

August 2021 Congregational Council Reports

Compiled by Pastor Steve Troisi on August 13, 2021

Below is a brief summary of the reports and supporting documents enclosed for the council:

Strategic Visioning:

1. Grace's WHY and Guiding Principles (*see page 3*)
2. 2020-2021 Council Goals - Each year the council discerns a series of goals that focus our work for the year. Last month, the Council set our goals for the year (*see page 4*).
3. Organizational Structure – The organizational structure was updated into a new form in July 2020 (*see page 5*). This is something that may need to be reviewed at the August meeting.
4. Council Liaison Assignments – Each Council member serves as a liaison to ministry pillar. Liaison position description was affirmed by Council in 2017. (*see pages 6-7*).

Policy:

1. Policy Review — In 2018-2019 the Council compiled a listing of and reviewed all the policies (*see pages 8-9*). The updated Constitution has been submitted for Synodical review.

Monitoring and Oversight:

1. Reports:
 - i. Senior Pastor Report (*see pages 10-11*)
 - i. Engagement Report – (*see page 12*)
 - ii. Campus Ministry Coordinator Report (*see pages 13*)
 - iii. Vicar Report (*see page 14*)
 - iv. Director of Music Ministries Report (*see pages 15*)
 - v. Administrative Secretary Report (*see page 16*)
 - vi. Facilities Manager Report
 - vii. Treasurer's Report :
 - i. Income/Expense Report (*see pages 17-22*)
 - ii. Restricted Funds Report (*see pages 23-25*)
 - iii. Balance Sheet (*see pages 26-27*)
 - iv. Year-Over-Year Comparison and Financial Projection (*see pages 28-30*)
2. Old Business:
 - i. **Security Team** - This group is on hold during the suspension of activities.
 - ii. **Fire Alarm System** – In February 2018, the Council received a presentation regarding a Fire Alarm System for the Main Church Building.
 - iii. **Wilkes Property** – The Exec. Team contacted Blue Ridge Energy. They reviewed our property for a possible solar farm, but concluded that it was not well-suited for this type of project. For those interested in more information about these properties (*see pages 31-32*).

- iv. **Property and Facilities Task Force** -- In July 2021, the Council established a task force to develop a strategic plan for the use of Grace's facilities and properties.
3. New Business:
- i. **COVID-19** - The Council met on August 4, 2021 to establish a tiered system of COVID protocols connected to the CDC's Transmission Rate designation (*see pages 33-34*).
 - ii. **Spring Stewardship Drive** -- The Stewardship Drive has been launched, with special highlights and stories continuing each week until the culmination of the drive on August 15th. Response has been slow so far.
 - iii. **ACTION ITEMS: Facility Use Request** -- A group of St. Elizabeth's have been worshiping away from the sanctuary because of disagreements with the current leadership of the congregation. This group of 40 or so has requested use of the sanctuary on Saturday evenings (*see page 35*).

Special Designations: A Google Doc is used to help track all the special designations that Council is asked to make throughout the year (*see pages 36-37*).

2021-2022 Council Items:

1. **Election of 2021-2022 Council Officers** -- New Council Officers need to be elected with terms beginning on September 1st. Mary and Gail are not eligible for reelection per Grace's constitution. Nominees will need to be taken from the floor and elections will be by ballot.
2. **2021-2022 Devotions** -- Council members each take responsibility of preparing a devotion to being one Council meeting during the year. Pastor Steve is available to help with resources and guidance.

Grace's WHY:

**To share God's love,
so that all are
served and supported**

Grace's HOW (guiding principles):

Include and welcome all as they are

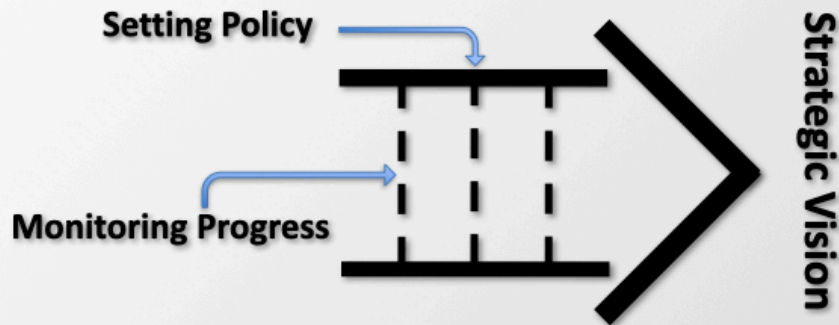
Grow in relationship with God

**Anticipate and respond to the needs of the
congregation and the community**

Care and comfort each other

Why does the Council exist?

The council has **3 Functions**:



What makes a good goal for an organization?

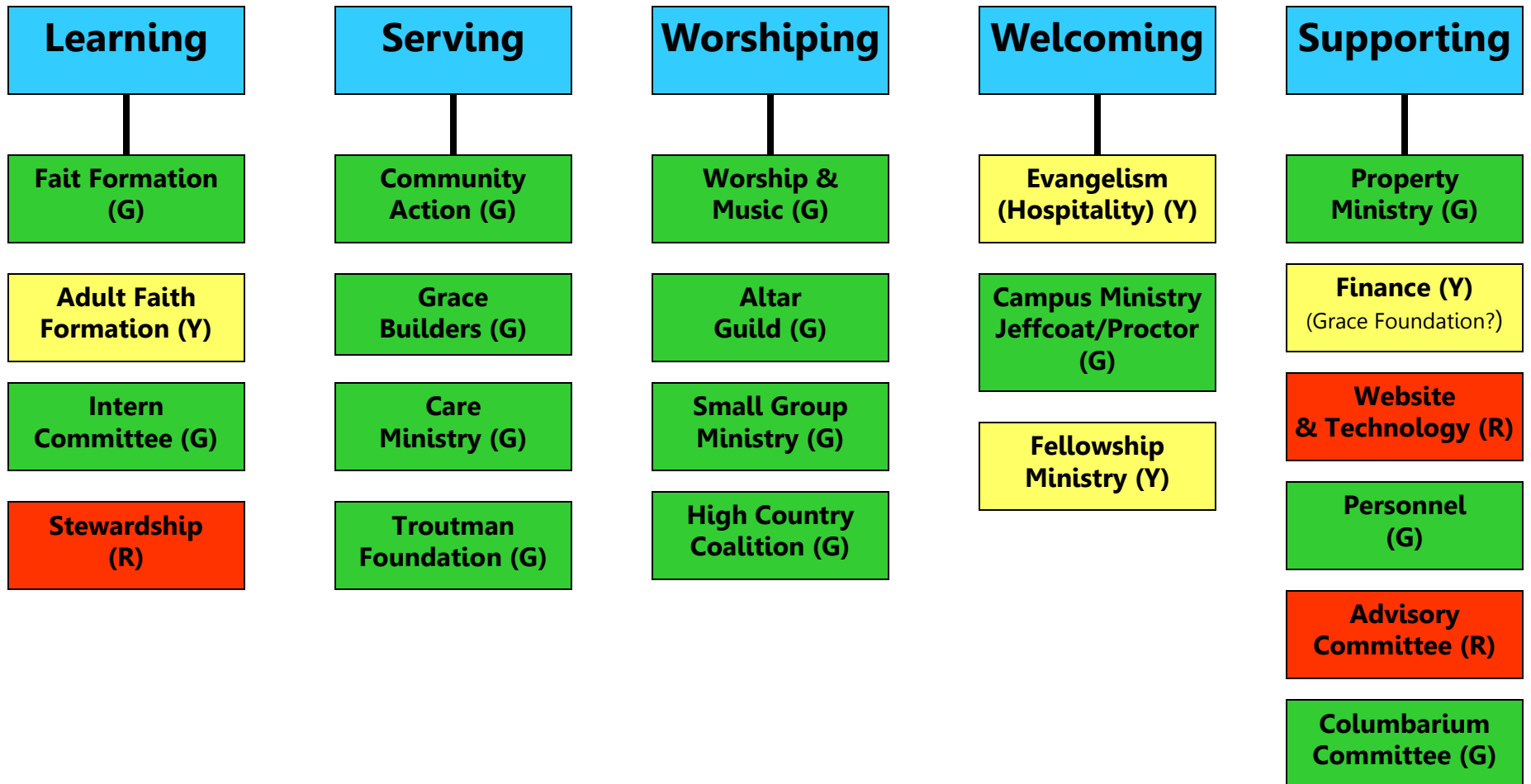


Proposed Goals

- **Strategic** – Develop Planned Giving Strategy and schedule Planned Giving workshop.
- **Policy** – Update Constitution; create Task Force to review and update Financial Policies.
- **Monitoring** – Audit COVID Ministries, discern which should continue post-COVID, and ensure priority of funding for 2021-2022 ministry year.

Structure & Relationship of Ministry Pillars & Groups

As of 11/20/18



Does not appear to meet or function.



Meeting and functioning



Possibly functioning or meeting, but requires more clarity and/or communication.

MINISTRY STRUCTURE—2020-2021

| Ministry Pillars & Council Liaisons | Ministry Groups | Ministry Group Chairperson |
|-------------------------------------|--------------------------|-----------------------------|
| LEARNING | | |
| <i>Mary Ballard</i> | Faith Formation | Beth Reavis |
| <i>Carol Norris</i> | Internship Committee | |
| | Stewardship | |
| SERVING | | |
| <i>Laura McArthur</i> | Community Action | Janice Koppenhaver |
| | Grace Builders | Harold Stophel |
| | Visitation Ministry | Judy Michael & Charlene Sox |
| <i>Morgan Wright</i> | Troutman Foundation | Gail Lund |
| WORSHIPING | | |
| <i>Alan Hauser</i> | Worship & Music | Alan Hauser |
| <i>Beth Reavis</i> | Altar Guild | Beth Reavis |
| | Small Group Ministry | |
| | High Country Coalition | |
| WELCOMING | | |
| <i>Charlie Wallin</i> | Evangelism (Hospitality) | Roger Bodo |
| <i>Sandy Moretz</i> | Campus Ministry/Jeffcoat | Steve & Laura Seagle |
| | Fellowship Ministry | Robin Ray |
| Supporting | | |
| <i>Emory Maiden</i> | Property Team | Bryan Berger |
| <i>Janice Koppenhaver</i> | Finance Team | Jeff Voss |
| <i>Gail Lund</i> | Website & Technology | |
| | Personnel | Gail Lund |
| | Advisory Committee | |
| | Columbarium Committee | Gail Lund & Sandy Morte |

Job Descriptions for Council Liaisons and Team Chairs

(created in 2011)

Job Description for Council liaisons:

- Attend ministry team meetings
- Help recruit team members (possibly with emphasis on newer Grace members)
- Provide support and encouragement for leader (pray for her/him; be in regular contact; listen to the needs)
- Hold leader and team accountable by assisting team in identifying measurable goals (set goal; evaluate or measure by asking "Did we do it? What worked? What didn't?")
- Be a communication link between council and team - bring items for discussion/approval to council meeting
- Contribute to the annual budgeting process for the team

