stewardship | | | | | | |
| 016901 - Stewardship Supplies | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| Total Stewardship | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| Total LEARNING | \$2,365.43 | \$2,258.33 | \$15,007.54 | \$15,808.31 | \$27,100.00 | \$12,092.46 |
| SERVING | | | | | | |
| Care Ministry | | | | | | |
| 016454 - Card/Devotionals Ministry | \$0.00 | \$8.33 | \$0.00 | \$58.31 | \$100.00 | \$100.00 |
| Total Care Ministry | \$0.00 | \$8.33 | \$0.00 | \$58.31 | \$100.00 | \$100.00 |
| Community Benevolences | | | | | | |
| 016108 - Pastor's Discretionary | \$0.00 | \$83.33 | \$0.00 | \$583.31 | \$1,000.00 | \$1,000.00 |
| Total Community Benevolences | \$0.00 | \$83.33 | \$0.00 | \$583.31 | \$1,000.00 | \$1,000.00 |
| North Carolina Benevolences | | | | | | |
| 016101 - NC Synod | \$0.00 | \$500.00 | \$0.00 | \$3,500.00 | \$6,000.00 | \$6,000.00 |
| Total North Carolina Benevolences | \$0.00 | \$500.00 | \$0.00 | \$3,500.00 | \$6,000.00 | \$6,000.00 |
| Total SERVING | \$0.00 | \$591.66 | \$0.00 | \$4,141.62 | \$7,100.00 | \$7,100.00 |
| WELCOMING | | | | | | |
| Campus Ministry | | | | | | |
| 016815 - T-Shirts | \$0.00 | \$0.00 | \$118.35 | \$0.00 | \$0.00 | (\$118.35) |
| 016817 - Program Materials | \$0.00 | \$20.83 | \$625.13 | \$145.81 | \$250.00 | (\$375.13) |
| 016818 - Food Ministry | \$173.90 | \$125.00 | \$810.16 | \$875.00 | \$1,500.00 | \$689.84 |
| Total Campus Ministry | \$173.90 | \$145.83 | \$1,553.64 | \$1,020.81 | \$1,750.00 | \$196.36 |
| Evangelism | | | | | | |
| 016701 - Welcoming Supplies | \$0.00 | \$16.67 | \$0.00 | \$116.69 | \$200.00 | \$200.00 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2021 to March 2022

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|--|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| 016704 - Communications | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| 016706 - Chamber of Commerce Dues | \$0.00 | \$16.67 | \$0.00 | \$116.69 | \$200.00 | \$200.00 |
| Total Evangelism | \$0.00 | \$75.01 | \$0.00 | \$525.07 | \$900.00 | \$900.00 |
| Fellowship | | | | | | |
| 016801 - Fellowship Supplies | \$0.00 | \$20.83 | \$0.00 | \$145.81 | \$250.00 | \$250.00 |
| Total Fellowship | \$0.00 | \$20.83 | \$0.00 | \$145.81 | \$250.00 | \$250.00 |
| Total WELCOMING | \$173.90 | \$241.67 | \$1,553.64 | \$1,691.69 | \$2,900.00 | \$1,346.36 |
| WORSHIPING | | | | | | |
| Worship & Music | | | | | | |
| 016401 - Communion/Altar Supplies | \$54.00 | \$83.33 | \$531.03 | \$583.31 | \$1,000.00 | \$468.97 |
| 016419 - Piano/Organ Maintenance | \$0.00 | \$133.33 | \$786.40 | \$933.31 | \$1,600.00 | \$813.60 |
| 016421 - Music All Services | \$315.10 | \$166.67 | \$1,825.65 | \$1,166.69 | \$2,000.00 | \$174.35 |
| Total Worship & Music | \$369.10 | \$383.33 | \$3,143.08 | \$2,683.31 | \$4,600.00 | \$1,456.92 |
| Total WORSHIPING | \$369.10 | \$383.33 | \$3,143.08 | \$2,683.31 | \$4,600.00 | \$1,456.92 |
| SUPPORTING | | | | | | |
| Property | | | | | | |
| Property General | | | | | | |
| 016614 - Snow Removal | \$700.00 | \$83.33 | \$700.00 | \$583.31 | \$1,000.00 | \$300.00 |
| 016615 - Lawn/Landscaping | \$0.00 | \$208.33 | \$570.00 | \$1,458.31 | \$2,500.00 | \$1,930.00 |
| 016761 - Taxes on Property | \$0.00 | \$66.67 | \$601.82 | \$466.69 | \$800.00 | \$198.18 |
| Total Property General | \$700.00 | \$358.33 | \$1,871.82 | \$2,508.31 | \$4,300.00 | \$2,428.18 |
| Church | | | | | | |
| 016509 - Water/Sewer | \$56.00 | \$58.33 | \$336.00 | \$408.31 | \$700.00 | \$364.00 |
| 016510 - Natural Gas | \$1,004.42 | \$375.00 | \$2,590.38 | \$2,625.00 | \$4,500.00 | \$1,909.62 |
| 016511 - Electric | \$351.78 | \$375.00 | \$2,645.58 | \$2,625.00 | \$4,500.00 | \$1,854.42 |
| 016613 - Cleaning/Maintenance Supplies | \$73.90 | \$104.17 | \$715.56 | \$729.19 | \$1,250.00 | \$534.44 |
| 016616 - General Repairs/Maintenance | \$901.92 | \$416.67 | \$3,037.87 | \$2,916.69 | \$5,000.00 | \$1,962.13 |
| 016618 - Property Insurance | \$3,399.00 | \$562.50 | \$6,798.00 | \$3,937.50 | \$6,750.00 | (\$48.00) |
| Total Church | \$5,787.02 | \$1,891.67 | \$16,123.39 | \$13,241.69 | \$22,700.00 | \$6,576.61 |
| Office Expense | | | | | | |
| 016001 - Printing | \$754.77 | \$708.33 | \$5,731.12 | \$4,958.31 | \$8,500.00 | \$2,768.88 |
| 016002 - Office Supplies | \$91.97 | \$125.00 | \$791.47 | \$875.00 | \$1,500.00 | \$708.53 |
| 016003 - Office Equipment & Repair | \$0.00 | \$50.00 | \$0.00 | \$350.00 | \$600.00 | \$600.00 |
| 016004 - Postage/E'mail Service | \$152.24 | \$208.33 | \$774.13 | \$1,458.31 | \$2,500.00 | \$1,725.87 |
| 016005 - Bank Service Fees/Checks | \$0.00 | \$33.33 | \$138.72 | \$233.31 | \$400.00 | \$261.28 |
| 016006 - Computer Software/Hardware | \$0.00 | \$166.67 | \$0.00 | \$1,166.69 | \$2,000.00 | \$2,000.00 |
| 016007 - Campus Telephone/Internet | \$287.11 | \$366.67 | \$2,122.76 | \$2,566.69 | \$4,400.00 | \$2,277.24 |
| 016010 - Payment Processing Fees | \$243.40 | \$333.33 | \$2,531.34 | \$2,333.31 | \$4,000.00 | \$1,468.66 |
| 016012 - ACS Subscription Fees | \$305.00 | \$291.67 | \$2,095.00 | \$2,041.69 | \$3,500.00 | \$1,405.00 |
| 016013 - CPA/Bookkeeper | \$0.00 | \$333.33 | \$0.00 | \$2,333.31 | \$4,000.00 | \$4,000.00 |
| 016407 - Bulletins/Licensing/Software | \$47.88 | \$125.00 | \$743.95 | \$875.00 | \$1,500.00 | \$756.05 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2021 to March 2022