Duties of Ministry Team Chairs:

- Develop / review / update the mission and/or purpose statements that guide the team's activities
- Plan for bi-monthly team meetings (at a minimum) by developing an agenda, reminding team members of the meeting, coordinating with the Council liaison about the meeting
- Direct and guide the ongoing activities of the team; assure that ongoing and new activities are planned and staffed appropriately
- Where appropriate, coordinate the activities of team with other teams or affected parties; assure that good information and communication occurs with other interested parties
- See that all team communications (newsletter and bulletin announcements, for example) are accomplished according to deadlines and timeframes
- Recruit new team members; plan for leadership succession (next year's team chairperson)
- Effectively manage the team's expenses and budget; Participate in the annual budgeting process
- Write an end-of-year (fiscal year) annual report that summarizes the team's activities and accomplishments during the previous year

Grace Lutheran Church Policies

Major Policies -- Reviewed at November Council Meeting

1. Congregational Constitution - 25 pages (Y) -- Spring 2020
2. Troutman Foundation Bylaws -- 11 pages (Y) - Spring 2019
3. Jeffcoat/Proctor Foundation Bylaws -- 8 pages (R)
4. Trexler Foundation Bylaws -- ?? -- (Y)

Financial -- Reviewed at January Council Meeting

5. Policy & Procedure for Church offerings and Receipts - 2 pages (R)
6. Policy for Charitable Contributions - 11 pages (Y)
7. Emergency Discretionary Funds - 1 page (R) -- New Policy Needed
8. Contributions and Disbursements - 13 pages (Y) -- Formatting issues, Missing procedure for Financial Secretary
9. Fundraising Procedures - 1 page -- (R)

Personnel -- Reviewed at March Council Meeting

10. Policy on Sexual Harassment and Misconduct - 2 pages (Y)
11. Adverse Weather Policy - 1 page (Y)
12. Policy & Procedure for Nursery - 2 pages (Y)
13. Personnel Policy - 54 pages (Y)
14. Vacation/Sick Leave Policy - 2 pages (Y)

Ministry

15. *NEW* - Safe Child Policy - Sent Back to Team to more Review (R)

16. Youth Lock-In Policy - 1 page -- *Remove after approval of Safe Church Policy*

Property -- Reviewed at the June Council Meeting

17. Parking Lot Fundraisers - 3 pages (G)

18. Property Use Guidelines and Applications for use - 4 pages (Y)

19. Office Use and Accessibility Policy - 3 pages (Y)

Other Ministry

20. Wedding Policy - 11 pages

21. Funeral Policy - 2 pages

Pastor Steve's Report to Congregational Council – August 2021

Despite our best hopes, we continue with pandemic ministry at Grace. A watershed moment this last month was the Special Council Meeting where we acknowledged that we will be living with COVID outbreaks for some time now and developed a new system of protocols to allow us to adapt our safety measures more quickly and easily based on the local transmission rates in our community.

In light of this new reality, I am eager to continue to test new technology that will allow us to offer ministry simultaneously online and in-person. I am both nervous and excited about how our Annual Meeting will go in this context on August 15th. Many of the new tools that we have been able to use have come from a Synod Grant.

This month we continued our Annual Stewardship Drive. The response has been a little slow so far. I will hope for a big response on the culminating Sunday, August 15th, though it seems likely that we will need to follow up with the campaign to keep this on people's radar.

This last month is the time when we would normally be dialing up our Youth and Family ministry planning. We probably need to put some things on the calendar and begin moving forward. We will get a boost with the addition of our College Interns on September 1st.

With that in mind, in the next couple of weeks, I will need to draft position descriptions for both College Interns and the New A/V position. We are watching the year-end numbers closely to see if there will be room to add a temporary interim Youth and Family Ministry Position.

Other big projects that are in process right now include: starting the Task Force to look at long-term use of property and facilities at Grace and developing a plan for use of the Wilkes Property.

The big news this month was the addition of Vicar Randy! It is also a fun and busy time as we onboard new interns at Grace. My sense is that Randy will be a welcomed addition to our ministry and I am looking forward to a good year of ministry together!

Finally, on a personal note, we took a few days somewhat away with the boys prior to the start of the school year. After a year of virtual school, the boys are excited to return to in-person instruction. However, we as parents continue to be concerned about their health as we await the availability of a vaccine for children.

Preaching: This month I preached 7/25, 8/4, and 8/15.

Visitation: We currently have 8 members in care facilities (*goal is weekly visits*), 9 who are homebound (*goal is monthly visits*), 8 who have experienced a recent loss (*goal to contact as needed*) and 4 with acute pastoral care needs (*goal is weekly contact and at least monthly visits*).

PASTOR STEVE -- Full-Time Grace Staff

Vacation, Sick and Continuing Education Leave

2020-2021 Approval Form

Full-time staff at Grace are granted 10-20 days of paid vacation leave as part of their compensation. For programmatic ministry staff, this may include 2-4 Sundays. Paid sick leave is granted as needed up to 10 day. Full-time, programmatic ministry staff at Grace are also granted up to 10 days of paid continuing education leave.

Vacation Leave: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

| | | | | |
|---------|---------------|----------------|---------------|---------|
| Sep. 20 | Sep. 21 | Sep. 22 | Sep. 23 | Nov. 22 |
| Nov. 23 | Nov. 24 | Nov. 25 | Jan 25 | Jan. 26 |
| Jan. 27 | Jan. 28 | Jan. 31 (Sun.) | Apr 25 (Sun.) | Apr 26 |
| Apr 27 | Jun 27 (Sun.) | Aug 9 | Aug 10 | Aug 11 |

Sick Leave: Submit sick leave requests directly to supervisor prior to missing work. On the first day back in the office, record sick leave dates in the boxes below and initial. Supervisor will initial box to indicate approval has been previously granted.

| | | | | |
|---------|--------|--|--|--|
| Dec. 31 | Jan. 7 | | | |
| | | | | |

Continuing Education: Write the dates requested for leave in the boxes below and initial. Submit this form to direct supervisor at least 4-weeks prior to the first leave day requested. In the case of programmatic ministry staff, Sundays should be specified in the box. Supervisor will initial each box to indicate approval of the request.

| | | | | |
|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| Campfirmation Jun 26 | Campfirmation Jun 27 | Campfirmation Jun 28 | Campfirmation Jun 29 | Boundary Train Apr 19 |
| Care Leader Jul 18 | Care Leader Jul 19 | Care Leader Jul 20 | Care Leader Jul 21 | Care Leader Jul 22 |

July 2021 Engagement Report

Last updated: 8/13/2021

Regular Sunday Morning Engagement

| Date | In-Person Worship | Worship Length (mins) | YouTube Minutes Viewed | Facebook Minutes Viewed | Total Engage (75% @ 1.5 viewers) | YouTube unique views | Facebook unique views | Total Viewers (x2) | ZOOM Commun Worship | Nursery | Children SS | Youth SS | Adult SS | Retreats |
|--------------|-------------------|-----------------------|------------------------|-------------------------|----------------------------------|----------------------|-----------------------|--------------------|---------------------|---------|-------------|----------|----------|----------|
| 7/4/2021 | 45 | 40 | 2772 | | 139 | 81 | | 162 | | | | | | |
| 7/11/2021 | 61 | 49 | 1866 | | 76 | 68 | | 136 | | | | | | |
| 7/18/2021 | 32 | 43 | 1680 | | 78 | 65 | | 130 | | | | | | |
| 7/25/2021 | 39 | 46 | 1716 | | 75 | 61 | | 122 | | | | | | |
| | | | | | | | | | | | | | | |
| Total | | 178 | 8034 | 0 | 368 | 275 | 0 | 550 | | | | | | |
| Average | 44 | 45 | 2009 | | 92 | 69 | | 138 | | | | | | |
| YTD Averages | 48 | 47 | 2966 | | 137 | 95 | | 339 | | | | | | |

Special Events

| Date | In-Person Worship | Worship Length (mins) | YouTube Minutes Viewed | Facebook Minutes Viewed | Total Engage (Time @ 1.5 viewers) | YouTube unique views | Facebook unique views | Total Viewers (x2) |
|---------|-------------------|-----------------------|------------------------|-------------------------|-----------------------------------|----------------------|-----------------------|--------------------|
| | | | | | 0 | | | 0 |
| | | | | | 0 | | | 0 |
| | | | | | 0 | | | 0 |
| Total | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Average | | #DIV/0! | #DIV/0! | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 0 |

* Notes:

Faith Formation Events

| Date | Children | Confirm. | Youth | Adult | Event |
|----------|----------|----------|-------|-------|-------|
| | | | | | |
| | | | | | |
| Total | | | | | |
| Average | | | | | |
| YTD Avg. | | | | | |

* Notes:

LSA Events

| Dates | Sun. | Wed. | Event |
|----------|------|---------|-------|
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | 0 | |
| Average | | #DIV/0! | |
| YTD Avg. | | | |

* Notes:

Deacon Stacey Troisi, LSA Campus Minister
August Council Report
Friday August 13, 2021

Over the last month, I have been making connections with current and potential students.

- As of now, we have 7 incoming students that have expressed interest in LSA. I have been able to meet with a couple of these students in person, and have connected with others via email. One of the challenges we see with incoming students is that many students don't self-motivate themselves to attend their first meeting. It is important that they make a connection prior to attending. Referrals are extremely important, and I hope that parents, pastors, and other leaders in the church will continue to submit referral forms.
- July 18th-24th I was able to spend a week at Lutheridge. On staff, Lutheridge had 6 current students, a few LSA alumni, an ASU student that has not attended LSA, and one prospective student. 11 of the Lutheridge staff were associated with ASU; that is a huge chunk of the 2021 summer staff! I was able to spend a lot of time during that week in conversation with our students. I was also able to connect with the student that does not attend LSA. They are on the email list, and I hope now, after working at camp with so many of our students, that they will join us this semester. While at camp, I was very happy to meet a prospective student that will be attending ASU starting Fall 2021. The student was a senior high camper earlier in the summer, who was asked to help out with general duty at Lutheridge for the remaining weeks. They were able to connect with our current LSA students, and they are really excited to join us at Grace and LSA.
- I have been able to meet with, or communicate with many students throughout the month.
- I have also been asked to write a few recommendations for internships or job prospects.

Moving forward,

- The Spiritual Life Fair is Sunday, August 15th at 9:00am
- The Club Expo is Sunday, August 15th at 2:00pm
- Leadership will meet Sunday, August 15th at 5:30pm at the Councill House
- LSA Welcome Back Lunch Sunday, August 22nd. In the past, this has been open to all associated with ASU: students, staff, and faculty. This year, however, we will only have students due to the rising number of Covid cases.

Report for August Council Meeting

Randolph A. Rothschild

Internship meeting with coordinator of internships at LTSS, and Pastor Steve.

Pastor and I met before this meeting and discussed the basics of the internship process.

I was given a basic understanding of the internship committee and its make up.

Pastor Steve provided guidance on positive initial approach that lay the groundwork
For success.

Installation service.

I was honored to assist with distribution of the hosts for the Lords Supper.

Many of the parishioners made eye contact with me as they received the Lord's body.

I found that experience to be something Holy.

It was a blessing to worship with a group of people who love the Lord and enjoy worship.

Training

Pastor Steve has begun supervision and training and is gentle in his approach. He offers excellent advice.

I am working on my presence as I lead service. I hope this becomes more natural.

I like the opportunity to make a video of the sermon in Thursdays and think this is a positive tool to keep even after Covid restrictions subside.

I have spent several hours reading through the expectations of internship in the syllabus and matching that information with Pastor's and my conversations.

Meetings:

I will meet with the internship committee Thursday, August 12 to begin to set expectations and establish indicators of growth.

Director of Music Report – Libby Brown
August 12, 2021

The Chancel Choir and Ringers of Grace enjoyed a much-deserved break during the month of July. We kicked off the new year with welcome back covered dish dinner at Libby's house and neighborhood pavilion on July 31. A good time was had by all. Rehearsals resumed on Aug. 4 and both ensembles are doing well and enjoying in-person rehearsals. Our singer's masks are serving us well. Many members had continued to wear the singer's masks during rehearsals and services and of course we will continue to do so with the move to Covid Orange level protocols.

The musicians of Grace have expanded their music ministry and accepted the responsibility for recording two hymns and an anthem for the on-line service. We will also explore the opportunity to offer more solos and small ensemble work for the on-line service. This is an ambitious undertaking. I am again amazed and thankful for their willingness to serve and dedication to the music ministry

Libby Brown, Lynn Caldwell, Susan Frank, Steve Frank, and Kelly Rucker will attend the Adult Music Week Retreat at Lutheridge on Aug. 12 – 14. This promises to be a delightful and inspirational time of music-making and fellowship with other church musicians.

MINISTRY ASSIST:

- **Annual Report/Annual Meeting** – collected 32 reports from Grace Ministries and compiled a comprehensive report for the 2020-2021 fiscal year. Helped to distribute Annual Meeting Materials both digitally and hard copies. Homebound members received by mail; the agenda, nominating committee report, Council nominee bios and instructions on how to connect to the meeting by phone. Printed copies of the Annual Report have been made available by request and the office has provided 6 copies of the report so far.
- **Altar Guild** – Had 2 name plates made and placed on the Columbarium.
 - contact each week the family that donates the altar flowers to ensure their dedication in the digital announcements and bulletin are accurate.
- **Worship & Music** –
 - Transitioned from an online worship attendance sign up to open entry on Sunday mornings. Attendance is captured with sign-in sheets and the attendance is entered into BREEZE.
 - Jan Burgess has worked with Grace to encourage others to sign up and serve as assisting minister or Lector and now Ushers too. Jan will assist in sign up and continued organization of worship assistants. Weekly the office contacts volunteers in various ways -- including e-mail invitations to sign up, and weekly reminders to each writer along with the distribution of the readings and prayers. Lectors and Assisting Ministers are currently scheduled through October, we continue to have limited engagement with Usher Volunteers. Jan has also started back as an in-person office volunteer on Wednesday mornings.
 - Worked with Pastor Steve and Libby for worship planning recording schedules and bulletin production. Published weekly bulletins for worship - digitally for the congregation on the website and through the Sunday morning “Worship Invitation” e-mail; published weekly the large print paper copies for staff and homebound members. Weekly mailings to homebound members continue with weekly distribution of the bulletin as well as a quarterly mailing of the large print devotional.
 - Published bulletins and email invitations including required links for the final digital LIVE Zoom Communion Service.
- **Website & Technology** –

Wrote/designed/published 11 emails distributed to 285 people weekly as Grace Weekly News and Worship Invitations, and death notices.
- **Care Ministry** – With continued communication to the Card Ministry and thanks to Carol McCubbins and Cinda Williamson the Card ministry will send cards for August. Each week a digital Prayer Card is made available; I communicate weekly with Cinda Williamson for the email prayer chain, share the published prayer list with the Card Ministry (16 members). Continued work with the Prayer Ministry – which now receives weekly emails of the published prayer list on Saturday mornings.
- **Property** –In coordination with Jennifer and the Council recommendations, we continue with re-opening of the Grace facilities. Currently the following groups are meeting at Grace: Wildwood, Grace Quilters, Lizzie-Estelle, the Handbell Choir, the Grace Choir our new NA group and PIKA. Worked with Jennifer to Fall 2021 Parking Sale with an online parking application and digital payment system, a total of 77 spaces have been sold as of today and we continue to receive requests for more parking.
- **Stewardship** – worked with Pastor Steve to launch the 2021-2022 Stewardship campaign. The information has been made available 3 ways – online, in-person on Sunday mornings and by mail to our homebound members. The materials include an opening letter, a Time & Talent Pledge Card, a Financial Pledge card and weekly updates and stories on theme with the campaign.
- **Internship Committee** – provided Vicar Randy with passwords and access to his office as well as the Grace Volunteer Office. With assisted instruction for Breeze, SafeCall, Google, Toshiba Copier, Grace Website.