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|---|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Total Office Expense | \$1,882.37 | \$2,741.66 | \$14,928.49 | \$19,191.62 | \$32,900.00 | \$17,971.51 |
| Grace Place | | | | | | |
| 016651 - Property Insurance (GP) | \$192.50 | \$41.67 | \$385.00 | \$291.69 | \$500.00 | \$115.00 |
| 016652 - Water/Sewer (GP) | \$34.50 | \$62.50 | \$222.35 | \$437.50 | \$750.00 | \$527.65 |
| 016653 - Electric Service (GP) | \$389.00 | \$187.50 | \$1,010.52 | \$1,312.50 | \$2,250.00 | \$1,239.48 |
| 016654 - Cleaning/Maintenance Supplies (GP) | \$0.00 | \$12.50 | \$0.00 | \$87.50 | \$150.00 | \$150.00 |
| 016656 - General Repairs/Maintenance (GP) | \$0.00 | \$62.50 | \$0.00 | \$437.50 | \$750.00 | \$750.00 |
| Total Grace Place | \$616.00 | \$366.67 | \$1,617.87 | \$2,566.69 | \$4,400.00 | \$2,782.13 |
| Councill House | | | | | | |
| 016671 - Water/Sewer (CH) | \$31.50 | \$50.00 | \$348.50 | \$350.00 | \$600.00 | \$251.50 |
| 016673 - Electric Service (CH) | \$90.01 | \$208.33 | \$739.00 | \$1,458.31 | \$2,500.00 | \$1,761.00 |
| 016674 - Fuel Gas (CH) | \$327.74 | \$166.67 | \$674.29 | \$1,166.69 | \$2,000.00 | \$1,325.71 |
| 016676 - Property Insurance (CH) | \$614.00 | \$108.33 | \$1,228.00 | \$758.31 | \$1,300.00 | \$72.00 |
| 016679 - General Repairs/Maint (CH) | \$0.00 | \$100.00 | \$913.65 | \$700.00 | \$1,200.00 | \$286.35 |
| Total Councill House | \$1,063.25 | \$633.33 | \$3,903.44 | \$4,433.31 | \$7,600.00 | \$3,696.56 |
| Wilkes County Property | | | | | | |
| 016763 - Property Tax/Insurance (WC) | \$248.50 | \$500.00 | \$497.00 | \$3,500.00 | \$6,000.00 | \$5,503.00 |
| Total Wilkes County Property | \$248.50 | \$500.00 | \$497.00 | \$3,500.00 | \$6,000.00 | \$5,503.00 |
| Total Property | \$10,297.14 | \$6,491.66 | \$38,942.01 | \$45,441.62 | \$77,900.00 | \$38,957.99 |
| Personnel | | | | | | |
| Senior Pastor | | | | | | |
| Senior Pastor | | | | | | |
| 016201 - Senior Pastors Salary | \$3,598.26 | \$3,598.25 | \$25,187.82 | \$25,187.75 | \$43,179.00 | \$17,991.18 |
| 016202 - Senior Pastors Social Security | \$468.58 | \$468.58 | \$3,280.06 | \$3,280.06 | \$5,623.00 | \$2,342.94 |
| 016205 - Senior Pastors Housing Allowance | \$2,500.00 | \$2,500.00 | \$17,500.00 | \$17,500.00 | \$30,000.00 | \$12,500.00 |
| Total Senior Pastor | \$6,566.84 | \$6,566.83 | \$45,967.88 | \$45,967.81 | \$78,802.00 | \$32,834.12 |
| Sr Pastor Pension/Insurance | | | | | | |
| 016251 - Senior Pastor Health Insurance | \$1,172.50 | \$1,166.67 | \$7,875.50 | \$8,166.69 | \$14,000.00 | \$6,124.50 |
| 016252 - Senior Pastor Other Insurance | \$144.47 | \$166.67 | \$1,011.29 | \$1,166.69 | \$2,000.00 | \$988.71 |
| 016253 - Senior Pastor Retirement Cont. | \$788.02 | \$788.02 | \$5,516.14 | \$5,516.14 | \$9,456.24 | \$3,940.10 |
| Total Sr Pastor Pension/Insurance | \$2,104.99 | \$2,121.36 | \$14,402.93 | \$14,849.52 | \$25,456.24 | \$11,053.31 |
| Total Senior Pastor | \$8,671.83 | \$8,688.19 | \$60,370.81 | \$60,817.33 | \$104,258.24 | \$43,887.43 |
| Campus Minister | | | | | | |
| 016221 - Campus Minister Salary | \$1,562.50 | \$1,562.50 | \$10,937.50 | \$10,937.50 | \$18,750.00 | \$7,812.50 |
| 016267 - Campus Retirement Cont | \$208.33 | \$156.25 | \$1,458.31 | \$1,093.75 | \$1,875.00 | \$416.69 |
| 016268 - Campus Minister Health Ins. | \$845.00 | \$625.00 | \$5,689.00 | \$4,375.00 | \$7,500.00 | \$1,811.00 |
| 016269 - Campus Minister Other Ins. | \$45.83 | \$0.00 | \$320.81 | \$0.00 | \$0.00 | (\$320.81) |
| Total Campus Minister | \$2,661.66 | \$2,343.75 | \$18,405.62 | \$16,406.25 | \$28,125.00 | \$9,719.38 |
| Music | | | | | | |
| 016208 - Choral & Ensemble Director | \$1,500.00 | \$1,500.00 | \$10,500.00 | \$10,500.00 | \$18,000.00 | \$7,500.00 |
| 016210 - Organist | \$900.00 | \$833.33 | \$6,300.00 | \$5,833.31 | \$10,000.00 | \$3,700.00 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2021 to March 2022