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Revenues | | | | | | |
| Offerings | | | | | | |
| Tithes and Offerings | | | | | | |
| 015201 - General Fund Offering | \$13,853.37 | \$26,666.67 | \$257,566.71 | \$293,333.37 | \$320,000.00 | \$62,433.29 |
| 015205 - NC & ELCA Synod Income | \$0.00 | \$1,750.00 | \$16,659.29 | \$19,250.00 | \$21,000.00 | \$4,340.71 |
| Total Tithes and Offerings | <u>\$13,853.37</u> | <u>\$28,416.67</u> | <u>\$274,226.00</u> | <u>\$312,583.37</u> | <u>\$341,000.00</u> | <u>\$66,774.00</u> |
| Rental Incomes | | | | | | |
| 015307 - Property Rental Income | \$300.00 | \$1,950.00 | \$18,250.00 | \$21,450.00 | \$23,400.00 | \$5,150.00 |
| 015308 - Parking Rental Income | \$20,265.00 | \$3,333.33 | \$37,226.00 | \$36,666.63 | \$40,000.00 | \$2,774.00 |
| Total Rental Incomes | <u>\$20,565.00</u> | <u>\$5,283.33</u> | <u>\$55,476.00</u> | <u>\$58,116.63</u> | <u>\$63,400.00</u> | <u>\$7,924.00</u> |
| Miscellaneous Income | | | | | | |
| 015301 - Interest/Dividends | \$0.00 | \$0.00 | \$443.09 | \$0.00 | \$0.00 | (\$443.09) |
| 015302 - Miscellaneous Donations | \$0.00 | \$0.00 | (\$75.00) | \$0.00 | \$0.00 | \$75.00 |
| 015305 - Jeffcoat-Proctor Offset | \$0.00 | \$416.67 | \$0.00 | \$4,583.37 | \$5,000.00 | \$5,000.00 |
| Total Miscellaneous Income | <u>\$0.00</u> | <u>\$416.67</u> | <u>\$368.09</u> | <u>\$4,583.37</u> | <u>\$5,000.00</u> | <u>\$4,631.91</u> |
| Total Offerings | <u>\$34,418.37</u> | <u>\$34,116.67</u> | <u>\$330,070.09</u> | <u>\$375,283.37</u> | <u>\$409,400.00</u> | <u>\$79,329.91</u> |
| Total Revenues | <u>\$34,418.37</u> | <u>\$34,116.67</u> | <u>\$330,070.09</u> | <u>\$375,283.37</u> | <u>\$409,400.00</u> | <u>\$79,329.91</u> |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|---|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Expenses | | | | | | |
| LEARNING | | | | | | |
| Christian Education Ministries | | | | | | |
| 016600 - Nursery | \$0.00 | \$20.83 | \$0.00 | \$229.13 | \$250.00 | \$250.00 |
| 016601 - Christian Education | \$0.00 | \$150.00 | \$1,221.98 | \$1,650.00 | \$1,800.00 | \$578.02 |
| 016602 - Books/Supplies/Study Materials | \$0.00 | \$41.67 | \$141.13 | \$458.37 | \$500.00 | \$358.87 |
| 016604 - Confirmation | \$0.00 | \$25.00 | \$79.90 | \$275.00 | \$300.00 | \$220.10 |
| 016605 - High School Recognition | \$0.00 | \$20.83 | \$0.00 | \$229.13 | \$250.00 | \$250.00 |
| 016606 - Youth Lunch | \$0.00 | \$20.83 | \$0.00 | \$229.13 | \$250.00 | \$250.00 |
| Total Christian Education Ministries | \$0.00 | \$279.16 | \$1,443.01 | \$3,070.76 | \$3,350.00 | \$1,906.99 |
| Youth & Family Ministry | | | | | | |
| 016501 - Senior Youth | \$0.00 | \$25.00 | \$75.00 | \$275.00 | \$300.00 | \$225.00 |
| 016502 - Jr. Youth | \$0.00 | \$25.00 | \$0.00 | \$275.00 | \$300.00 | \$300.00 |
| 016503 - Luther Kids | \$0.00 | \$25.00 | \$0.00 | \$275.00 | \$300.00 | \$300.00 |
| 016507 - Family Programs | \$0.00 | \$25.00 | \$0.00 | \$275.00 | \$300.00 | \$300.00 |
| Total Youth & Family Ministry | \$0.00 | \$100.00 | \$75.00 | \$1,100.00 | \$1,200.00 | \$1,125.00 |
| Intern | | | | | | |
| 016220 - Intern Stipend | \$0.00 | \$1,600.00 | \$0.00 | \$17,600.00 | \$19,200.00 | \$19,200.00 |
| 016250 - Internship Fees | \$1,500.00 | \$183.33 | \$1,500.00 | \$2,016.63 | \$2,200.00 | \$700.00 |
| 016321 - Intern - Professional Expenses | \$0.00 | \$83.33 | \$0.00 | \$916.63 | \$1,000.00 | \$1,000.00 |
| 016322 - Intern Mileage | \$0.00 | \$83.33 | \$0.00 | \$916.63 | \$1,000.00 | \$1,000.00 |
| Total Intern | \$1,500.00 | \$1,949.99 | \$1,500.00 | \$21,449.89 | \$23,400.00 | \$21,900.00 |
| Stewardship | | | | | | |
| 016901 - Stewardship Supplies | \$0.00 | \$41.67 | \$450.00 | \$458.37 | \$500.00 | \$50.00 |
| Total Stewardship | \$0.00 | \$41.67 | \$450.00 | \$458.37 | \$500.00 | \$50.00 |
| Total LEARNING | \$1,500.00 | \$2,370.82 | \$3,468.01 | \$26,079.02 | \$28,450.00 | \$24,981.99 |
| SERVING | | | | | | |
| Care Ministry | | | | | | |
| 016454 - Card/Devotionals Ministry | \$0.00 | \$8.33 | \$0.00 | \$91.63 | \$100.00 | \$100.00 |
| Total Care Ministry | \$0.00 | \$8.33 | \$0.00 | \$91.63 | \$100.00 | \$100.00 |
| Community Benevolences | | | | | | |
| 016108 - Pastor's Discretionary | \$0.00 | \$125.00 | \$0.00 | \$1,375.00 | \$1,500.00 | \$1,500.00 |
| Total Community Benevolences | \$0.00 | \$125.00 | \$0.00 | \$1,375.00 | \$1,500.00 | \$1,500.00 |
| North Carolina Benevolences | | | | | | |
| 016101 - NC Synod | \$0.00 | \$500.00 | \$0.00 | \$5,500.00 | \$6,000.00 | \$6,000.00 |
| Total North Carolina Benevolences | \$0.00 | \$500.00 | \$0.00 | \$5,500.00 | \$6,000.00 | \$6,000.00 |
| Total SERVING | \$0.00 | \$633.33 | \$0.00 | \$6,966.63 | \$7,600.00 | \$7,600.00 |
| WELCOMING | | | | | | |
| Campus Ministry | | | | | | |
| 016815 - T-Shirts | \$0.00 | \$8.33 | \$0.00 | \$91.63 | \$100.00 | \$100.00 |
| 016817 - Program Materials | \$0.00 | \$20.83 | \$87.36 | \$229.13 | \$250.00 | \$162.64 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|--|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| 016818 - Food Ministry | \$18.36 | \$104.17 | \$316.14 | \$1,145.87 | \$1,250.00 | \$933.86 |
| Total Campus Ministry | \$18.36 | \$133.33 | \$403.50 | \$1,466.63 | \$1,600.00 | \$1,196.50 |
| Evangelism | | | | | | |
| 016701 - Welcoming Supplies | \$0.00 | \$33.33 | \$0.00 | \$366.63 | \$400.00 | \$400.00 |
| 016704 - Communications | \$0.00 | \$66.67 | \$595.55 | \$733.37 | \$800.00 | \$204.45 |
| 016706 - Chamber of Commerce Dues | \$0.00 | \$16.67 | \$195.00 | \$183.37 | \$200.00 | \$5.00 |
| Total Evangelism | \$0.00 | \$116.67 | \$790.55 | \$1,283.37 | \$1,400.00 | \$609.45 |
| Fellowship | | | | | | |
| 016801 - Fellowship Supplies | \$0.00 | \$41.67 | \$0.00 | \$458.37 | \$500.00 | \$500.00 |
| Total Fellowship | \$0.00 | \$41.67 | \$0.00 | \$458.37 | \$500.00 | \$500.00 |
| Total WELCOMING | \$18.36 | \$291.67 | \$1,194.05 | \$3,208.37 | \$3,500.00 | \$2,305.95 |
| WORSHIPING | | | | | | |
| Worship & Music | | | | | | |
| 016401 - Communion/Altar Supplies | \$0.00 | \$83.33 | \$524.96 | \$916.63 | \$1,000.00 | \$475.04 |
| 016419 - Piano/Organ Maintenance | \$0.00 | \$133.33 | \$1,342.80 | \$1,466.63 | \$1,600.00 | \$257.20 |
| 016421 - Music All Services | \$0.00 | \$166.67 | \$3,258.41 | \$1,833.37 | \$2,000.00 | (\$1,258.41) |
| Total Worship & Music | \$0.00 | \$383.33 | \$5,126.17 | \$4,216.63 | \$4,600.00 | (\$526.17) |
| Total WORSHIPING | \$0.00 | \$383.33 | \$5,126.17 | \$4,216.63 | \$4,600.00 | (\$526.17) |
| SUPPORTING | | | | | | |
| Property | | | | | | |
| Property General | | | | | | |
| 016614 - Snow Removal | \$0.00 | \$83.33 | \$275.00 | \$916.63 | \$1,000.00 | \$725.00 |
| 016615 - Lawn/Landscaping | \$455.00 | \$208.33 | \$2,075.00 | \$2,291.63 | \$2,500.00 | \$425.00 |
| 016761 - Taxes on Property | \$0.00 | \$50.00 | \$773.32 | \$550.00 | \$600.00 | (\$173.32) |
| Total Property General | \$455.00 | \$341.66 | \$3,123.32 | \$3,758.26 | \$4,100.00 | \$976.68 |
| Church | | | | | | |
| 016509 - Water/Sewer | \$0.00 | \$58.33 | \$726.61 | \$641.63 | \$700.00 | (\$26.61) |
| 016510 - Natural Gas | \$0.00 | \$333.33 | \$3,600.36 | \$3,666.63 | \$4,000.00 | \$399.64 |
| 016511 - Electric | \$0.00 | \$333.33 | \$2,737.25 | \$3,666.63 | \$4,000.00 | \$1,262.75 |
| 016613 - Cleaning/Maintenance Supplies | \$0.00 | \$104.17 | \$685.31 | \$1,145.87 | \$1,250.00 | \$564.69 |
| 016616 - General Repairs/Maintenance | \$0.00 | \$416.67 | \$3,848.20 | \$4,583.37 | \$5,000.00 | \$1,151.80 |
| 016618 - Property Insurance | \$0.00 | \$591.67 | \$6,743.00 | \$6,508.37 | \$7,100.00 | \$357.00 |
| Total Church | \$0.00 | \$1,837.50 | \$18,340.73 | \$20,212.50 | \$22,050.00 | \$3,709.27 |
| Office Expense | | | | | | |
| 016001 - Printing | \$0.00 | \$716.67 | \$7,573.48 | \$7,883.37 | \$8,600.00 | \$1,026.52 |
| 016002 - Office Supplies | \$0.00 | \$166.67 | \$815.73 | \$1,833.37 | \$2,000.00 | \$1,184.27 |
| 016003 - Office Equipment & Repair | \$0.00 | \$50.00 | \$342.00 | \$550.00 | \$600.00 | \$258.00 |
| 016004 - Postage/E'mail Service | \$0.00 | \$208.33 | \$1,509.05 | \$2,291.63 | \$2,500.00 | \$990.95 |
| 016005 - Bank Service Fees/Checks | \$0.00 | \$33.33 | \$203.20 | \$366.63 | \$400.00 | \$196.80 |