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|--|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| 016211 - Substitutes & Special Services | \$0.00 | \$66.67 | \$250.00 | \$466.69 | \$800.00 | \$550.00 |
| 016216 - Audio/Visual Ministry Facilitator | \$200.00 | \$833.33 | \$200.00 | \$5,833.31 | \$10,000.00 | \$9,800.00 |
| Total Music | \$2,600.00 | \$3,233.33 | \$17,250.00 | \$22,633.31 | \$38,800.00 | \$21,550.00 |
| Office Staff | | | | | | |
| Office Staff | | | | | | |
| 016212 - Administrative Secretary | \$2,708.34 | \$2,708.33 | \$18,958.38 | \$18,958.31 | \$32,500.00 | \$13,541.62 |
| 016219 - Financial Secretary Salary | \$716.10 | \$833.33 | \$5,852.00 | \$5,833.31 | \$10,000.00 | \$4,148.00 |
| 016235 - Facilities Manager | \$2,500.00 | \$2,500.00 | \$17,500.00 | \$17,500.00 | \$30,000.00 | \$12,500.00 |
| 016239 - Custodial Assistant | \$41.69 | \$83.33 | \$201.20 | \$583.31 | \$1,000.00 | \$798.80 |
| Total Office Staff | \$5,966.13 | \$6,124.99 | \$42,511.58 | \$42,874.93 | \$73,500.00 | \$30,988.42 |
| Admin Sec Pension/Insurance | | | | | | |
| 016281 - Adm Secretary Health Insurance | \$591.00 | \$562.50 | \$4,085.00 | \$3,937.50 | \$6,750.00 | \$2,665.00 |
| 016282 - Adm Secretary Other Insurance | \$59.59 | \$83.33 | \$417.13 | \$583.31 | \$1,000.00 | \$582.87 |
| 016283 - Adm Secretary Retirement Cont. | \$162.50 | \$208.33 | \$1,137.50 | \$1,458.31 | \$2,500.00 | \$1,362.50 |
| Total Admin Sec Pension/Insurance | \$813.09 | \$854.16 | \$5,639.63 | \$5,979.12 | \$10,250.00 | \$4,610.37 |
| Facilities Manager Pension/Ins | | | | | | |
| 016291 - Facilities Manager Health Insurance | \$645.00 | \$666.67 | \$4,467.00 | \$4,666.69 | \$8,000.00 | \$3,533.00 |
| 016292 - Facilities Manager Other Insurance | \$55.00 | \$83.33 | \$385.00 | \$583.31 | \$1,000.00 | \$615.00 |
| 016293 - Facilities Manager Retire Contrib | \$250.00 | \$291.67 | \$1,750.00 | \$2,041.69 | \$3,500.00 | \$1,750.00 |
| Total Facilities Manager Pension/Ins | \$950.00 | \$1,041.67 | \$6,602.00 | \$7,291.69 | \$12,500.00 | \$5,898.00 |
| Total Office Staff | \$7,729.22 | \$8,020.82 | \$54,753.21 | \$56,145.74 | \$96,250.00 | \$41,496.79 |
| Other Personnel | | | | | | |
| 016214 - Supply Pastors | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| 016217 - Nursery Workers | \$0.00 | \$83.33 | \$0.00 | \$583.31 | \$1,000.00 | \$1,000.00 |
| Total Other Personnel | \$0.00 | \$125.00 | \$0.00 | \$875.00 | \$1,500.00 | \$1,500.00 |
| Other Personnel Expenses | | | | | | |
| 016301 - FICA/Medicare - Employer | \$865.72 | \$750.00 | \$6,352.67 | \$5,250.00 | \$9,000.00 | \$2,647.33 |
| 016302 - Workers Comp. Insurance | \$628.00 | \$250.00 | \$1,320.00 | \$1,750.00 | \$3,000.00 | \$1,680.00 |
| 016303 - Senior Pastor Travel Reimbursement | \$0.00 | \$166.67 | \$232.85 | \$1,166.69 | \$2,000.00 | \$1,767.15 |
| 016308 - Campus Minister Prof Exp & Cont Ed | \$0.00 | \$83.33 | \$23.99 | \$583.31 | \$1,000.00 | \$976.01 |
| 016309 - Music Director Prof Exp & Cont Ed | \$0.00 | \$83.33 | \$0.00 | \$583.31 | \$1,000.00 | \$1,000.00 |
| 016310 - Senior Pastor Professional Exp. | \$0.00 | \$166.67 | \$513.37 | \$1,166.69 | \$2,000.00 | \$1,486.63 |
| 016317 - Staff Travel Reimbursement | \$0.00 | \$41.67 | \$0.00 | \$291.69 | \$500.00 | \$500.00 |
| 016318 - Staff Training | \$0.00 | \$83.33 | \$45.00 | \$583.31 | \$1,000.00 | \$955.00 |
| 016323 - Empl/Vol Background Chks | \$0.00 | \$20.83 | \$77.05 | \$145.81 | \$250.00 | \$172.95 |
| 016715 - Conference Attendance | \$0.00 | \$125.00 | \$0.00 | \$875.00 | \$1,500.00 | \$1,500.00 |
| Total Other Personnel Expenses | \$1,493.72 | \$1,770.83 | \$8,564.93 | \$12,395.81 | \$21,250.00 | \$12,685.07 |
| Total Personnel | \$23,156.43 | \$24,181.92 | \$159,344.57 | \$169,273.44 | \$290,183.24 | \$130,838.67 |
| Total SUPPORTING | \$33,453.57 | \$30,673.58 | \$198,286.58 | \$214,715.06 | \$368,083.24 | \$169,796.66 |
| Total Expenses | \$36,362.00 | \$34,148.57 | \$217,990.84 | \$239,039.99 | \$409,783.24 | \$191,792.40 |

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|-----------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Net Total | (\$14,249.75) | (\$215.24) | \$3,199.63 | (\$1,506.68) | (\$2,583.24) | (\$5,782.87) |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2021 to March 2022

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|--|----------------------|-----------------------|------------------------|---------------------|
| Temporary Restricted | | | | |
| Church Projects | | | | |
| 017548 - High Country Coalition HF | \$175.00 | \$0.00 | \$0.00 | \$175.00 |
| 017579 - Fellowship Class Holding Fund | \$664.16 | \$0.00 | \$0.00 | \$664.16 |
| 017597 - Upper Room Class Holding Fund | \$147.44 | \$0.00 | \$0.00 | \$147.44 |
| Pastoral Projects | | | | |
| 017402 - Pastor's Discretionary Holding Fund | \$4,525.89 | \$4,890.00 | \$5,874.07 | \$3,541.82 |
| 017569 - Confirmation | \$521.65 | \$0.00 | \$0.00 | \$521.65 |
| 017598 - Seminarian Holding Fund | \$2,600.00 | \$0.00 | \$0.00 | \$2,600.00 |
| 017667 - Journey of Discernment | \$250.00 | \$0.00 | \$0.00 | \$250.00 |
| 017669 - Jane Fund | <u>\$1,538.82</u> | <u>\$4,200.00</u> | <u>\$2,000.00</u> | <u>\$3,738.82</u> |
| Total Pastoral Projects | \$9,436.36 | \$9,090.00 | \$7,874.07 | \$10,652.29 |
| Youth & Family Projects | | | | |
| 017502 - Youth Missions HF | \$7,685.17 | \$0.00 | \$0.00 | \$7,685.17 |
| 017503 - Vacation Bible School/Supplies | \$810.00 | \$0.00 | \$0.00 | \$810.00 |
| 017507 - Youth & Family HF | \$2,471.49 | \$476.21 | \$0.00 | \$2,947.70 |
| 017511 - Faith Formation | \$6,250.00 | \$0.00 | \$3,645.88 | \$2,604.12 |
| 017529 - Camp/Conference Grant Holding | \$8.01 | \$0.00 | \$0.00 | \$8.01 |
| 017563 - ELCA National Youth Gathering HF | \$821.31 | \$3,858.00 | \$629.26 | \$4,050.05 |
| 017701 - OPUS | <u>\$193.48</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$193.48</u> |
| Total Youth & Family Projects | \$18,239.46 | \$4,334.21 | \$4,275.14 | \$18,298.53 |
| Campus Projects | | | | |
| 017403 - LSA_Mission Trips | \$12,889.28 | \$13,541.45 | \$6,151.32 | \$20,279.41 |
| 017517 - Jeffcoat/Proctor Holding Fund | <u>(\$6,196.00)</u> | <u>\$270.00</u> | <u>\$0.00</u> | <u>(\$5,926.00)</u> |
| Total Campus Projects | \$6,693.28 | \$13,811.45 | \$6,151.32 | \$14,353.41 |
| Property Projects | | | | |
| 017533 - Councill House Mortgage HF | \$0.00 | \$840.00 | \$840.00 | \$0.00 |
| 017564 - Columbarium | \$5,305.80 | \$0.00 | \$11.00 | \$5,294.80 |
| 017567 - Facilities Fund | \$10,322.63 | \$1,405.56 | \$3,276.65 | \$8,451.54 |
| 017591 - Grace Builders | \$17,755.72 | \$20,648.00 | \$15,136.50 | \$23,267.22 |
| 017900 - Parking Lot/Paving HF | <u>\$7,865.86</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$7,865.86</u> |
| Total Property Projects | \$41,250.01 | \$22,893.56 | \$19,264.15 | \$44,879.42 |
| Financial Projects | | | | |
| 017410 - Temporary Account | \$1,250.00 | \$2,705.22 | \$2,705.22 | \$1,250.00 |
| 017413 - Giving Tree | \$0.00 | \$50.00 | \$50.00 | \$0.00 |
| 017414 - Staff Christmas Gifts | \$100.10 | \$1,740.00 | \$1,845.00 | (\$4.90) |
| 017417 - Wedding Fees Holding Acct. | \$225.00 | \$0.00 | \$0.00 | \$225.00 |
| 017506 - Special Staff Gift | \$160.31 | \$0.00 | \$0.00 | \$160.31 |
| 017513 - Troutman Foundation Holding | \$183.43 | \$200.00 | \$0.00 | \$383.43 |
| 017534 - Peeler Bequest Holding Fund | \$13,350.62 | \$13,513.61 | \$0.00 | \$26,864.23 |
| 017584 - Hank Beuttel Music Scholarship | \$4,810.00 | \$0.00 | \$0.00 | \$4,810.00 |
| 017596 - Seasonal Decorations/Landscaping | \$3,164.22 | \$1,840.00 | \$2,202.59 | \$2,801.63 |
| 017605 - Special Offering Holding Fund | \$13,728.09 | \$2,100.00 | \$10,475.00 | \$5,353.09 |
| 017606 - Growing Grace | <u>\$13,978.05</u> | <u>\$9,168.00</u> | <u>\$0.00</u> | <u>\$23,146.05</u> |
| Total Financial Projects | \$50,949.82 | \$31,316.83 | \$17,277.81 | \$64,988.84 |
| Music Projects | | | | |
| 017521 - Audio Visual Tech | \$0.00 | \$10,000.00 | \$5,833.31 | \$4,166.69 |
| 017522 - Associate Music Director | \$3,120.00 | \$0.00 | \$1,820.00 | \$1,300.00 |
| 017562 - Special Musicians Holding Fund | \$1,603.56 | \$1,655.00 | \$2,750.00 | \$508.56 |
| 017594 - Music/Choir Holding Fund | <u>\$2,416.40</u> | <u>\$922.17</u> | <u>\$816.25</u> | <u>\$2,522.32</u> |
| Total Music Projects | \$7,139.96 | \$12,577.17 | \$11,219.56 | \$8,497.57 |
| Women's Ministries | | | | |
| 017560 - Lizzie Estelle Holding Fund | \$566.82 | \$345.00 | \$80.00 | \$831.82 |
| 017599 - Quilter's Group Fund | \$5,496.35 | \$980.00 | \$3,000.00 | \$3,476.35 |
| 017602 - Card Ministry | <u>\$508.52</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$508.52</u> |
| Total Women's Ministries | \$6,571.69 | \$1,325.00 | \$3,080.00 | \$4,816.69 |
| Total Church Projects | \$141,267.18 | \$95,348.22 | \$69,142.05 | \$167,473.35 |
| Local Ministries | | | | |
| 017117 - Oasis Holding Fund | \$0.00 | \$100.00 | \$100.00 | \$0.00 |
| 017118 - Community Care Clinic Holding Fund | \$0.00 | \$40.85 | \$40.85 | \$0.00 |
| 017404 - Hunger & Health Coalition Holding F | \$25.00 | \$500.00 | \$525.00 | \$0.00 |
| 017524 - Habitat for Humanity Holding Fund | \$25.00 | \$2,637.00 | \$2,662.00 | \$0.00 |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2021 to March 2022