| 016006 - Computer Software/Hardware | \$0.00 | \$166.67 | \$99.99 | \$1,833.37 | \$2,000.00 | \$1,900.01 |
| 016007 - Campus Telephone/Internet | \$146.35 | \$366.67 | \$2,781.02 | \$4,033.37 | \$4,400.00 | \$1,618.98 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|---|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| 016010 - Payment Processing Fees | \$741.17 | \$229.17 | \$4,255.46 | \$2,520.87 | \$2,750.00 | (\$1,505.46) |
| 016012 - ACS Subscription Fees | \$0.00 | \$291.67 | \$3,004.03 | \$3,208.37 | \$3,500.00 | \$495.97 |
| 016013 - CPA/Bookkeeper | \$1,200.00 | \$333.33 | \$3,000.00 | \$3,666.63 | \$4,000.00 | \$1,000.00 |
| 016407 - Bulletins/Licensing/Software | \$0.00 | \$125.00 | \$1,260.83 | \$1,375.00 | \$1,500.00 | \$239.17 |
| Total Office Expense | \$2,087.52 | \$2,687.51 | \$24,844.79 | \$29,562.61 | \$32,250.00 | \$7,405.21 |
| Grace Place | | | | | | |
| 016651 - Property Insurance (GP) | \$0.00 | \$41.67 | \$451.41 | \$458.37 | \$500.00 | \$48.59 |
| 016652 - Water/Sewer (GP) | \$0.00 | \$62.50 | \$412.95 | \$687.50 | \$750.00 | \$337.05 |
| 016653 - Electric Service (GP) | \$0.00 | \$145.83 | \$1,518.04 | \$1,604.13 | \$1,750.00 | \$231.96 |
| 016654 - Cleaning/Maintenance Supplies (GP) | \$0.00 | \$12.50 | \$0.00 | \$137.50 | \$150.00 | \$150.00 |
| 016656 - General Repairs/Maintenance (GP) | \$302.00 | \$62.50 | \$1,261.11 | \$687.50 | \$750.00 | (\$511.11) |
| 016661 - Television Service (GP) | \$0.00 | \$8.33 | \$0.00 | \$91.63 | \$100.00 | \$100.00 |
| Total Grace Place | \$302.00 | \$333.33 | \$3,643.51 | \$3,666.63 | \$4,000.00 | \$356.49 |
| Councill House | | | | | | |
| 016671 - Water/Sewer (CH) | \$0.00 | \$83.33 | \$286.50 | \$916.63 | \$1,000.00 | \$713.50 |
| 016673 - Electric Service (CH) | \$0.00 | \$166.67 | \$1,292.75 | \$1,833.37 | \$2,000.00 | \$707.25 |
| 016674 - Fuel Gas (CH) | \$0.00 | \$166.67 | \$1,127.68 | \$1,833.37 | \$2,000.00 | \$872.32 |
| 016676 - Property Insurance (CH) | \$0.00 | \$108.33 | \$1,228.00 | \$1,191.63 | \$1,300.00 | \$72.00 |
| 016679 - General Repairs/Maint (CH) | \$0.00 | \$100.00 | \$1,506.73 | \$1,100.00 | \$1,200.00 | (\$306.73) |
| Total Councill House | \$0.00 | \$625.00 | \$5,441.66 | \$6,875.00 | \$7,500.00 | \$2,058.34 |
| Wilkes County Property | | | | | | |
| 016763 - Property Insurance (WC) | \$0.00 | \$500.00 | \$248.50 | \$5,500.00 | \$6,000.00 | \$5,751.50 |
| Total Wilkes County Property | \$0.00 | \$500.00 | \$248.50 | \$5,500.00 | \$6,000.00 | \$5,751.50 |
| Total Property | \$2,844.52 | \$6,325.00 | \$55,642.51 | \$69,575.00 | \$75,900.00 | \$20,257.49 |
| Personnel | | | | | | |
| Senior Pastor | | | | | | |
| Senior Pastor | | | | | | |
| 016201 - Senior Pastors Salary | \$3,598.26 | \$3,598.25 | \$39,580.86 | \$39,580.75 | \$43,179.00 | \$3,598.14 |
| 016202 - Senior Pastors Social Security | \$468.58 | \$468.58 | \$5,154.38 | \$5,154.38 | \$5,623.00 | \$468.62 |
| 016205 - Senior Pastors Housing Allowance | \$2,500.00 | \$2,500.00 | \$27,500.00 | \$27,500.00 | \$30,000.00 | \$2,500.00 |
| Total Senior Pastor | \$6,566.84 | \$6,566.83 | \$72,235.24 | \$72,235.13 | \$78,802.00 | \$6,566.76 |
| Sr Pastor Pension/Insurance | | | | | | |
| 016251 - Senior Pastor Health Insurance | \$0.00 | \$1,666.67 | \$10,487.50 | \$18,333.37 | \$20,000.00 | \$9,512.50 |
| 016252 - Senior Pastor Other Insurance | \$0.00 | \$266.67 | \$1,300.23 | \$2,933.37 | \$3,200.00 | \$1,899.77 |
| 016253 - Senior Pastor Retirement Cont. | \$0.00 | \$788.02 | \$7,342.18 | \$8,668.22 | \$9,456.24 | \$2,114.06 |
| Total Sr Pastor Pension/Insurance | \$0.00 | \$2,721.36 | \$19,129.91 | \$29,934.96 | \$32,656.24 | \$13,526.33 |
| Total Senior Pastor | \$6,566.84 | \$9,288.19 | \$91,365.15 | \$102,170.09 | \$111,458.24 | \$20,093.09 |
| Campus Minister | | | | | | |
| 016221 - Campus Minister Salary | \$1,562.50 | \$1,562.50 | \$17,187.50 | \$17,187.50 | \$18,750.00 | \$1,562.50 |
| 016267 - Campus Retirement Cont | \$0.00 | \$156.25 | \$1,406.25 | \$1,718.75 | \$1,875.00 | \$468.75 |
| 016268 - Campus Minister Health Ins. | \$0.00 | \$0.00 | \$6,125.00 | \$0.00 | \$0.00 | (\$6,125.00) |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|--|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|--|
| 016269 - Campus Minister Other Ins. | \$0.00 | \$0.00 | \$309.42 | \$0.00 | \$0.00 | (\$309.42) |
| Total Campus Minister | \$1,562.50 | \$1,718.75 | \$25,028.17 | \$18,906.25 | \$20,625.00 | (\$4,403.17) |
| Music | | | | | | |
| 016208 - Choral & Ensemble Director | \$1,500.00 | \$1,500.00 | \$16,500.00 | \$16,500.00 | \$18,000.00 | \$1,500.00 |
| 016210 - Organist | \$900.00 | \$833.33 | \$9,900.00 | \$9,166.63 | \$10,000.00 | \$100.00 |
| 016211 - Substitutes & Special Services | \$0.00 | \$66.67 | \$0.00 | \$733.37 | \$800.00 | \$800.00 |
| 016244 - Assoc. Director of Music Ministries | \$0.00 | \$0.00 | \$260.00 | \$0.00 | \$0.00 | (\$260.00) |
| Total Music | \$2,400.00 | \$2,400.00 | \$26,660.00 | \$26,400.00 | \$28,800.00 | \$2,140.00 |
| Office Staff | | | | | | |
| Office Staff | | | | | | |
| 016212 - Administrative Secretary | \$2,708.34 | \$2,708.33 | \$29,791.74 | \$29,791.63 | \$32,500.00 | \$2,708.26 |
| 016219 - Financial Secretary Salary | \$712.25 | \$833.33 | \$8,385.30 | \$9,166.63 | \$10,000.00 | \$1,614.70 |
| 016235 - Facilities Manager | \$2,500.00 | \$2,500.00 | \$27,500.00 | \$27,500.00 | \$30,000.00 | \$2,500.00 |
| 016239 - Custodial Assistant | \$36.25 | \$83.33 | \$88.81 | \$916.63 | \$1,000.00 | \$911.19 |
| Total Office Staff | \$5,956.84 | \$6,124.99 | \$65,765.85 | \$67,374.89 | \$73,500.00 | \$7,734.15 |
| Admin Sec Pension/Insurance | | | | | | |
| 016281 - Adm Secretary Health Insurance | \$0.00 | \$630.60 | \$5,046.22 | \$6,936.60 | \$7,567.20 | \$2,520.98 |
| 016282 - Adm Secretary Other Insurance | \$0.00 | \$166.67 | \$536.31 | \$1,833.37 | \$2,000.00 | \$1,463.69 |
| 016283 - Adm Secretary Retirement Cont. | \$0.00 | \$175.17 | \$1,462.50 | \$1,926.87 | \$2,102.00 | \$639.50 |
| Total Admin Sec Pension/Insurance | \$0.00 | \$972.44 | \$7,045.03 | \$10,696.84 | \$11,669.20 | \$4,624.17 |
| Facilities Manager Pension/Ins | | | | | | |
| 016291 - Facilities Manager Health Insurance | \$0.00 | \$630.60 | \$5,641.00 | \$6,936.60 | \$7,567.20 | \$1,926.20 |
| 016292 - Facilities Manager Other Insurance | \$0.00 | \$166.67 | \$495.00 | \$1,833.37 | \$2,000.00 | \$1,505.00 |
| 016293 - Facilities Manager Retire Contrib | \$0.00 | \$242.15 | \$2,000.00 | \$2,663.65 | \$2,905.85 | \$905.85 |
| Total Facilities Manager Pension/Ins | \$0.00 | \$1,039.42 | \$8,136.00 | \$11,433.62 | \$12,473.05 | \$4,337.05 |
| Total Office Staff | \$5,956.84 | \$8,136.85 | \$80,946.88 | \$89,505.35 | \$97,642.25 | \$16,695.37 |
| Other Personnel | | | | | | |
| 016214 - Supply Pastors | \$0.00 | \$175.00 | \$1,025.00 | \$1,925.00 | \$2,100.00 | \$1,075.00 |
| 016217 - Nursery Workers | \$0.00 | \$83.33 | \$0.00 | \$916.63 | \$1,000.00 | \$1,000.00 |
| Total Other Personnel | \$0.00 | \$258.33 | \$1,025.00 | \$2,841.63 | \$3,100.00 | \$2,075.00 |
| Other Personnel Expenses | | | | | | |
| 016301 - FICA/Medicare - Employer | \$707.63 | \$1,208.33 | \$7,712.14 | \$13,291.63 | \$14,500.00 | \$6,787.86 |
| 016302 - Workers Comp. Insurance | \$0.00 | \$250.00 | \$1,824.00 | \$2,750.00 | \$3,000.00 | \$1,176.00 |
| 016303 - Senior Pastor Travel Reimbursement | \$260.00 | \$208.33 | \$260.00 | \$2,291.63 | \$2,500.00 | \$2,240.00 |
| 016308 - Campus Minister Prof Exp & Cont Ed | \$0.00 | \$83.33 | \$851.96 | \$916.63 | \$1,000.00 | \$148.04 |
| 016309 - Music Director Prof Exp & Cont Ed | \$1,397.95 | \$83.33 | \$1,397.95 | \$916.63 | \$1,000.00 | (\$397.95) |
| 016310 - Senior Pastor Professional Exp. | \$0.00 | \$125.00 | \$1,255.87 | \$1,375.00 | \$1,500.00 | \$244.13 |
| 016317 - Staff Travel Reimbursement | \$0.00 | \$41.67 | \$0.00 | \$458.37 | \$500.00 | \$500.00 |
| 016318 - Staff Training | \$981.00 | \$83.33 | \$1,025.95 | \$916.63 | \$1,000.00 | (\$25.95) |
| 016323 - Empl/Vol Background Chks | \$0.00 | \$16.67 | \$85.30 | \$183.37 | \$200.00 | \$114.70 |
| 016715 - Conference Attendance | \$0.00 | \$125.00 | \$200.00 | \$1,375.00 | \$1,500.00 | \$1,300.00 |