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|---|------------------------------|-------------------------------|--------------------------------|---------------------------|
| 017549 - Hospitality House Holding Fund | \$875.00 | \$3,690.00 | \$3,600.00 | \$965.00 |
| 017586 - WeCAN Holding Fund | \$0.00 | \$75.00 | \$75.00 | \$0.00 |
| Total Local Ministries | \$925.00 | \$7,042.85 | \$7,002.85 | \$965.00 |
| Synod Ministries | | | | |
| 017416 - ELCA | \$0.00 | \$2,250.00 | \$0.00 | \$2,250.00 |
| 017561 - Afghan Refugee Holding Fund | \$0.00 | \$3,210.00 | \$0.00 | \$3,210.00 |
| Total Synod Ministries | \$0.00 | \$5,460.00 | \$0.00 | \$5,460.00 |
| Total Temporary Restricted | \$142,192.18 | \$107,851.07 | \$76,144.90 | \$173,898.35 |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2021 to March 2022

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|---|----------------------|-----------------------|------------------------|-------------------|
| <u>Permanent Restricted</u> | | | | |
| Restricted for Long-Term Use | | | | |
| Funds for Future Use | | | | |
| 017505 - Vehicle Replacement Fund | \$2,279.12 | \$0.00 | \$0.00 | \$2,279.12 |
| 018002 - Capital Repl. Reserve LTHF | \$79,424.23 | \$1,065.00 | \$0.00 | \$80,489.23 |
| Total Funds for Future Use | \$81,703.35 | \$1,065.00 | \$0.00 | \$82,768.35 |
| Total Restricted for Long-Term Use | \$81,703.35 | \$1,065.00 | \$0.00 | \$82,768.35 |
| Total Permanent Restricted | \$81,703.35 | \$1,065.00 | \$0.00 | \$82,768.35 |

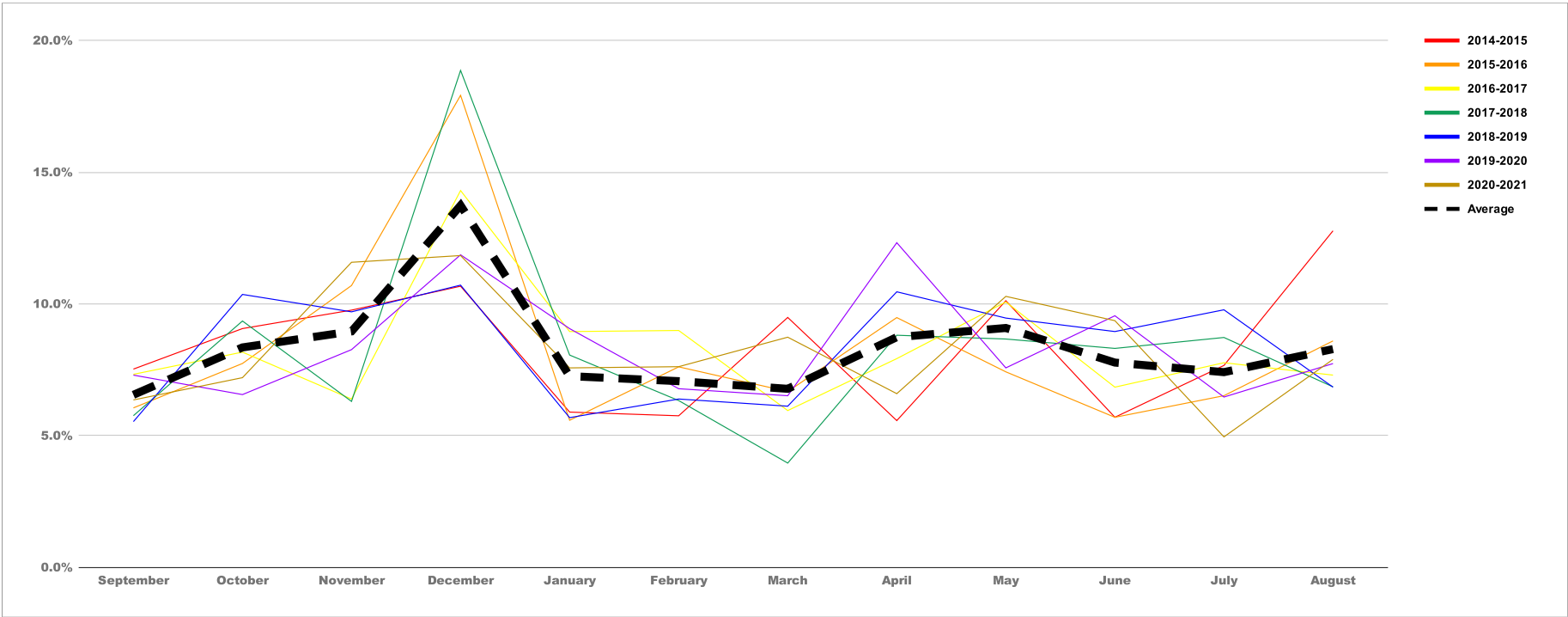
Grace Evangelical Lutheran Church
Balance Sheet
March 2022

Accounts

| Assets | | |
|--|---------------------|-----------------------|
| Funds for Current Use | | |
| 011015 - High Country Bank Checking | \$100,342.97 | |
| Total Funds for Current Use | | \$100,342.97 |
| Funds for Long-Term Use | | |
| HCB Money Market | | |
| 011020 - HCB Money Market | \$195,169.17 | |
| Total HCB Money Market | \$195,169.17 | |
| Total Funds for Long-Term Use | | \$195,169.17 |
| Accounts Receivable | | |
| NC State Sales Tax Refund | | |
| 011717 - NC Sales Tax 5.75% | \$126.59 | |
| 011718 - Watauga Sales Tax 2% | \$539.40 | |
| Total NC State Sales Tax Refund | \$665.99 | |
| Total Accounts Receivable | | \$665.99 |
| Fixed Assets | | |
| 011904 - Councill Property | \$1,897,168.73 | |
| Total Fixed Assets | | \$1,897,168.73 |
| Total Assets | | \$2,193,346.86 |
| Liabilities, Fund Principal, & Restricted Funds | | |
| Liabilities | | |
| Current Liabilities | | |
| Payroll Items | | |
| Payroll Taxes | | |
| 012101 - Federal Payroll Taxes | \$1,610.46 | |
| 012102 - FICA Taxes-Employee | \$701.64 | |
| 012103 - Medicare Taxes-Employee | \$164.08 | |
| 012104 - NC State Payroll Taxes | \$324.00 | |
| 012112 - FICA Taxes Employer | \$701.64 | |
| 012113 - Medicare Taxes Employer | \$164.08 | |
| Total Payroll Taxes | \$3,665.90 | |
| Other Payroll Items | | |
| 012105 - Employee Retirement Contributions | (\$0.01) | |
| Total Other Payroll Items | (\$0.01) | |
| Total Payroll Items | \$3,665.89 | |
| Total Current Liabilities | | \$3,665.89 |
| Fund Principal | | |
| 002002 - Fund Principal | \$32,645.91 | |
| 002004 - Equity in Councill Property | \$1,897,168.73 | |
| Excess Cash Received | \$3,199.63 | |
| Total Fund Principal and Excess Cash Received | | \$1,933,014.27 |
| Restricted Funds | | |
| Total Temporary Restricted | \$173,898.35 | |
| Total Permanent Restricted | \$82,768.35 | |
| Total Restricted Funds | | \$256,666.70 |
| Total Liabilities, Fund Principal, & Restricted Funds | | \$2,193,346.86 |

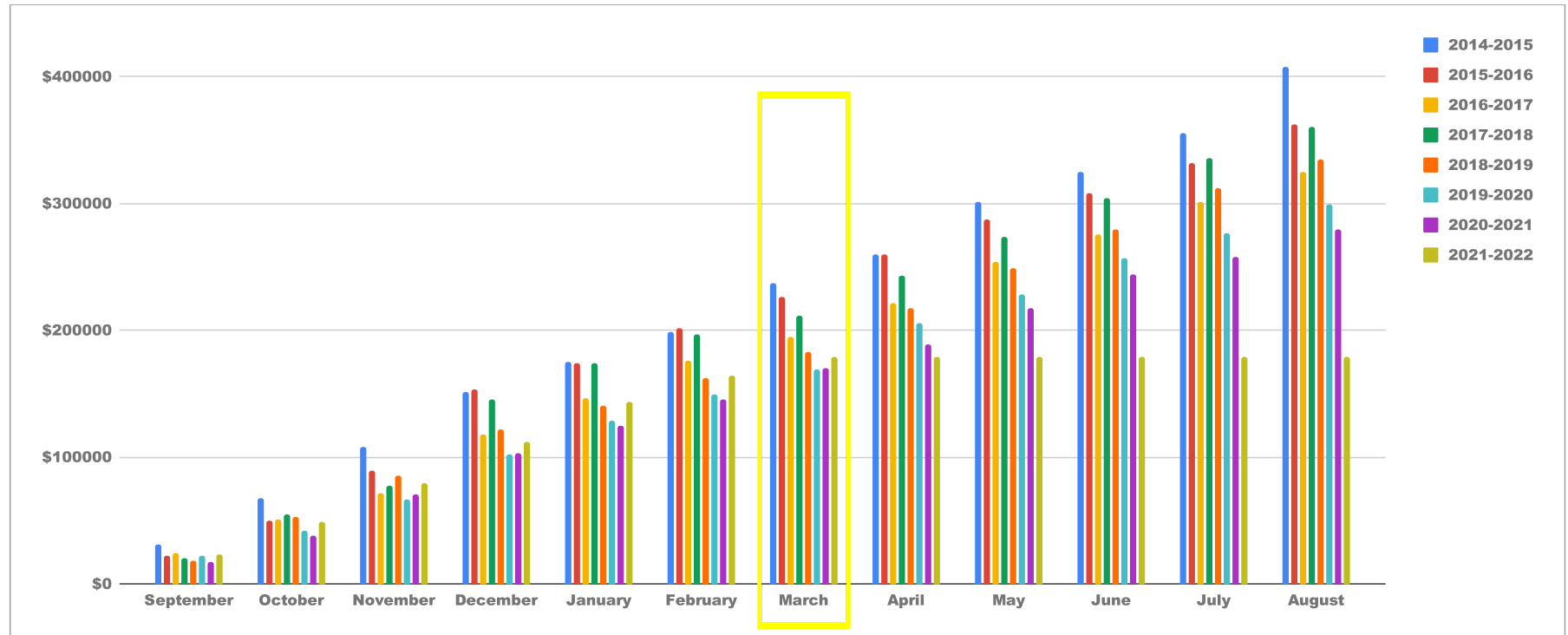
Year-Over-Year Monthly Giving

| | | | | | | | | | | | | | | | | Projected | Actual | Surplus/(Deficit) |
|-----------|--------------|-----------|--------------|-----------|--------------|-----------|--------------|-----------|--------------|-----------|--------------|-----------|--------------|-----------|---------|--------------|-------------|-------------------|
| | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 | 2017-2018 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 | 2019-2020 | 2020-2021 | 2020-2021 | Average | 2021-2022 | 2021-2022 | 2021-2022 |
| September | \$30,705.00 | 7.5% | \$21,952.40 | 6.1% | \$23,807.10 | 7.3% | \$20,735.45 | 5.8% | \$18,533.00 | 5.5% | \$21,868.30 | 7.3% | \$17,775.00 | 6.4% | 6.6% | \$20,963.36 | \$22,847.00 | \$1,883.64 |
| October | \$36,978.47 | 9.1% | \$28,064.00 | 7.7% | \$26,547.08 | 8.2% | \$33,673.28 | 9.4% | \$34,697.38 | 10.4% | \$19,654.00 | 6.6% | \$20,139.52 | 7.2% | 8.4% | \$26,720.48 | \$26,258.22 | -\$462.26 |
| November | \$39,833.60 | 9.8% | \$38,793.98 | 10.7% | \$20,760.73 | 6.4% | \$22,684.86 | 6.3% | \$32,483.00 | 9.7% | \$24,766.39 | 8.3% | \$32,384.95 | 11.6% | 9.0% | \$28,663.27 | \$30,430.84 | \$1,767.57 |
| December | \$43,539.01 | 10.7% | \$64,972.01 | 17.9% | \$46,468.23 | 14.3% | \$67,919.22 | 18.9% | \$35,878.00 | 10.7% | \$35,550.31 | 11.9% | \$33,100.00 | 11.8% | 13.7% | \$43,965.30 | \$32,738.96 | -\$11,226.34 |
| January | \$24,049.00 | 5.9% | \$20,250.00 | 5.6% | \$29,079.43 | 9.0% | \$29,019.40 | 8.1% | \$19,034.00 | 5.7% | \$27,156.00 | 9.1% | \$21,176.00 | 7.6% | 7.3% | \$23,227.62 | \$30,770.00 | \$7,542.38 |
| February | \$23,475.12 | 5.8% | \$27,601.12 | 7.6% | \$29,213.93 | 9.0% | \$22,799.39 | 6.3% | \$21,401.38 | 6.4% | \$20,321.00 | 6.8% | \$21,305.00 | 7.6% | 7.1% | \$22,620.79 | \$21,070.00 | -\$1,550.79 |
| March | \$38,702.38 | 9.5% | \$24,205.00 | 6.7% | \$19,338.65 | 6.0% | \$14,257.50 | 4.0% | \$20,490.00 | 6.1% | \$19,524.00 | 6.5% | \$24,435.08 | 8.7% | 6.8% | \$21,690.50 | \$15,344.00 | -\$6,346.50 |
| April | \$22,730.90 | 5.6% | \$34,381.20 | 9.5% | \$25,743.45 | 7.9% | \$31,727.00 | 8.8% | \$35,029.00 | 10.5% | \$36,930.00 | 12.3% | \$18,441.00 | 6.6% | 8.7% | \$27,963.48 | | |
| May | \$41,290.50 | 10.1% | \$26,914.47 | 7.4% | \$32,731.59 | 10.1% | \$31,209.97 | 8.7% | \$31,690.75 | 9.5% | \$22,690.00 | 7.6% | \$28,767.79 | 10.3% | 9.1% | \$29,079.49 | | |
| June | \$23,248.16 | 5.7% | \$20,658.43 | 5.7% | \$22,225.25 | 6.8% | \$29,927.55 | 8.3% | \$29,979.23 | 9.0% | \$28,620.00 | 9.6% | \$26,189.00 | 9.4% | 7.8% | \$24,877.17 | | |
| July | \$31,270.47 | 7.7% | \$23,630.00 | 6.5% | \$25,237.90 | 7.8% | \$31,422.00 | 8.7% | \$32,742.00 | 9.8% | \$19,375.00 | 6.5% | \$13,853.37 | 5.0% | 7.4% | \$23,714.65 | | |
| August | \$52,118.36 | 12.8% | \$31,170.05 | 8.6% | \$23,710.45 | 7.3% | \$24,675.00 | 6.9% | \$22,913.13 | 6.8% | \$23,180.62 | 7.7% | \$22,081.85 | 7.9% | 8.3% | \$26,513.88 | | |
| Total | \$407,940.97 | | \$362,592.66 | | \$324,863.79 | | \$360,050.62 | | \$334,870.87 | | \$299,635.62 | | \$279,648.56 | | | \$320,000.00 | | -\$8,392.30 |