Grace Evangelical Lutheran Church
Analysis of Revenues & Expenses - Detail
September 2020 to July 2021

| Accounts | MTD Actual (This Year) | MTD Budget (This Year) | YTD Actual (This Year) | YTD Budget (This Year) | Annual Budget (This Year) | Annual Budget Remaining (This Year) |
|---------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---|
| Total Other Personnel Expenses | \$3,346.58 | \$2,224.99 | \$14,613.17 | \$24,474.89 | \$26,700.00 | \$12,086.83 |
| Total Personnel | \$19,832.76 | \$24,027.11 | \$239,638.37 | \$264,298.21 | \$288,325.49 | \$48,687.12 |
| Total SUPPORTING | \$22,677.28 | \$30,352.11 | \$295,280.88 | \$333,873.21 | \$364,225.49 | \$68,944.61 |
| Total Expenses | \$24,195.64 | \$34,031.26 | \$305,069.11 | \$374,343.86 | \$408,375.49 | \$103,306.38 |
| Net Total | \$10,222.73 | \$85.41 | \$25,000.98 | \$939.51 | \$1,024.51 | (\$23,976.47) |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2020 to July 2021

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|--|----------------------|-----------------------|------------------------|---------------------|
| Temporary Restricted | | | | |
| Church Projects | | | | |
| 017548 - High Country Coalition HF | \$175.00 | \$0.00 | \$0.00 | \$175.00 |
| 017579 - Fellowship Class Holding Fund | \$664.16 | \$0.00 | \$0.00 | \$664.16 |
| 017597 - Upper Room Class Holding Fund | \$147.44 | \$0.00 | \$0.00 | \$147.44 |
| Pastoral Projects | | | | |
| 017402 - Pastor's Discretionary Holding Fund | \$3,565.51 | \$2,845.00 | \$2,143.62 | \$4,266.89 |
| 017569 - Confirmation | \$521.65 | \$0.00 | \$0.00 | \$521.65 |
| 017598 - Seminarian Holding Fund | \$2,600.00 | \$0.00 | \$0.00 | \$2,600.00 |
| 017667 - Journey of Discernment | \$250.00 | \$0.00 | \$0.00 | \$250.00 |
| 017669 - Jane Fund | \$838.82 | \$4,000.00 | \$2,900.00 | \$1,938.82 |
| Total Pastoral Projects | \$7,775.98 | \$6,845.00 | \$5,043.62 | \$9,577.36 |
| Youth & Family Projects | | | | |
| 017502 - Youth Missions HF | \$7,685.17 | \$0.00 | \$0.00 | \$7,685.17 |
| 017503 - Vacation Bible School/Supplies | \$810.00 | \$0.00 | \$0.00 | \$810.00 |
| 017507 - Youth & Family HF | \$5,071.49 | \$0.00 | \$2,340.00 | \$2,731.49 |
| 017529 - Camp/Conference Grant Holding | \$308.01 | \$0.00 | \$300.00 | \$8.01 |
| 017563 - ELCA National Youth Gathering HF | \$821.31 | \$0.00 | \$0.00 | \$821.31 |
| 017701 - OPUS | \$193.48 | \$0.00 | \$0.00 | \$193.48 |
| Total Youth & Family Projects | \$14,889.46 | \$0.00 | \$2,640.00 | \$12,249.46 |
| Campus Projects | | | | |
| 017403 - LSA_Mission Trips | \$10,812.44 | \$2,973.41 | \$896.57 | \$12,889.28 |
| 017517 - Jeffcoat/Proctor Holding Fund | (\$2,626.00) | \$1,220.00 | \$0.00 | (\$1,406.00) |
| Total Campus Projects | \$8,186.44 | \$4,193.41 | \$896.57 | \$11,483.28 |
| Property Projects | | | | |
| 017501 - Councill House Mortgage Principal | \$1.97 | \$20,400.00 | \$19,100.00 | \$1,301.97 |
| 017530 - Rent Income Holding Fund | (\$2,065.50) | \$0.00 | \$248.50 | (\$2,314.00) |
| 017533 - Councill House Mortgage HF | (\$7,932.96) | \$18,130.00 | \$12,953.20 | (\$2,756.16) |
| 017564 - Columbarium | \$4,511.60 | \$730.00 | \$35.80 | \$5,205.80 |
| 017567 - Facilities Fund | \$11,072.16 | \$3,975.00 | \$4,198.66 | \$10,848.50 |
| 017591 - Grace Builders | \$16,739.05 | \$23,687.34 | \$24,223.78 | \$16,202.61 |
| 017900 - Parking Lot/Paving HF | \$7,865.86 | \$0.00 | \$0.00 | \$7,865.86 |
| Total Property Projects | \$30,192.18 | \$66,922.34 | \$60,759.94 | \$36,354.58 |
| Financial Projects | | | | |
| 017410 - Temporary Account | \$1,018.20 | \$28,332.61 | \$28,000.81 | \$1,350.00 |
| 017413 - Giving Tree | \$0.00 | \$625.00 | \$625.00 | \$0.00 |
| 017414 - Staff Christmas Gifts | \$99.85 | \$1,440.00 | \$1,439.75 | \$100.10 |
| 017417 - Wedding Fees Holding Acct. | \$0.00 | \$325.00 | \$100.00 | \$225.00 |
| 017506 - Special Staff Gift | (\$39.69) | \$280.00 | \$80.00 | \$160.31 |
| 017513 - Troutman Foundation Holding | \$1,525.00 | \$15,658.43 | \$17,000.00 | \$183.43 |
| 017534 - Peeler Bequest Holding Fund | \$10,659.00 | \$12,972.62 | \$10,281.00 | \$13,350.62 |
| 017584 - Hank Beuttel Music Scholarship | \$4,810.00 | \$0.00 | \$0.00 | \$4,810.00 |
| 017596 - Seasonal Decorations/Landscaping | \$2,574.10 | \$1,520.00 | \$1,229.88 | \$2,864.22 |
| 017603 - Grateful For Grace Appeal | \$5,300.00 | \$3,200.00 | \$6,500.00 | \$2,000.00 |
| 017605 - Special Offering Holding Fund | \$26,724.12 | \$1,987.06 | \$14,983.09 | \$13,728.09 |
| 017606 - Growing Grace | \$0.00 | \$97,040.75 | \$84,041.70 | \$12,999.05 |
| Total Financial Projects | \$52,670.58 | \$163,381.47 | \$164,281.23 | \$51,770.82 |
| Music Projects | | | | |
| 017562 - Special Musicians Holding Fund | \$436.56 | \$1,792.00 | \$625.00 | \$1,603.56 |
| 017594 - Music/Choir Holding Fund | \$2,331.65 | \$1,654.00 | \$1,594.25 | \$2,391.40 |
| Total Music Projects | \$2,768.21 | \$3,446.00 | \$2,219.25 | \$3,994.96 |
| Women's Ministries | | | | |
| 017560 - Lizzie Estelle Holding Fund | \$529.82 | \$1,097.00 | \$1,060.00 | \$566.82 |
| 017599 - Quilter's Group Fund | \$5,687.98 | \$100.00 | \$291.63 | \$5,496.35 |
| 017602 - Card Ministry | \$508.52 | \$0.00 | \$0.00 | \$508.52 |
| Total Women's Ministries | \$6,726.32 | \$1,197.00 | \$1,351.63 | \$6,571.69 |
| Total Church Projects | \$124,195.77 | \$245,985.22 | \$237,192.24 | \$132,988.75 |
| Local Ministries | | | | |
| 017117 - Oasis Holding Fund | \$850.00 | \$55.00 | \$905.00 | \$0.00 |
| 017118 - Community Care Clinic Holding Fund | \$750.00 | \$250.00 | \$1,000.00 | \$0.00 |
| 017404 - Hunger & Health Coalition Holding F | \$1,275.00 | \$1,950.00 | \$3,200.00 | \$25.00 |
| 017524 - Habitat for Humanity Holding Fund | \$750.00 | \$255.00 | \$1,005.00 | \$0.00 |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2020 to July 2021

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|---|------------------------------|-------------------------------|--------------------------------|---------------------------|
| 017549 - Hospitality House Holding Fund | \$1,420.00 | \$4,710.00 | \$5,590.00 | \$540.00 |
| 017586 - WeCAN Holding Fund | \$1,350.00 | \$475.00 | \$1,825.00 | \$0.00 |
| Total Local Ministries | \$6,395.00 | \$7,695.00 | \$13,525.00 | \$565.00 |
| Synod Ministries | | | | |
| 017416 - ELCA | \$0.00 | \$100.00 | \$100.00 | \$0.00 |
| Total Synod Ministries | \$0.00 | \$100.00 | \$100.00 | \$0.00 |
| Total Temporary Restricted | \$130,590.77 | \$253,780.22 | \$250,817.24 | \$133,553.75 |

Grace Evangelical Lutheran Church
Summary of Restricted Accounts - Portrait
September 2020 to July 2021

| Accounts | Beginning Balance | Restricted Revenue | Restricted Expenses | Ending Balance |
|---|------------------------------|-------------------------------|--------------------------------|---------------------------|
| <u>Permanent Restricted</u> | | | | |
| Restricted for Long-Term Use | | | | |
| Funds for Future Use | | | | |
| 017505 - Vehicle Replacement Fund | \$2,279.12 | \$0.00 | \$0.00 | \$2,279.12 |
| 018002 - Capital Repl. Reserve LTHF | \$79,424.23 | \$0.00 | \$0.00 | \$79,424.23 |
| Total Funds for Future Use | <u>\$81,703.35</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$81,703.35</u> |
| Total Restricted for Long-Term Use | <u>\$81,703.35</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$81,703.35</u> |
| Total Permanent Restricted | <u>\$81,703.35</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$81,703.35</u> |

Grace Evangelical Lutheran Church
Balance Sheet
July 2021

Accounts

| Assets | | |
|--|---------------------|-----------------------|
| Funds for Current Use | | |
| 011015 - High Country Bank Checking | \$88,395.08 | |
| Total Funds for Current Use | | \$88,395.08 |
| Funds for Long-Term Use | | |
| HCB Money Market | | |
| 011020 - HCB Money Market | \$194,845.67 | |
| Total HCB Money Market | \$194,845.67 | |
| Total Funds for Long-Term Use | | \$194,845.67 |
| Accounts Receivable | | |
| NC State Sales Tax Refund | | |
| 011717 - NC Sales Tax 5.75% | \$113.72 | |
| 011718 - Watauga Sales Tax 2% | \$1,329.08 | |
| 011720 - Food Sales Tax 2% | \$1.60 | |
| Total NC State Sales Tax Refund | \$1,444.40 | |
| Total Accounts Receivable | | \$1,444.40 |
| Fixed Assets | | |
| 011904 - Councill Property | \$1,897,168.73 | |
| Total Fixed Assets | | \$1,897,168.73 |
| Total Assets | | \$2,181,853.88 |
| Liabilities, Fund Principal, & Restricted Funds | | |
| Liabilities | | |
| Current Liabilities | | |
| Payroll Items | | |
| Payroll Taxes | | |
| 012101 - Federal Payroll Taxes | \$5,154.32 | |
| 012102 - FICA Taxes-Employee | \$1,764.23 | |
| 012103 - Medicare Taxes-Employee | \$412.70 | |
| 012104 - NC State Payroll Taxes | \$1,078.00 | |
| 012112 - FICA Taxes Employer | \$1,764.23 | |
| 012113 - Medicare Taxes Employer | \$412.70 | |
| Total Payroll Taxes | \$10,586.18 | |
| Other Payroll Items | | |
| 012105 - Employee Retirement Contributions | \$579.06 | |
| 012106 - Add'l Insurance Premium | \$1,909.84 | |
| 012107 - Health Care FSA | \$624.96 | |
| Total Other Payroll Items | \$3,113.86 | |
| Total Payroll Items | \$13,700.04 | |
| Total Current Liabilities | | \$13,700.04 |
| Long-Term Liabilities | | |
| Mortgage Payable | | |
| 012120 - HCB Loan 08.20.08 | \$31,827.84 | |
| Total Mortgage Payable | \$31,827.84 | |
| Total Long-Term Liabilities | | \$31,827.84 |
| Total Liabilities | | \$45,527.88 |
| Fund Principal | | |
| 002002 - Fund Principal | \$30,727.03 | |
| 002004 - Equity in Councill Property | \$1,865,340.89 | |
| Excess Cash Received | \$25,000.98 | |
| Total Fund Principal and Excess Cash Received | | \$1,921,068.90 |
| Restricted Funds | | |
| Total Temporary Restricted | \$133,553.75 | |
| Total Permanent Restricted | \$81,703.35 | |