Year-Over-Year Cumulative Giving Comparison

| | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | Actual 2021-2022 | Needed 2021-2022 |
|-----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------|---------------------|
| September | \$30,705.00 | \$21,952.40 | \$23,807.10 | \$20,735.45 | \$18,533.00 | \$21,868.30 | \$17,775.00 | \$22,847.00 | \$20,963.36 |
| October | \$67,683.47 | \$50,016.40 | \$50,354.18 | \$54,408.73 | \$53,230.38 | \$41,522.30 | \$37,914.52 | \$49,105.22 | \$47,683.84 |
| November | \$107,517.07 | \$88,810.38 | \$71,114.91 | \$77,093.59 | \$85,713.38 | \$66,288.69 | \$70,299.47 | \$79,536.06 | \$76,347.11 |
| December | \$151,056.08 | \$153,782.39 | \$117,583.14 | \$145,012.81 | \$121,591.38 | \$101,839.00 | \$103,399.47 | \$112,275.02 | \$120,312.41 |
| January | \$175,105.08 | \$174,032.39 | \$146,662.57 | \$174,032.21 | \$140,625.38 | \$128,995.00 | \$124,575.47 | \$143,045.02 | \$143,540.03 |
| February | \$198,580.20 | \$201,633.51 | \$175,876.50 | \$196,831.60 | \$162,026.76 | \$149,316.00 | \$145,880.47 | \$164,115.02 | \$166,160.82 |
| March | \$237,282.58 | \$225,838.51 | \$195,215.15 | \$211,089.10 | \$182,516.76 | \$168,840.00 | \$170,315.55 | \$179,459.02 | \$187,851.32 |
| April | \$260,013.48 | \$260,219.71 | \$220,958.60 | \$242,816.10 | \$217,545.76 | \$205,770.00 | \$188,756.55 | \$179,459.02 | \$215,814.80 |
| May | \$301,303.98 | \$287,134.18 | \$253,690.19 | \$274,026.07 | \$249,236.51 | \$228,460.00 | \$217,524.34 | \$179,459.02 | \$244,894.30 |
| June | \$324,552.14 | \$307,792.61 | \$275,915.44 | \$303,953.62 | \$279,215.74 | \$257,080.00 | \$243,713.34 | \$179,459.02 | \$269,771.47 |
| July | \$355,822.61 | \$331,422.61 | \$301,153.34 | \$335,375.62 | \$311,957.74 | \$276,455.00 | \$257,566.71 | \$179,459.02 | \$293,486.12 |
| August | \$407,940.97 | \$362,592.66 | \$324,863.79 | \$360,050.62 | \$334,870.87 | \$299,635.62 | \$279,648.56 | \$179,459.02 | \$320,000.00 |



Projected Year-End Total Giving Based on Historical Giving Patterns

| | 2021-2022 Cumulative Giving | Cautious | Average | Optomistic |
|-----------|-----------------------------|--------------|--------------|--------------|
| September | \$22,847.00 | \$267,942.66 | \$348,753.30 | \$412,820.09 |
| October | \$49,105.22 | \$279,141.96 | \$329,538.70 | \$355,987.08 |
| November | \$79,536.06 | \$290,744.09 | \$333,366.10 | \$371,457.70 |
| December | \$112,275.02 | \$258,627.37 | \$298,622.61 | \$330,340.98 |
| January | \$143,045.02 | \$289,943.48 | \$318,896.44 | \$340,632.75 |
| February | \$164,115.02 | \$289,910.67 | \$316,060.11 | \$339,186.81 |
| March | \$179,459.02 | \$283,575.64 | \$305,703.93 | \$329,260.71 |
| April | \$179,459.02 | \$246,623.46 | \$266,093.36 | \$281,557.27 |
| May | \$179,459.02 | \$223,794.54 | \$234,496.63 | \$242,972.85 |
| June | \$179,459.02 | \$206,755.88 | \$212,872.35 | \$225,568.34 |
| July | \$179,459.02 | \$190,594.26 | \$195,671.56 | \$205,744.90 |
| August | \$179,459.02 | \$177,682.20 | \$179,459.02 | \$179,459.02 |
| | | | | |

NOTE: Approved 2021-2022 Budget for General Fund Giving is \$320,000

TIERED COVID SAFETY PROTOCOLS AT GRACE

(Effective 8/5/2021, Updated 3/29/2022)

| CDC Transmission Level for Watauga County | Low (Green) and Moderate (Yellow) | High (Red) |
|--|---|--|
| Overall Policies | <ul style="list-style-type: none"> • Masks are highly encouraged for all indoor activities (including worship) for those who are vaccinated; and, masks are required for those who are not vaccinated. • Everyone is encouraged to wear masks for outdoor activities. | <ul style="list-style-type: none"> • Masks are required for everyone for all indoor activities (including worship) regardless of vaccination status. • Everyone is encouraged to wear masks for outdoor activities. |
| Sunday Morning Gatherings | <ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • We will adjust seating availability based on worship attendance. Worshippers are encouraged to sit in every other pew. • Adult Sunday School may be offered in a hy-flex format (in-person and online). • Children's Sunday School may be led outside when possible with masks highly encouraged. All children under 5 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. | <ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • Seating will only be available in every other pew. • Adult Sunday School will be offered online. • Children's Sunday School may be led outside when possible, with masks highly encouraged. All children under 12 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. |

| | | |
|-----------------------------------|---|--|
| | <ul style="list-style-type: none"> • Singing: Everyone (including the Choir) are highly encouraged to place masks over their mouth and nose when singing. • Communion: Communion may be served at the head of the aisle. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers. | <ul style="list-style-type: none"> • • Communion: In an environment with high transmission rates, Communion may not be served. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers. |
| Online Worship | <ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am. | <ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am. |
| Other In-Person Activities | <ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may be served at in-person gatherings, with the exception of any indoor events including children under the age of 5. | <ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may not be served at in-person, indoor gatherings. |
| Church Office | <ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will keep masks with them at all times and mirror the mask status of the people they interact with inside church facilities. Staff members will wear masks when interacting with children under 5. | <ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will be masked when interacting with other people inside the church facilities. |

One -Time FACILITY USE APPLICATION
GRACE LUTHERAN CHURCH, Boone, NC
(Updated 8/19/2021)

Name of Group: Lynn Mosteller - for Isaac Mosteller's Eagle Scout Award ceremony

Contact Person(s): Lynn Mosteller

Address: mailing address PO Box 9153 Boone, NC 28608

Phone: (Day) (Eve) Home is best - 828-297-7683, Work - 828-262-8958, Cell (do not use that much) - 828-403-1854

Email: mostellerlh@appstate.edu (use every day)

Date(s) of Use: Start Date: June 25, 2022 End Date: June 25, 2022 Time of Use: Beginning Time: 5:00 pm

Ending Time: 9:00 pm

Space Needed: **Fellowship Hall (FH)*** **May also need the picnic tables outside the Council House in case we need to serve food outside.** Lower-Level Fellowship Hall (LLFH) Chapel (CH) Meditation Gardens (MG)

Sanctuary (S) Upstairs Classroom (UC)

Parlor (P) Other:

*(*Fellowship Hall use for outside groups will require council approval)*

Anticipated Number in Group: 50

Age Group: Teens and adults

Purpose of Activity: **Eagle Scout Award Ceremony**

We, the undersigned, have read, understand & agree to follow the Property Use Guidelines for Grace Lutheran Church, Boone, NC. We agree to respect & protect the property of Grace & to leave the facility clean & in good order. We will be responsible for any damages caused by members of our group. We further understand that termination of use may occur in the event that we violate this agreement in any way.

Please initial here to indicate that you have read the included COVID protocols for building use at Grace. Contact Person's Signature Date *Lynn Mosteller* 4/4/22

Council Designations

Below are a series of council designations that need to be made annually.

2021-2022 Special Offerings

| Occasion | Designation |
|---------------|-----------------|
| Advent | General Fund |
| Christmas Eve | General Fund |
| Lent | Afghan Refugees |
| Easter | General Fund |
| Other? | |

~~2019-2020 Holden Evening Prayer Meal Assignment and Offering Designation~~

| Date | Meal Assignment | Offering Designation |
|---------------------------------|--------------------|----------------------|
| September 19, 2019 | Choir | |
| October 16, 2019 | Lizzie-Estelle | |
| November 20, 2019 | | |
| December 18, 2019 | Doracs/Guatemala | |
| January 22, 2020 | Fellowship | |
| February 19, 2020 | LSA Chili Cook-off | LSA |
| March 18, 2019 - Lent - No Meal | CANCELLED | |
| April 15, 2020 - No Worship | | |
| May 20, 2020 | Relay for Life | Relay for Life |
| June 17, 2020 - No Worship | | |
| July 15, 2020 - No Worship | | |
| August 19, 2020 - No Worship? | | |

~~2020 Lenten Evening Meal Assignments and Offering Designation~~

| Date | Meal Assignment | Offering Designation |
|-----------------------------|------------------------|-----------------------------|
| March 4, 2020 | Ushers | Mission Trip |
| March 11, 2020 | Lizzie Estelle | Mission Trip |
| March 18, 2020 CANCELLED | Faith Formation | Mission Trip |
| March 25, 2020 CANCELLED | Ghoir | Mission Trip |
| April 1, 2020 CANCELLED | Doreas | Mission Trip |

~~2019-2020 Sunday Breakfasts~~

| Date | Meal Assignment | Offering Designation |
|----------------------------|------------------------|-----------------------------|
| September 29, 2019 | Council | General Fund |
| December 29, 2019 | Cookie Party | N/A |
| March 29, 2020 — CANCELLED | Mission Trip | Mission Trip |
| April 12, 2020 — CANCELLED | Council | General Fund |
| May 31, 2020 | Council -- Coffee Hour | General Fund |

~~2022 App Game-Day Parking~~**

| Date | Opponent | Designations |
|----------------------------------|----------------------------|---------------------|
| September 3, 2022 at ?::? (Sat) | UNC | LSA |
| September 17, 2022 at ?::? (Sat) | Troy | LSA |
| September 24, 2022 at ?::? (Sat) | James Madison (Black Out) | Grace Builders |
| October 1, 2022 ?::? (Sat) | Citadel (Family Weekend) | LSA |
| October 19, 2022 at 7:30? (Wed) | Georgia State | Community Action |
| October 29, 2022 at ?::? (Sat) | Robert Morris (Homecoming) | Grace Builders |
| November 19, 2022 at ?::? (Sat) | Old Dominion | Youth Gathering |
| *December 3, 2022 (Sat) | Sun Belt Championship Game | LSA |