Accounts

Total Restricted Funds

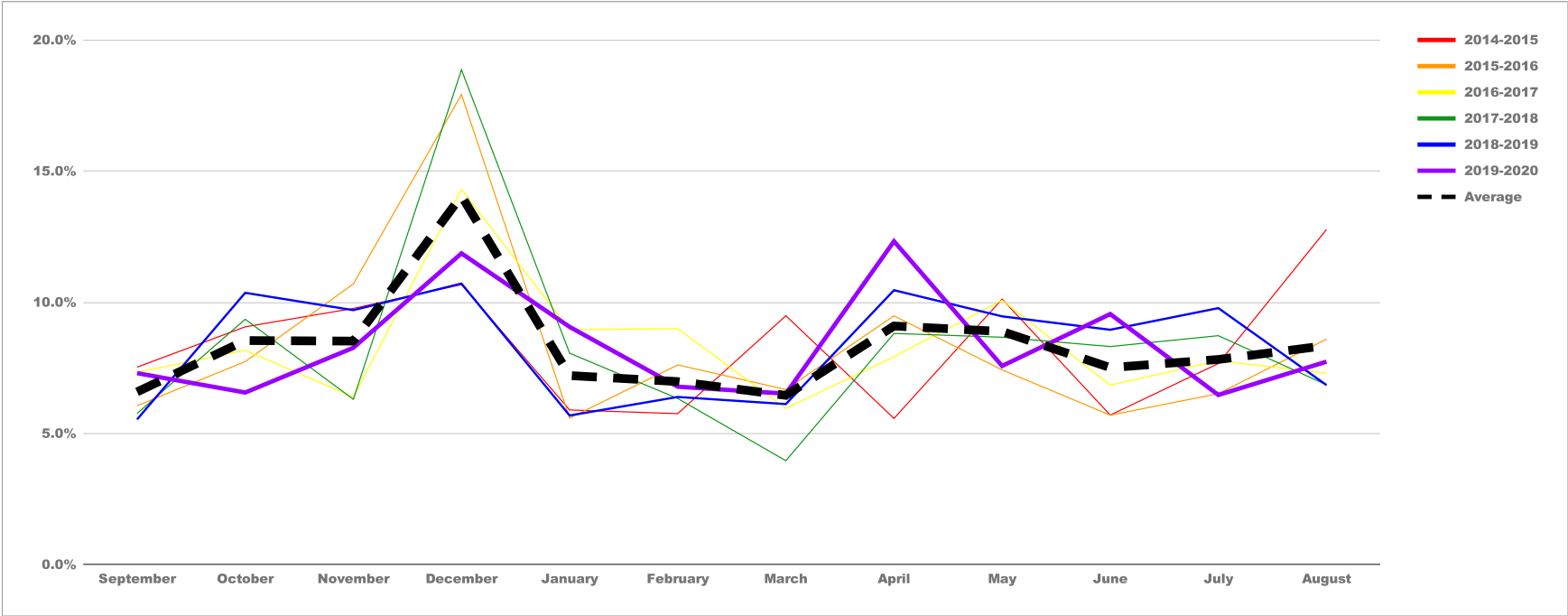
\$215,257.10

Total Liabilities, Fund Principal, & Restricted Funds

\$2,181,853.88

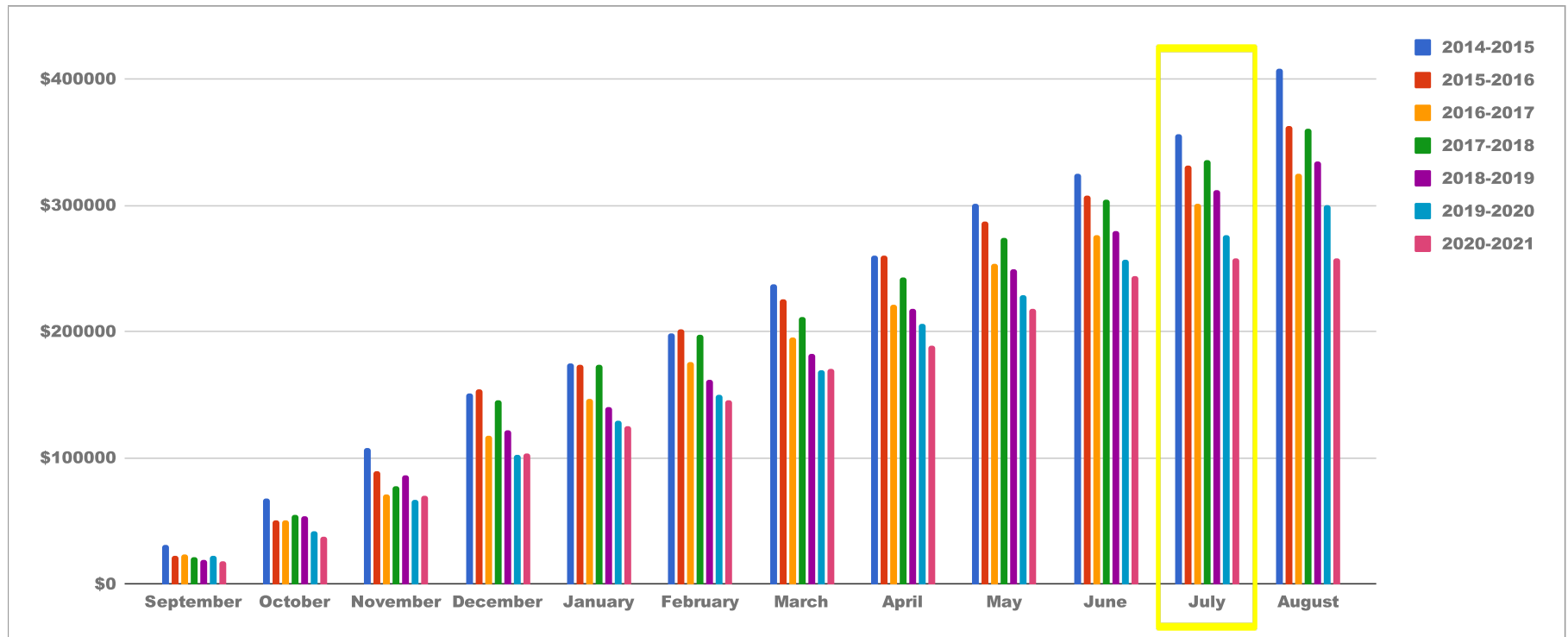
Year-Over-Year Monthly Giving

| | 2014-2015 | | 2015-2016 | | 2016-2017 | | 2017-2018 | | 2018-2019 | | 2019-2020 | | Average | Projected 2020-2021 | Actual 2020-2021 | Surplus/(Deficit) 2020-2021 |
|-----------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|---------|------------------------|---------------------|--------------------------------|
| September | \$30,705.00 | 7.5% | \$21,952.40 | 6.1% | \$23,807.10 | 7.3% | \$20,735.45 | 5.8% | \$18,533.00 | 5.5% | \$21,868.30 | 7.3% | 6.6% | \$21,067.28 | \$17,775.00 | -\$3,292.28 |
| October | \$36,978.47 | 9.1% | \$28,064.00 | 7.7% | \$26,547.08 | 8.2% | \$33,673.28 | 9.4% | \$34,697.38 | 10.4% | \$19,654.00 | 6.6% | 8.5% | \$27,332.98 | \$20,139.52 | -\$7,193.46 |
| November | \$39,833.60 | 9.8% | \$38,793.98 | 10.7% | \$20,760.73 | 6.4% | \$22,684.86 | 6.3% | \$32,483.00 | 9.7% | \$24,766.39 | 8.3% | 8.5% | \$27,264.17 | \$32,384.95 | \$5,120.78 |
| December | \$43,539.01 | 10.7% | \$64,972.01 | 17.9% | \$46,468.23 | 14.3% | \$67,919.22 | 18.9% | \$35,878.00 | 10.7% | \$35,550.31 | 11.9% | 14.1% | \$44,980.16 | \$33,100.00 | -\$11,880.16 |
| January | \$24,049.00 | 5.9% | \$20,250.00 | 5.6% | \$29,079.43 | 9.0% | \$29,019.40 | 8.1% | \$19,034.00 | 5.7% | \$27,156.00 | 9.1% | 7.2% | \$23,060.30 | \$21,176.00 | -\$1,884.30 |
| February | \$23,475.12 | 5.8% | \$27,601.12 | 7.6% | \$29,213.93 | 9.0% | \$22,799.39 | 6.3% | \$21,401.38 | 6.4% | \$20,321.00 | 6.8% | 7.0% | \$22,327.72 | \$21,305.00 | -\$1,022.72 |
| March | \$38,702.38 | 9.5% | \$24,205.00 | 6.7% | \$19,338.65 | 6.0% | \$14,257.50 | 4.0% | \$20,490.00 | 6.1% | \$19,524.00 | 6.5% | 6.5% | \$20,645.43 | \$24,435.08 | \$3,789.65 |
| April | \$22,730.90 | 5.6% | \$34,381.20 | 9.5% | \$25,743.45 | 7.9% | \$31,727.00 | 8.8% | \$35,029.00 | 10.5% | \$36,930.00 | 12.3% | 9.1% | \$29,107.08 | \$18,441.00 | -\$10,666.08 |
| May | \$41,290.50 | 10.1% | \$26,914.47 | 7.4% | \$32,731.59 | 10.1% | \$31,209.97 | 8.7% | \$31,690.75 | 9.5% | \$22,690.00 | 7.6% | 8.9% | \$28,439.61 | \$28,767.79 | \$328.18 |
| June | \$23,248.16 | 5.7% | \$20,658.43 | 5.7% | \$22,225.25 | 6.8% | \$29,927.55 | 8.3% | \$29,979.23 | 9.0% | \$28,620.00 | 9.6% | 7.5% | \$24,028.72 | \$26,189.00 | \$2,160.28 |
| July | \$31,270.47 | 7.7% | \$23,630.00 | 6.5% | \$25,237.90 | 7.8% | \$31,422.00 | 8.7% | \$32,742.00 | 9.8% | \$19,375.00 | 6.5% | 7.8% | \$25,025.04 | \$13,853.37 | -\$11,171.67 |
| August | \$52,118.36 | 12.8% | \$31,170.05 | 8.6% | \$23,710.45 | 7.3% | \$24,675.00 | 6.9% | \$22,913.13 | 6.8% | \$23,180.62 | 7.7% | 8.4% | \$26,721.51 | | |
| Total | \$407,940.97 | | \$362,592.66 | | \$324,863.79 | | \$360,050.62 | | \$334,870.87 | | \$299,635.62 | | | \$320,000.00 | | -\$35,711.78 |



Year-Over-Year Cumulative Giving Comparison

| | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <i>Actual</i> 2020-2021 | <i>Needed</i> 2020-2021 |
|-----------|--------------|--------------|--------------|--------------|--------------|--------------|----------------------------|----------------------------|
| September | \$30,705.00 | \$21,952.40 | \$23,807.10 | \$20,735.45 | \$18,533.00 | \$21,868.30 | \$17,775.00 | \$21,067.28 |
| October | \$67,683.47 | \$50,016.40 | \$50,354.18 | \$54,408.73 | \$53,230.38 | \$41,522.30 | \$37,914.52 | \$48,400.26 |
| November | \$107,517.07 | \$88,810.38 | \$71,114.91 | \$77,093.59 | \$85,713.38 | \$66,288.69 | \$70,299.47 | \$75,664.43 |
| December | \$151,056.08 | \$153,782.39 | \$117,583.14 | \$145,012.81 | \$121,591.38 | \$101,839.00 | \$103,399.47 | \$120,644.59 |
| January | \$175,105.08 | \$174,032.39 | \$146,662.57 | \$174,032.21 | \$140,625.38 | \$128,995.00 | \$124,575.47 | \$143,704.89 |
| February | \$198,580.20 | \$201,633.51 | \$175,876.50 | \$196,831.60 | \$162,026.76 | \$149,316.00 | \$145,880.47 | \$166,032.61 |
| March | \$237,282.58 | \$225,838.51 | \$195,215.15 | \$211,089.10 | \$182,516.76 | \$168,840.00 | \$170,315.55 | \$186,678.05 |
| April | \$260,013.48 | \$260,219.71 | \$220,958.60 | \$242,816.10 | \$217,545.76 | \$205,770.00 | \$188,756.55 | \$215,785.12 |
| May | \$301,303.98 | \$287,134.18 | \$253,690.19 | \$274,026.07 | \$249,236.51 | \$228,460.00 | \$217,524.34 | \$244,224.73 |
| June | \$324,552.14 | \$307,792.61 | \$275,915.44 | \$303,953.62 | \$279,215.74 | \$257,080.00 | \$243,713.34 | \$268,253.45 |
| July | \$355,822.61 | \$331,422.61 | \$301,153.34 | \$335,375.62 | \$311,957.74 | \$276,455.00 | \$257,566.71 | \$293,278.49 |
| August | \$407,940.97 | \$362,592.66 | \$324,863.79 | \$360,050.62 | \$334,870.87 | \$299,635.62 | \$257,566.71 | \$320,000.00 |



Projected Year-End Total Giving Based on Historical Giving Patterns

| | 2020-2021 Cumulative Giving | Cautious | Average | Optomistic |
|-----------|-----------------------------|--------------|--------------|--------------|
| September | \$17,775.00 | \$208,459.79 | \$269,992.13 | \$321,174.65 |
| October | \$37,914.52 | \$215,527.67 | \$250,673.19 | \$274,860.38 |
| November | \$70,299.47 | \$256,979.74 | \$297,310.52 | \$328,320.00 |
| December | \$103,399.47 | \$238,182.39 | \$274,258.71 | \$304,226.91 |
| January | \$124,575.47 | \$252,506.84 | \$277,402.88 | \$296,651.26 |
| February | \$145,880.47 | \$257,699.18 | \$281,160.12 | \$301,500.32 |
| March | \$170,315.55 | \$269,127.40 | \$291,951.72 | \$312,484.82 |
| April | \$188,756.55 | \$259,400.69 | \$279,917.80 | \$296,144.38 |
| May | \$217,524.34 | \$271,263.93 | \$285,015.31 | \$294,510.18 |
| June | \$243,713.34 | \$280,783.69 | \$290,726.06 | \$306,331.85 |
| July | \$257,566.71 | \$273,548.44 | \$281,034.41 | \$295,293.25 |
| August | \$257,566.71 | \$255,016.54 | \$257,566.71 | \$257,566.71 |
| | | | | |

NOTE: Approved 2020-2021 Budget for General Fund Giving is \$320,000

Parcel ID: 0700136

| | |
|------------|-----------------------------------|
| PARCEL_ID | 700136 |
| OWNER1 | GRACE EVANGELICAL LUTHERAN CHURCH |
| MAILADD1 | 115 EAST KING STREET |
| CITY | BOONE |
| STATE | NC |
| ZIP | 28607 |
| TOTALACRES | 205.93 |
| PROPLOCAT | OFF MT ZION RD |
| BOOK_PAGE | 1090/0078 |
| SALEDATE | 3/31/2009, 8:00 PM |
| SALETYPE | 1 |
| FIREDIST | F08 |
| OLDNBH | 629 |
| CLASS | R1 |
| STATECLASS | 910 |
| NBRHOOD | 108 |
| PIN | 2897-88-5037 |
| ORTHO | 2897 |

Parcel ID: 0901513

| | |
|------------|-----------------------------------|
| PARCEL_ID | 901513 |
| OWNER1 | GRACE EVANGELICAL LUTHERAN CHURCH |
| MAILADD1 | 115 EAST KING STREET |
| CITY | BOONE |
| STATE | NC |
| ZIP | 28607 |
| TOTALACRES | 43.38 |
| PROPLOCAT | OFF ROM ELLER RD |
| BOOK_PAGE | 1161/0377 |
| SALEDATE | 12/16/2012, 7:00 PM |
| SALEPRICE | 50,000.00 |
| SALETYPE | 1 |
| FIREDIST | F08 |
| OLDNBH | 635 |
| CLASS | R1 |
| STATECLASS | 910 |
| NBRHOOD | 108 |
| PIN | 2897-98-6003 |
| ORTHO | 2897 |

TIERED COVID SAFETY PROTOCOLS AT GRACE

(Effective 8/5/2021)

| CDC Transmission Level for Watauga County | Low (Green) and Moderate (Yellow) | Substantial (Orange) and High (Red) |
|--|--|--|
| Overall Policies | <ul style="list-style-type: none"> • Masks are highly encouraged for all indoor activities (including worship) for those who are vaccinated; and, masks are required for those who are not vaccinated. • Everyone is encouraged to wear masks for outdoor activities. | <ul style="list-style-type: none"> • Masks are required for everyone for all indoor activities (including worship) regardless of vaccination status. • Everyone is encouraged to wear masks for outdoor activities. |
| Sunday Morning Gatherings | <ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • We will adjust seating availability based on worship attendance. Worshippers are encouraged to sit in every other pew. • We will not yet resume coffee hour. • Adult Sunday School may be offered in a hy-flex format (in-person and online). • Children's Sunday School may be led outside when possible with masks highly encouraged. All children under 12 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. • Singing: Everyone (including the Choir) are highly encouraged to place masks over their mouth and nose when singing. | <ul style="list-style-type: none"> • Everyone will enter through the Narthex door and sign-in when they arrive at church. • The church building will be opened 15 minutes prior to church activities to allow for an orderly check-in process. • Offering plates will not be passed during the offering time. The offering plate will be in the Narthex to be used either while entering or exiting the sanctuary. • Seating will only be available in every other pew. • We will not yet resume coffee hour. • Adult Sunday School will be offered online. • Children's Sunday School may be led outside when possible, with masks highly encouraged. All children under 12 and their Adult leaders will be required to wear masks when inside. • Nursery may be used by families for changing diapers and as a calming space. The Nursery will not be staffed. Masks are required for everyone over the age of 2. • Communion: In an environment with high transmission rates, Communion may not be served. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of |

| | | |
|-----------------------------------|--|--|
| | <ul style="list-style-type: none"> • Communion: We will continue to serve Communion at the head of the aisle on one side of the sanctuary at a time. Those participating in communion will come forward, one family at a time. • Lay Worship Leaders: Lay Readers and Assisting Ministers will help lead the worship service with Pastor Steve and be asked to wear masks regardless of vaccination status. Worship leaders may remove masks for readings and prayers. | <p>vaccination status. Worship leaders may remove masks for readings and prayers.</p> |
| Online Worship | <ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am. | <ul style="list-style-type: none"> • High quality online worship will continue to go live each Sunday by 8:30am. |
| Other In-Person Activities | <ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may be served at in-person gatherings, with the exception of any indoor events including children under the age of 12. | <ul style="list-style-type: none"> • We require accurate registration for all events, with the exception of AA and NA. • The Fellowship Hall will be the primary meeting space. The Chapel, Parlor, and Lower Fellowship Hall are also available for smaller group gatherings. Each space will need a cleaning block of time between meetings. • Food and drinks may not be served at in-person, indoor gatherings. |
| Church Office | <ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will keep masks with them at all times and mirror the mask status of the people they interact with inside church facilities. Staff members will wear masks when interacting with children under 12. | <ul style="list-style-type: none"> • The church office will continue to be open on a limited schedule, as staff members balance in-person and remote work. Staff members will continue to be able to be reached through their church extensions when working remotely, and staff members continue to be responsive on email. • Staff members will be masked when interacting with other people inside the church facilities. |

MONTHLY
~~ONE-TIME~~ FACILITY USE APPLICATION
for GRACE LUTHERAN CHURCH, 115 East King Street, Boone, NC 28607

Name of Group: St. Elizabeth Catholic Parishioners "in exile"

Contact Person: Karen James

Address: 1584 Hattie Hill Road
Vilas NC 28692

Phone: (Day) 828-963-0598 (Cell) (Eve) 828-297-4080

Email: kj28692@hotmail.com

Date(s) of Use: One Saturday Evening per month

Meeting Time Announced: 4 PM for 1 hour

Actual Time of Use to include set-up and take-down: 3:20 PM to 5:20 PM to enable musician setup & practice & clean-up

Space Needed: Fellowship Hall (FH) Lower Level Fellowship Hall (LLFH)
 Chapel (CH) Meditation Gardens (MG)
 X Sanctuary (S) Upstairs Classroom (UC)
 Parlor (P) X Other: whatever space provided

Anticipated Number in Group: 40 - 50

Age Group: 5 yrs to 85 yrs +

Purpose of Activity: Celebrate Catholic Mass including music (portable keyboard, guitar, violin provided.
until such time as a Vatican II pastor is assigned to St. Elizabeth

We, the undersigned, have read, understand and agree to follow the Property Use Guidelines for Grace Lutheran Church, Boone, NC. We agree to respect and protect the property of Grace and to leave the facility clean and in good order. We will be responsible for any damages caused by members of our group. We further understand that termination of use may occur in the event that we violate this agreement in any way.

Karen James
Contact Person's Signature

July 28, 2021
Date

Kj PLEASE PLACE YOUR INITIALS IN THIS BOX IF SUBMITTING REQUEST BY EMAIL.

Council Designations

Below are a series of council designations that need to be made annually.

2019-2020 Special Offerings

| Occasion | Designation |
|---------------|--------------|
| Advent | General Fund |
| Christmas Eve | General Fund |
| Lent | General Fund |
| Easter | General Fund |
| Other? | |

2019-2020 Holden Evening Prayer Meal Assignment and Offering Designation

| Date | Meal Assignment | Offering Designation |
|---------------------------------|--------------------|----------------------|
| September 19, 2019 | Choir | |
| October 16, 2019 | Lizzie-Estelle | |
| November 20, 2019 | | |
| December 18, 2019 | Doracs/Guatemala | |
| January 22, 2020 | Fellowship | |
| February 19, 2020 | LSA Chili Cook-off | LSA |
| March 18, 2019 - Lent - No Meal | CANCELLED | |
| April 15, 2020 - No Worship | | |
| May 20, 2020 | Relay for Life | Relay for Life |
| June 17, 2020 - No Worship | | |
| July 15, 2020- No Worship | | |
| August 19, 2020 - No Worship? | | |

2020 Lenten Evening Meal Assignments and Offering Designation

| Date | Meal Assignment | Offering Designation |
|-----------------------------|-----------------|----------------------|
| March 4, 2020 | Ushers | Mission Trip |
| March 11, 2020 | Lizzie-Estelle | Mission Trip |
| March 18, 2020 CANCELLED | Faith Formation | Mission Trip |
| March 25, 2020 CANCELLED | Choir | Mission Trip |
| April 1, 2020 CANCELLED | Dorcas | Mission Trip |

2019-2020 Sunday Breakfasts

| Date | Meal Assignment | Offering Designation |
|----------------------------|------------------------|----------------------|
| September 29, 2019 | Council | General Fund |
| December 29, 2019 | Cookie Party | N/A |
| March 29, 2020 - CANCELLED | Mission Trip | Mission Trip |
| April 12, 2020 - CANCELLED | Council | General Fund |
| May 31, 2020 | Council -- Coffee Hour | General Fund |

**2021 App Game-Day Parking

| Date | Opponent | Designations |
|----------------------------------|----------------------------|------------------|
| September 4, 2021 (Sat) | Luke Combs Concert | LSA |
| September 18, 2021 at 3:30 (Sat) | Elon (Family Weekend) | LSA |
| September 23, 2021 at 7:30 (Thu) | Marshall | LSA |
| October 20, 2021 7:30 (Wed) | Coastal Carolina | Community Action |
| October 30, 2021 at 3:30 (Sat) | ULM (Homecoming) | Grace Builders |
| November 13, 2021 at 2:30 (Sat) | South Alabama | LSA |
| November 27, 2021 at 2:30 (Sat) | Georgia Southern | Youth Gathering |
| *December 4, 2021 (Sat) | Sun Belt Championship Game | LSA |